

20:05

Meeting called 7:10 pm

All committee Members present

- Richard Raymond
- Leah Ryan
- Kelley Begin
- Kristin Saccoccio
- Jay Sullivan

Town Officials present

- Ron Mendes

General discussion

Group discussed Town Charter changes specific to Section 2-9 (b)

- Current: 3 years of useful life to with a cost over 20,000.00
- Proposal discussed: 5 years of useful life with a cost over 10,000.00
- Such changes were suggested by Sean Fitzgerald to better define the Towns spending.

General Discussion with Ron Mendes

- Ron discussed policy and procedures of the Town department heads applying for FY18 Capital Improvement.
- Ron Discussed unlike years past Town department heads are being held to a time table for submission.
- Ron offered his service as well as other department heads to assist CIC in creating a robust CIC Plan for FY18 Town Meeting
- For Next meeting CIC is requesting clarification between Operation and Capital requests.

Leah Ryan

- Presented the committee with a few local samples of like CIC policy and procedures.



- Using the Templates and the assistance of Ron and other Town Leaders CIC is committed to drafting a robust CIC policy that will also be consistent with the Town Master Plan
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- Next Meeting November 27, 2017
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- Meeting adjourned 20:15

Richard Raymond