

Energy Sub-committee of SBC

MINUTES

10/2/19

Town Hall 1st Fl Conference Room

Members present: Max Kasper, Kevin Breen, Suzanne Wright, Neal Duffy, Eric Larson

Members calling in: Nick Scibelli; Ryan Hale

Meeting called to order 8:20 am

Kick off meeting, reviewed purpose and goals of this sub-com.

Discussed addendum to Design Team RFS – changing EUI to read 20-30 rather than less than 35

Shared timeline for hiring Design Team

- Oct 25 proposals will be delivered to Swampscott to begin review;
- Nov 19 MSBA Panel to review and rank;
- Dec 3 MSBA Panel to pick top firm

Discussed tasks for this sub-com:

1. help determine/refine question(s) for interviews; ideas include:
 - have firms discuss how they've navigated trade-offs ie cost/function/energy priorities
 - go beyond just having a cost estimator – can they evaluate upfront and projected operational costs...
 - specific examples of NZ or low EUI and approach

stressed importance of utilizing resources to check references and work done by firms, specifically in A-B and Arlington where there are successful low EUI projects

2. take a look at proposals and provide feedback to the Design Team Selection Sub-com about which firms rank as the top tier as far as energy performance ability & capability
3. Neal Duffy to help w slide or text for TM presentation re: “responsible building”
4. Review DRAFT Project guidelines and determine how to edit/modify/prioritize our focus on the MEP and building performance, what's critical, desirable, IF possible
5. Advocate with town and school re: facilities department/director needs

Next Meeting: October 30 (W) 8:15 am, Town Hall, 1st Fl Conference Rm

Meeting adjourned 9:15

Minutes recorded by Suzanne Wright