



SWAMPSCOTT
— PUBLIC LIBRARY —

BOARD OF LIBRARY TRUSTEES
NEAL DECHILLO, CHAIR
TRIPT SEMBHI, VICE CHAIR
DEBBIE FRIEDLANDER, SECRETARY

**Meeting
Minutes
5.9.23**

Present were Trustees Tript Sembhi, Neal DeChillo, and Director: Jonathan Nichols Guest: Ellen Winkler

1. Meeting Call to Order: 5:29pm
2. Approval of minutes.
3. Director's Report
 - a) Director's Activities: - Tour of Teen Room and improvements that have been made. Timeline of Teen Room: June 6th Launch date. Fundraiser scheduled for after school is out. Electrical Bids due by 5/10 @ 3pm.
 - June Pride Month – Town event partnering with them. Have had some negative responses.
 - Reconsidering Library program form. APPROVED
 - b) Department and Staffing News: - Website will be completed by June.
 - Short on staff- no answer from Town for hiring yet.
 - Budget on target for MAR
 - Warrant for town meeting – Overall budget did not increase. Capital Improvement: Request for flooring and entrance improvements.
 - c) Other News and Updates: - Ray Guertin had questions about entrance and automation/automatic returns. Trustees are open to ideas and would like to see options.
 - Approval: Pre-processing of print materials
 - Café – approved to add designs options to review.

- Seating near windows, where DVD are
- Small meeting areas: Enclosed or within shelving – will like to see options.

4. Old Business:

- a) Policy and Procedure Review and Discussion – Waive \$25-\$30 fee? Speaking to friends about this.
 - New Policy for Teen Room: APPROVED
 - General Policy revision for children’s room, internet policy, behavior policy: APPROVED
 - Strategic Plan Due October. Both community forums had 0 turnout and will try again this Summer. Will be bringing surveys to the town meeting and senior center.
 - Handicap parking discussion with patron and select board person- Marzie putting on agenda.

Meeting Adjourned at 6:34pm

Next Meeting:

5.30.23 at 5:30pm