

Received by Town Clerk
January 29, 2024 9:55am

Swampscott Climate Action Plan Committee Minutes (Final)

Tuesday 5 December 2023 at 6:30 PM
Town Hall 1st Floor Conference Room and Virtual Meeting

Members Attending: Gerri, Sierra, Suzanne, Sam, Martha, Lilly

Members Absent: Diana, Doug, Marzie (Town Rep)

Members of the Public: Anthony Cammilleri

1. Review/approval of meeting minutes from November 7, 2023
 - Neal moves to approve 11/7/23 minutes; Sierra seconds; approved
 - Will review REC/CAPC meeting minutes at the next meeting
2. Status update on Capital Projects using ARPA funds (Doug)
 - Tabling this update for next minutes
3. Grant Opportunities
 - Were not selected for MAPC grant
 - Municipal Energy Technical Assistance (META) Grant (\$15-\$25K, due Nov 17) - committee will not pursue per discussion with Max
 - Funds/opportunities available if we fulfill commitment Climate Leader - 2 actions to work on: Municipal Decarbonization Roadmap (applied for technical assistance); work toward getting "Specialized Energy Code" adopted
 - i. Martha reports the REC will be pursuing Specialized Energy Code at an May town meeting; discussion of socializing this code and changes
4. Resources and Website updates
 - Discussion of avenues to share climate action information
 - i. Outreach events (Farmer Markets etc)
 - ii. Regular submissions to town newsletter (
 - iii. Online resources: Lilly compiled list of resources:
https://docs.google.com/spreadsheets/d/1dSjyHXZoOFMe3nDpThk1eHdis/cmsVj2x8iqgczv6L0/edit?usp=drive_link
 - iv. Review suggested updates to CAPC website:
https://docs.google.com/document/d/16_xz2-N9B9O5fHGkpgygkhr4TbBqPI2SVQ02x_oyRok/edit?usp=drive_link
 1. Adding keywords, add paragraph in the center hyperlinking to the resources, taking action, etc to add redundancy/ease of access
 2. REC page has good example of drop-down menus

3. Looking at other municipalities for examples of how to share messages best - Newton MA, etc
4. Members will draft website sections by next meeting: Buildings & Energy (Martha/Lilly) Transportation (Neal) Resilience & Vulnerability (Gerri/Sierra) Natural Resources (Suzanne) Solid Waste & Recycling (Sam)
5. Standard format for resource section:
 - a. General description/What is the section about?
 - b. Snip of the plan/KLA overview
 - c. What are we doing/what you can do (Taking Action)
 - d. Resource list
5. Heritage Trail Signs status (Thomas Starr - Suzanne, Sierra)
 - Brainstormed project and locations for signage in Swampscott
 - i. Real initiatives/implementations
 - ii. Real past impacts
 - iii. Future initiatives/implementations
 - iv. Future impacts
 - Will report back to committee in January with a short list
6. Review Airtable status (Review high priority initial implementation projects)
 - <https://airtable.com/app9CzKJGgMNkxMdy/tblntkR9LHsREqGoj/viwXEKe8E2dF6nDPZ?blocks=hide>
7. Other business
 - CAPC Name and Charter - did Select Board review? (Doug)
 - i. No update
 - Sunday Nov 19th Farmers Market - Tabling
 - i. Good turnout; Marth and Doug tabled with REC/community power discussions
 - Update on Community First Program
 - i. Energy advocate hired for Lynn community outreach
 - RS posting to next monthly newsletter
 - i. Martha has been managing content; suggestions to rotate
 - ii. Focus area features: bike racks, website update
 - ConCom Flood Protection brochure and proposed bylaw
 - i. No update; Gerri will reach out to Toni B. on process
 - ii. Discussion to use Coastal Zone Management resources included in our resource list
 - Outreach and Tabling events
 - i. Senior Center update
 1. Martha has been meeting with senior center team; looking for donations for emergency preparedness kits

2. Community Power did a presentation at SSC last month
3. Update on composting at SSC; still acquiring supplies to get the program started there; Martha
- ii. Anchor Food Pantry
 1. Open Mon, Wed - small space, so no room for table, but suggestion to place brochures and info
 2. Discussion of resources available for renters, as opposed to home owners; revise messaging to emphasize resources available for renters (electric bill support/resources)
 3. Committee will share flyers/resources with Suzanne for Anchor
- Ideas on utilizing Revise money - Greenscapes, Bike Lane protectors
- Outstanding Action Items
 - i. Marshalls, Whole Foods - EV charging
 1. No update; working on connections with Marshalls leadership. Lilly referenced connection with Natl. grid EV charging
 2. Philips park EV charging affected by flooding?
 - ii. Diana share information on community solar with this group
- Proposed pickleball. courts behind Phillips park is a floodplain. Should we build anything there?
 - i. Is it within CAPC's role to make a recommendation
 1. Yes
 - ii. Alternative Spots
 1. Linscott Park - funky deeding
 2. Near Clark School
8. Next Meeting: Monday, January 8, 6:30 pm
9. Motion to Adjourn
 - initiated by Suzanne, seconded by Lilly
 - approved 7:38