

BOARD OF SELECTMENS

MEETING MINUTES

Tuesday, September 13, 2016

Swampscott, MA 01907

Attendance:

Chairman, Naomi Dreeben, Vice Chair, Laura Spathanas, Selectman Patrick Jones, Don Hause, Peter Spellios, and Thomas G. Younger, Town Administrator.

Open Discussion/ Vote by the Board:

Town Administrator, Thomas Younger updated the Board on the addition of handicapped spots at the following areas in Town.

Remove the existing handicapped parking space at 286 Humphrey Street and replace it with handicapped parking spaces at King's Beach, near Monument Avenue, between the Humphrey Street / Redington Street intersection: at 232 Humphrey Street and at Fisherman's Beach across from Humphrey Terrace.

Selectman Dreeben glad to hear more spots are being added.

The Board voted unanimously on a motion by Selectman Spathanas to approve the removal of the existing handicapped parking space at 286 Humphrey Street and replace it with a handicapped parking spaces at Kings Beach near Monument Avenue, between the Humphrey Street / Redington Street intersections: at 232 Humphrey Street and at Fisherman's Beach across from Humphrey Terrace, seconded by Selectman Jones.

Town Administrators Job Description:

Selectman Dreeben read aloud the draft job description and asked the Board for their ideas, suggestions and thoughts. The following were spoken of:

Long term financial planning needs to be more direct and clearer on the responsibility on the job description.

Town Annual budget and long term operating capital budget needs to be changed.

Years of experience –should be higher than 3yrs as originally put.

7yrs of experience seems to be a fair reflection of experience per Selectman Spellios.

Working with temporary committee's should be mentioned in the draft.

Attorney Darren Klein commented the Town Charter be in the ad. Attorney Klein commented as far as a legal perspective the ad looks great.

Mr. Younger suggested that Town Meeting experience be listed.

Mr. Younger questioned Municipal experience.

Population was spoken on being in the ad.

Timeline was spoken of- Nancy Lord, Personnel Director will place the ad-3-5 finalist would be expected.

The Board voted unanimously on a motion by Selectman Spellios to approve the draft advertisement for a new Town Administrator with the approval of Town Council to check the subject comments made this evening, seconded by Selectman Jones.

Discussion: Job Posting

Chairman Dreeben read aloud the job posting for a new Town Administrator and asked the Board members for input.

Selectman Spellios asked Mr. Younger his feeling on putting the salary in the ad. Mr. Younger expressed that applicants will do their own homework on what was prior pay.

Chairman Dreeben asked if the salary had to be posted –No was the answer.

Timeline was spoken of /deadline for responses will be October 6, 2016- November to vote on a new Town Administrator. Mid-January a new Town Administrator in place.

The Board voted unanimously on a motion by Selectman Spellios to approve job posting after review from Town Council, seconded by Selectman Hause.

Interim Town Administrator discussion:

Chairman Dreeben suggested that Gino Cresta, DPW Director be appointed the Interim Town Administrator, all Board members agreed.

The Board voted on a motion by Selectman Spellios to appoint Gino Cresta as acting interim Town Administrator, seconded by Selectman Spathanas.

Selectman Spellios spoke on upcoming items such as the budget and finances and how and where the Town is spending its money.

Chairman Dreeben spoke of the Town Accountant, Dave Castellarin to be in charge of finances for the Town.

Selectman Spathanas spoke on the Town being very fortunate to have dedicated employees to step up in the next chapter of hiring a new Town Administrator-Selectman Jones agrees.

Mr. Younger will be working on a summary of items to be worked on during the transition period.

Chairman Dreeben thanked Mr. Younger for all his help.

Adjournment:

The Board voted unanimously on a motion by Selectman Spathanas to adjourn the meeting and enter into executive session for the following:

- *“Executive Session - M.G.L. Ch. 30A, Section 21 (2) – To conduct strategy sessions in preparation for negotiations with non-union personnel and/or to conduct contract negotiations with non-union personnel – Town Administrator; Acting Town Administrator.”*

- *“Executive Session - M.G.L. Ch. 30A, Section 21 (3) – To discuss strategy with respect to threatened litigation since an open meeting may have a detrimental effect on the litigating position of the Town if so declared by the Chair; M.G.L. Ch. 30A, Section 21 (5) – To investigate charges of criminal misconduct; and M.G.L. Ch. 30A, Section 21 (7) - To comply with, or act under the authority of, any general or special law – specifically G.L. .c 214, § 1B.”*

and will not be returning to open session, seconded by Selectman Jones.

By Attest:

*Maureen Shultz,
Board of Selectman*