



**Town of Swampscott**  
**Select Board and Board of Health Emergency Joint Meeting Minutes**  
Friday, March 20, 2020 – 6:00 PM  
Virtual Meeting

**SELECT BOARD MEMBERS PRESENT**

Peter Spellios (Chair), Naomi Dreeben (Vice Chair), Don Hause, Polly Titcomb, Laura Spathanas

**BOARD OF HEALTH MEMBERS PRESENT**

Marianne Hartmann, (Chair), Emily Cilley, Stephanie Goodman, Board of Health Member

**MEMBERS ABSENT**

None

**OTHER TOWN OFFICIALS PRESENT**

Sean Fitzgerald, Town Administrator; Allie Fiske, Assistant to the Town Administrator; Jeff Vaughan, Health Director; Graham Archer, Fire Chief; Ron Madigan, Police Chief; Neia Illingworth, Public Health Nurse

The meeting was called to order at 6:02pm

**COVID-19 UPDATE**

Chairman of the Select Board Peter Spellios began by thanking the volunteers at the Senior Center and Anchor Food Pantry for providing free meals and supplies to residents.

Director of the Health Department Jeff Vaughan provided an update on COVID-19. There is currently still one presumptive positive case in Swampscott. A letter was distributed to all food establishments reminding them of safety protocols for their employees and their customers.

Fire Chief Graham Archer provided an update on the Town's response to COVID-19. Town Administrator Sean Fitzgerald gave an overview of the Town operations and closures.

**DECLARATION OF EMERGENCY DISCUSSION**

Health Director Jeff Vaughan spoke briefly about concerns regarding non-essential service businesses operating due to their inability to practice social distancing.

Chairmen Spellios read through a draft of a Declaration of Emergency. The Declaration of Emergency would require that all non-critical businesses and entities providing personal care services that require sustained physical contact are to be closed until April 7. This includes salons, barber shops, gyms, and massage parlors. It would not apply to medical or dental ancillary health services if they can adhere to property treatment protocols. The order also states that public parks and spaces will remain open for now except for public playgrounds.

Mr. Vaughan will be available to answer questions posed by these services businesses to make sure they understand which businesses are covered under this Emergency Declaration.

On Board of Health **MOTION** (Cilley) and **SECONDED** (Goodman), it was **VOTED** (unanimous) to adopt the Town of Swampscott Declaration of Emergency as written.

On Select Board **MOTION** (Spathanas) and **SECONDED** (Hause), it was **VOTED** (unanimous) to adopt the Town of Swampscott Declaration of Emergency as written.

Meeting adjourned at 7:10pm.

True Attest,

A handwritten signature in black ink, appearing to read "Allie Fiske".

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Allie Fiske, Assistant to the Town Administrator