



TOWN OF SWAMPSCOTT  
**RAIL TRAIL DESIGN & CONSTRUCTION  
ADVISORY COMMITTEE**

ELIHU THOMSON ADMINISTRATION BUILDING  
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

**MEMBERS**

RYAN CONNER, CHAIR  
MARCI BENSON, VICE CHAIR  
KIM NASSAR, CLERK  
MICHAEL HAMILTON  
MARY ANN O'NEILL  
ALEXIS RUNSTADLER  
RALPH SOUPPA

## SEPTEMBER 13, 2018 MEETING MINUTES

**Time:** 7:00pm – 9:00pm  
**Location:** Swampscott Town Hall, Second Floor Conference Room, 22 Monument Avenue  
**Members Present:** R. Conner, M. Benson K. Nassar, M. O'Neill, A. Runstadler  
**Members Absent:** M. Hamilton, R. Souppa  
**Others Present:** N/A

Mr. Conner opened the meeting at 7:07pm.

### REVIEW AND APPROVE MINUTES FROM 09/06/2018

The Committee reviewed draft minutes from the September 6th meeting. With no questions or comments from the Committee, Ms. Nassar made a motion to approve the minutes, which was seconded by Ms. O'Neill, and unanimously agreed to by the Committee.

### DISCUSSION

The Committee continued their page by page review of the plan, beginning with the intersection of the trail at Humphrey Street, which is where they left off at the last meeting. The Committee discussed their comments, and Mr. Conner marked the plans to reflect the Committee's feedback, comments and questions. The Committee discussed this section of the design at length, including the intersection at Bradlee Avenue. The Committee also discussed engaging abutters at all 5 trail intersections (Bradlee, Humphrey, Beachbluff, Walker, and Stetson) in advance of the Neighborhood Meetings, given the extent of work and changes in grade at these locations.

## OTHER BUSINESS

Mr. Conner noted that he will summarize the Committee's comments in a memo to Stantec, and he will share that memo with Committee members to confirm all comments have been reflected. Mr. Conner will deliver and discuss the marked plan and the summary memo with Stantec.

The Neighborhood Meetings will be scheduled once Stantec has responded to the Committee's questions and revised the plans to reflect the Committee's comments (or, where necessary, further explained why the plan cannot be changed).

Mr. Conner will also reach out to the Board of Selectmen regarding meetings with abutters at the intersections identified above.

## NEXT MEETING

The Committee agreed that it would be helpful to meet again following Mr. Conner's discussion with Stantec regarding the Committee's feedback, and to further prepare for the Neighborhood Meetings. Mr. Conner will poll the Committee for mutually convenient dates after he has spoken to Stantec.

Meeting adjourned at 8:20pm.

K. Nassar  
Clerk, Rail Trail Design and Construction Advisory Committee