

REGULAR SESSION MINUTES

April 12, 2017

A meeting of the Swampscott School Committee was held in room B129 at Swampscott High School commencing at 7:34 p.m. with the following members present: Ms. Carin Marshall, Chairman, Ms. Amy OConnor, Ms. Suzanne Wright and Ms. Gargi Cooper. Also Present: Ms. Pamela Angelakis, Superintendent of Schools and Mr. Evan Katz, School Business Administrator, Anne Marie Condike, Director of Curriculum and Student Representatives Tenley Seidel and Gabby LaRiviere. Mr. Ted Delano was absent.

PUBLIC COMMENT

There was none

COMMUNITY ANNOUNCEMENTS

Ms. OConnor congratulated Tenley Seidel on a great performance at last week's SHS performance of *Smile*. She said it was a terrific show. Tenley thanked all for coming.

Ms. Wright wished to clarify the recent article about the departure of Hadley Principal Stacey Phelan. Ms. Wright spoke about the issue of building maintenance being a factor in Mrs. Phelan's decision. She stated she felt it important to say that while time on building issues does take away from her responsibilities with staff and children, that there was a Facilities Manager now who is handling the day to day of the actual project. Mrs. Angelakis agreed and stated that while it is difficult for administration and staff the project is being done more efficiently through the Facilities Manager. Ms. Wright stated they understood it was a personal decision that the Board respects, but just wished to clarify the issue.

Ms. Marshall reminded all to go out and vote on April 25th. She further added to the school building issue by stating that the District and Committee has been working consistently to making a new building happen and reminded all that they need town-wide support.

CONSENT AGENDA

Ms. Marshall read a list of the items contained in the Consent Agenda.

MOTION:

It was moved by Ms. OConnor and seconded by Ms. Cooper to accept Consent Agenda.

Ms. Angelakis added the pictures of the water bottle sculpture were included with the donation request. She added it was very creative and that the artist will maintain the sculpture. Ms. Wright added that Reach Arts would be renovating the old Senior Center into a community arts space and added there were many volunteer opportunities for students and residents.

VOTE ON MOTION:

The motion passed 4-0.

CONSENT AGENDA

Ratification of SEA teacher's contract – vote requested

Ms. Marshall announced that the result of a year and a half of hard work by both sides the union had successfully ratified the agreement last week and that the Committee would do the same this evening. Ms. Marshall gave some highlights of the three-year agreement. She further explained there was a retirement incentive which would be in effect as well as a Health and Safety Advisory Committee. Ms. Angelakis reported that 8 members had filed for early retirement so she informed the union that they had met the minimum requirement of 6. Ms. Cooper questioned whether the incentive was capped at 8, Ms. Angelakis stated it was not and members had until tomorrow to submit their intentions.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. Cooper to accept and ratify the Memorandum of Agreement dated March 21, 2017 with SEA. The motion passed 4-0.

Ms. Marshall thanked all involved in the bargaining process.

17-18 School Calendar Updated - vote requested

Ms. Angelakis explained that as a result of the ratification of the contract the calendar was up for vote due to a shift back of one day at the beginning of the next school year. Students will begin on Monday August 28th eliminating the teacher PD day. Ms. Marshall stated the new calendar was in the packets. Ms. Angelakis stated it would be updated on the website as well.

MOTION:

It was moved by Ms. Marshall and seconded by Ms. OConnor to approve the '17-'18 School Calendar. The motion passed 4-0.

Tri-Chair Report

Ms. Marshall stated the next meeting was scheduled for May 5th. Ms. Cooper questioned whether the Vice Chair had also been attending the meetings and how it was determined who would attend. Ms. Marshall gave some background to the meetings and stated it was decided to be condensed back to just the Chairs of School Committee, Finance and Board of Selectmen, the Town Administrator and the Superintendent. There was discussion on attendance at the meetings. Ms. Cooper stated she brought it up only because she felt it was a great meeting and important for any successors who may come in.

SUPERINTENDENTS REPORT

SHS TV Auction

Ms. Angelakis reminded all to tune in to the SHS TV Auction running through tomorrow.

Website redesign

Ms. Angelakis stated she has been working with a company, Sterling Technologies, to begin the process of redesigning the District website. She explained that a survey had gone out and Sterling was working on reviewing the results as well as working with focus groups. Ms. OConnor suggested obtaining information from younger families as well. Ms. Angelakis stated there were still openings on various focus groups so anyone interested could reach out. Ms. Cooper questioned cost to the District. Ms. Angelakis stated the project was being stretched over two fiscal years with the first phase being just under \$10,000. She added there would be an annual rate once developed and that in the beginning Sterling would do the upkeep, but that may transition to the District at some point.

Charter School Enrollment Numbers

Ms. Angelakis reviewed Swampscott student enrollment in the surrounding charter schools. She explained the numbers have stayed consistent over the years. Ms. Wright questioned the numbers at Kipp Academy and stated she was under the impression their students were only from Lynn. Ms. Angelakis stated she would look into that information. Mr. Katz added it was important to take away that the district is sustaining its low level of enrollment.

DIRECTOR OF CURRICULUM

Hadley School Principal Search

Ms. Condiike stated they are in receipt of approximately 12 applicants to date. She stated she was in the process of reviewing them as well as putting together an interview team. She expected the first round of interviews to take place the first week of May. She explained the process she expected for finalists. Ms. OConnor questioned whether there were any internal candidates. Ms. Condiike stated she did not see any to date.

METCO Director

Ms. Condiike announced that the current METCO Director will not be returning next year and that the position had been posted. She explained they had received about 10 applicants so far. There was discussion on whether that position was going to be realigned. Ms. Condiike stated after review of job duties and description it was agreed to keep it as a Director position. Ms. Condiike explained the search process. Ms. Cooper questioned whether a METCO parent would be involved and Mrs. Condiike stated there would be a representative from the parent PCO on the panel.

Smarted - PD Management Software

Ms. Condiike explained the District would be utilizing a new software to track professional development. She explained that the program was being built to allow for tracking of credits for courses, automatic advancement on the salary scale, as well as teacher requests for approval. Ms. Angelakis added it was a project that was long overdue and they were excited to see it moving along.

Computer Based MCAS update

Ms. Condiike gave an update to the recent computer testing for MCAS. She stated that due to all of the preparation by the Tech Team things went smoothly. She discussed some of the concerns including the need for more devices in order to test classes at the same time. She discussed the impact on staff and students. Ms. OConnor stressed the importance of memorializing specifics to understand the impact on students and staff. Ms. Condiike added that additional grades would be added to computer testing next school year with the hope by the DESE that all grades would be on computer based testing by 2019. Ms. Condiike thanked all involved in making the transition smooth. Ms. Angelakis added she did not know what the District would do without the team and the individualized attention they have given to all. Ms. OConnor hoped to share this kind of information with the town's representatives so they may see the impact on the students and staff.

School Business Administrator

Update on FY 17

Mr. Katz reviewed the updated FY17 budget information including a list of expenses pending currently to the end of the year. He also spoke about areas which were listed as under-budgeted. There was discussion regarding the reserve funding held by the Finance Committee. Mr. Katz explained the numbers at this point were pretty solid and do tend to stay the same toward the end of the year. Ms. Cooper questioned the substitute funding. Mr. Katz stated he reviewed the last four or five years and used and average, but that this year was higher than normal. Ms. Wright questioned the "budget freeze" and wondered whether that could be better defined going forward as in reviewing warrants it didn't appear that anything was frozen. Ms. Cooper stated she heard from a parent who suggested putting the finances on the website. Mr. Katz stated that is done in Marblehead, but a separate set of data is input into a database. Naomi Dreeben stated that is active on the Town side through MUNIS. Ms. OConnor stated she would be interested to review that on the Town side.

NESDEC Enrollment projection

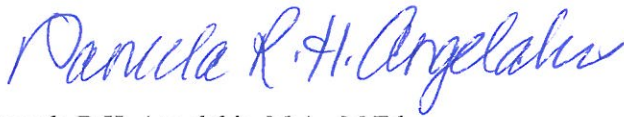
Mr. Katz presented a PowerPoint with the NESDEC Enrollment Data. He explained the enrollment has been stable since 2016 with the largest classes in grades 7, 8 and 12. He reviewed the projections for over the next ten years. He stated he would be monitoring Nahant and METCO for any changes as well. Ms. OConnor questioned the METCO enrollment and whether the District can control that. Ms. Angelakis stated a range of seats is determined and reviewed while keeping class size low throughout the district. Ms. Cooper questioned the tracking of private schools. Ms. Angelakis stated her office receives enrollment information for private schools.

ADJOURNMENT

MOTION:

At 8:53 p.m. it was moved by Ms. OConnor and seconded by Ms. Marshall to adjourn. The motion was approved 4-0.

Respectfully submitted,



4/27/17

Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools
/pan

Date:

Supporting Documents:

 Updated Rev 3 Agenda 12-Apr-2017 School ...	4/12/2017 12:29 PM
 SHS TV Auction.pdf	4/7/2017 1:42 PM
 SEA Teacher's Contract Ratification.pdf	4/10/2017 1:22 PM
 FY18 Charter School Pre-enrollment Data.pdf	4/10/2017 10:03 AM
 FY17 Budget Update.pdf	4/10/2017 9:10 AM
 Enroll. Proj. - NESDEC - Apr. 2017.pdf	4/6/2017 1:59 PM
 Enroll. Proj. - NESDEC - Apr. 2017 slides.pdf	4/6/2017 1:29 PM
 Donation-Bottle Sculpture-MS-K.Reker.pdf	4/10/2017 10:59 AM
 Approved 22-Mar-2017 SC Meeting Minutes....	4/13/2017 12:12 PM
 Approved 22-Mar-2017 Executive Session Me...	4/13/2017 9:12 AM
 22-Mar-2017 SC Meeting Minutes.pdf	4/4/2017 10:38 AM
 22-Mar-2017 Executive Session Meeting Minu...	4/4/2017 10:39 AM
 17-18 School Legend Rev 1 - SC 12-Apr-201...	4/10/2017 11:13 AM
 17-18 School Calendar Rev 1 - SC 12-Apr-20...	4/10/2017 11:10 AM
 17-18 Calendar Monthly Rev 1 - SC 12-Apr-2...	4/10/2017 10:55 AM