

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE MEETING OF

April 25, 2018

In attendance: Ellen Winkler, Tript Sembhi, Sarah Pruett, Susan Conner and Alyce Deveau

Alyce presented the minutes from the last trustees meeting and they were approved. She will send them along to the town clerk.

Sarah Pruett announced that she will have to resign from the Board of Library Trustees due to family obligations. She is very sorry to leave the group because she would like to do anything to help the library to continue to grow. Her resignation brought up a discussion on a replacement. Several names were mentioned who may want to be on the Board of Trustees. Sarah said that should take it upon herself to reach out to the people mentioned to see if they had any interest in becoming a board member. She will report back to the board.

The trustees discussed the possibility of enlarging the board from 3 members to 6 members. According to Mass law the number of trustees must be divisible by 3. The trustees asked Alyce to investigate how they would go about increasing their number.

Alyce reported on her presentation to FinCom. They had few questions regarding her budget and all seemed to go well.

The trustees approved the Patron Behavior Policy which was presented to them at the last meeting.

Alyce and Susan discussed the security training program that was presented by Detective Delano of the police department. The staff attended and had many questions answered and many helpful ideas give to them about security. Alyce mentioned that all of the emergency light have been replaced, the security panel has been updated and silent alarm four fobs have been installed around the building in case of emergency.

Tript mentioned that she was disappointed at the lack of publicity of our fund raising night at the Tides restaurant. She said that the library didn't get the word out about the event and she felt that it would have been more successful with more publicity and a more visible presence at the Tides.

The trustees discussed the capital improvement project of a new rest room on the second floor. The project seems to have stalled and so the trustees asked Alyce to contact Bruce MacRitchie once again to see if we can work with his company to proceed with the construction.

The trustees gave Alyce the approval to register for a workshop to be held at Harvard University on Library space planning and renovation. It will be determined later who will attend the workshop.

Alyce told the trustees that there is a trip planned for the patrons of the library to the Boston Public Library. The library will borrow the Senior Center van and take 15 patrons in for a tour..

Susan mentioned that we had scheduled a speaker on Louisa May Alcott to come to the library in May. PBS is presenting a new version of Little Women during this month so we thought that the speaker would be pertinent.

The next meeting of the Trustees was scheduled for May 14th at 5:30 pm.

Respectfully submitted,

Alyce Deveau

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