



TOWN OF SWAMPSCOTT

OFFICE OF THE

PLANNING BOARD

ELIHU THOMSON ADMINISTRATION BUILDING
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

FILE _____

DATE _____

APP FEE _____

POSTAGE FEE _____

APPLICATION FOR SMART GROWTH (SG) OVERLAY DISTRICT DEVELOPMENT

INSTRUCTIONS

Fill in the form fields below and on the following pages. Include with this form the required materials at the time of filing for a complete application, per Section 4.6.11.2 of the Swampscott Zoning By-Laws and Section 14 of the Swampscott Smart Growth Overlay Design Standards.

REQUIRED MATERIALS

- ☐ Seventeen (17) copies of Application w/ Application Fee
- ☐ Dimensional schematic drawings of proposed structures
- ☐ Narrative of proposed project
- ☐ Evidence that proposed Development Project complies with cost and eligibility requirements (per Section 4.6.10.3 of the Zoning By-law)
- ☐ Development Project Plans that demonstrate design and construction compliance (per Section 4.6.10.4 of the Zoning By-law)
- ☐ A form of Affordable Housing Restriction (per Section 4.6.10.5 of the Zoning By-law)
- ☐ Potential required information (surface and water pollution report, soils geotechnical report, blasting geotechnical analysis, traffic impact report, noise analysis)

APPLICANT	NAME	_____	EMAIL	_____
	ADDRESS	_____	PHONE NUM.	_____
OWNER	NAME	_____	EMAIL	_____
	ADDRESS	_____	PHONE NUM.	_____
ARCHITECT	NAME	_____	EMAIL	_____
	ADDRESS	_____	PHONE NUM.	_____

PROJECT LOCATION (Address)	ASSESSORS MAP (Parcel ID)	LAND AREA SQ FT	SMART GROWTH DISTRICT
TYPE OF APPLICATION	EXISTING USE(S)	STRUCTURE HEIGHT	PARKING SPACES
☐ Multi-Family _____ units	_____	Existing: _____	Existing: _____
☐ Mixed Use _____ units _____ sq ft	PROPOSED USE(S)	Proposed: _____	Proposed: _____
☐ Renovation	_____		
			PROPERTY IN/NEAR FLOODPLAIN
			☐ Yes
			☐ No
			WETLANDS PRESENT
			☐ Yes
			☐ No



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PLANNING BOARD USE ONLY	APPLICANT CERTIFICATION	
Date of Application	I hereby certify that the information in this application is correct and that I have submitted herewith all of the pertinent documentation required.	
Date of Public Hearing(s)	Engineer's or Landscape Architect's Stamp:	
Date of Final Action	Applicant's Signature	Engineer's or Landscape Architect's Signature

PROJECT OVERVIEW

Section of District Bylaw	Consistent with District Bylaw	Waiver Sought	BOARD USE ONLY			
			Finding of Consistency		Waiver Granted	
4.6.5.0. Permitted Uses	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
4.6.6.0. Prohibited Uses of Activities in the SG	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
4.6.7.0. Dimensional and Other Requirements	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
4.6.8.0. Off-Street Parking	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
4.6.9.0. Design Standards	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
4.6.10.0. Affordable Housing	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
4.6.13.0. Fair Housing Requirement	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No

Section of Design Standards (See Additional Pages for Details)	Consistent with District Bylaw	Waiver Sought	BOARD USE ONLY			
			Finding of Consistency		Waiver Granted	
4. Guiding Principles	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
5. General, Height, Massing, Organization, and Exterior Appearance	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
6. Placement, Alignment, Width, and Grade of Sidewalks	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
7. Location of Buildings and Garages	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
8. Off-Street Parking	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
9. Exterior Lighting	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
10. On-Site Open Space	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
11. Landscaping	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
12. Buffering in Relation to Adjacent Properties	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No
13. Stormwater Management	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes	☐ No	☐ Yes	☐ No



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DETAILED DESIGN STANDARDS REVIEW

Section of Design Standards	Applicability	Consistency with Design Standards			Additional Info (use last sheet)*	Waiver Sought	BOARD USE ONLY	
		Shall	Should	May			Waiver Granted	
5.1. General								
5.1.1.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
5.1.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.1.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.1.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.1.5.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.2. Building Height, Massing, and Organization								
5.2.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.2.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.2.3.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
5.2.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.2.5.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.3. Building Facades								
5.3.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.3.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.3.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.3.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.4. Roofs								
5.4.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.4.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.4.3.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
5.4.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.5 Windows, Doorways, and Balconies								
5.5.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.5.2.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
5.5.3.	☐ N/A			☐ Y ☐ N	☐ Y ☐ N			
5.5.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.5.5.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
5.5.6.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N
5.6. Materials, Texture, and Color								
5.6.1.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
5.6.2.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
5.6.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N



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		Shall	Should	May			Waiver Granted	
6. Placement, Alignment, Width, and Grade of Sidewalks								
6.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
6.2.	☐ N/A			☐ Y ☐ N	☐ Y ☐ N			
6.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
6.4.	☐ N/A			☐ Y ☐ N	☐ Y ☐ N			
6.5.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
6.6.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
6.6.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
6.6.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7. Location of Buildings and Garages								
7.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7.3.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
7.4.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
7.5.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7.6.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7.7.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7.8.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7.9.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
7.10.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
8. Off-Street Parking								
8.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
8.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
8.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
8.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
9. Exterior Lighting								
9.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
9.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
9.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
10. On-Site Open Space								
10.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
10.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N
10.3.	☐ N/A			☐ Y ☐ N	☐ Y ☐ N			
10.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y	☐ N



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		Shall	Should	May			Waiver Granted	
11. Landscaping								
11.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
11.2.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
11.2.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
11.2.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
11.3.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
11.4.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
11.5.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
12. Buffering in Relation to Adjacent Properties								
12.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
12.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
13. Stormwater Management								
13.1.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
13.2.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
13.3.	☐ N/A		☐ Y ☐ N		☐ Y ☐ N			
13.4.	☐ N/A	☐ Y ☐ N			☐ Y ☐ N	☐ Y ☐ N	☐ Y ☐ N	
13.5.	☐ N/A			☐ Y ☐ N	☐ Y ☐ N			
13.6.	☐ N/A			☐ Y ☐ N	☐ Y ☐ N			



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*** Additional information for way(s) in which project is inconsistent with Design Standards**

Reasons for inconsistency or basis for a waiver request. Please include Section Number first in explanation. Add additional page(s) if necessary.