

**SWAMPSCOTT HISTORICAL COMMISSION**

**MEETING MINUTES**

November 7, 2017

7:00 PM

86 Burrill Street, Swampscott, MA

<b><u>MEMBERS PRESENT:</u></b>	Justina Oliver, Bill Joyce, Richard Smith, Bill Travascio, Sylvia Belkin, Kim Barry, Jean Reardon
<b><u>MEMBERS ABSENT:</u></b>	Shannon Phelan, Paula Pearce
<b><u>OTHERS PRESENT:</u></b>	None
<b><u>MEETING CALLED TO ORDER:</u></b>	7:00 pm
<b><u>MINUTES:</u></b>	Minutes for September approved.
<b><u>TREASURER'S REPORT:</u></b>	\$936.48 available funds. Legal notice for Daily Item paid, inventory print of \$239.99 and \$91.98, mailing \$80.64.
<b><u>SHC PRESERVATION AWARDS:</u></b>	Commission agreed December 13 <sup>th</sup> BOS meeting for the Annual Preservation Awards. Justina to confirm with Maureen Schultz on date, send invitations to the awardees. Commission will confirm reception arrangements and presentation at the December meeting.
<b><u>MHC PRESERVATION AWRDS:</u></b>	Recapped the Mass Historical Commission's awards banquet at the Archives, award given to Andrews Chapel Restoration Committee. Press release to share on Facebook page.
<b><u>NATIONAL REGISTER – WHITE COURT</u></b>	Sylvia reported a meeting was to take place between Sean Fitzgerald and Charlie Wilkinson. Commission discussed the national register nomination package. If the project will cost less than \$10k a historian can be hired without having to go out to bid nor approval at Town Meeting. Confirmed Proctor Cottage, part of the district, is also owned by the Wilkinson family. Sylvia will update the White Court Task Force at their next meeting.
<b><u>TRAIN STATION:</u></b>	Bill J and Justina met with Sean Fitzgerald, Town Administrator and Pete Kane, Director of Community Development. Follow up with Sean to make a time to walk the Train Depot. Bill J, Bill T, and Richard could

	possibly join in the walk through.
<u>FISH HOUSE:</u>	Bill T will reach out to Sean Lannon, our grant writer, to get a copy of the application. Commission looking for any feedback from MHC? Whom were the award winners for 2017? Sylvia to reach out to Gino regarding the maintenance of the Fish House, need to prioritize what needs to be done now to keep the building from being damaged. Is the town planning on reapplying for the 2018 grant round? The work that would not be eligible under the grant match could move forward. All work will need to be put before Pete Kane for the Historic District Commission approval.
<u>HISTORICAL COMMISSION DUTIES &amp; RESPONSIBILITIES:</u>	Commission discussed membership status, absences, and filling vacant seats. Paula Pearce has missed several meetings, suggestion to be moved to alternate position and open up a regular member position. Justina to request an open volunteer seat posted to the town website for Shannon's open seat.
<u>INVENTORY:</u>	Sylvia confirmed the 2016 Inventory has officially posted to the MACRIS database.
<u>GOALS:</u>	Justina proposed another National Register district nomination from the recent inventory consisting of the following properties: 22 Woodbine, 133 Puritan, 120 Puritan, 138 Puritan, 152 Puritan, 10 Lincoln House Point, and 23 Lincoln House Point, called 'The Points'. Kim will send the previous letter for drafting. Commission will send letters to property owners for support.
<u>NEXT SCHEDULED MEETING:</u>	December 5, 2017
<u>ADJOURNMENT:</u>	9:00 PM

Respectfully submitted,

Justina Oliver, Chair