

Andrews Chapel Restoration Committee
Minutes of meeting held Dec. 28, 2016

Members present: Deb Bogardus, Toni DiLisio, Howie Vatcher, Marilyn Cassidy, Dave Gardiner, Mary Cassidy

Deb reported that the first funeral had taken place and that the attendees and funeral director were very impressed with Andrews Chapel. She also mentioned that there have been many positive comments about the lights that are on at the Chapel for the holidays. She reported that Sheila Leahy has offered to donate an American flag for the Chapel. The Committee expressed appreciation for this kind gesture.

Dave reported that the information for the donor plaque has been finalized. He will give it to the manufacturer and it should be ready in a few weeks. Howie spoke on the proper procedure for hanging the plaque and said that this should present no problem to the structure of the building.

Dana explained that changes have to be made to the work described in the grant from Essex Heritage Foundation which the ACRC (through Dana's efforts) was awarded on April 14, 2016. The \$2,000 grant is matched by \$2,000 from the ACRC. When Dana met Fabio Bardini, the contractor, to discuss the work, they found problems with the tower, roof and gutters around the tower. It had rained the night before and they noticed that water was migrating down through the tower interior and continuing down through the granite walls. This would require more extensive work in the future. Dana suggested that the EHF grant request be re-submitted to repair the buttresses that surround the building. The committee agreed in a unanimous vote. Regarding the more major concern of water damage, Dana said that Fabio would charge \$2,000 to investigate the source of the problem and to attend to the urgent emergency repairs working with Bob Levesque, a roofer. The entire cost would be \$2,500 which the Committee agreed was necessary. Dana reminded the Committee that the problem would have to be addressed more fully in the future. Toni reminded the Committee that this would be an issue for the Town to address not the ACRC.

Dana then reported on the research he has done regarding a restroom. He has talked with the Swampscott Health Department, Peter McCarriston, plumbing inspector, and others. Dana and Dave are looking into getting a variance from Handicapped Accessibility. It was decided that there are three options for a restroom at Andrews Chapel : 1) bringing water in, 2) setting up two tanks in the basement or 3) a pre-fab chemical

structure. Dave and Marilyn will look into the technicalities and cost of the pre-fab structure.

Dave said that the town had been notified regarding the dust falling into the Chapel due to the blasting nearby.

A discussion followed concerning the future of our committee. Mary said that she felt that the goal of the committee to restore Andrews Chapel had been reached. She stated that we have done more than our original goal in the HA ramp, etc. She suggested that the ACRC be disbanded and a new committee, "Use and Maintenance of Andrews Chapel Committee", be set up and that perhaps some members of our committee would be on it. She said that talk of a restroom should be a topic for the new committee under "Use of AC". She suggested that the new committee be concerned with looking into making sure the Chapel is used often and into applications, fees, scheduling and setting up a schedule for maintenance for the Chapel. Toni agreed that the Chapel was now restored and that new members of the new committee would add fresh and diverse ideas. A vote was taken resulting in a 5 - 2 decision that the ACRC would not disband with Mary and Toni dissenting. The ACRC will continue as is with Mary and Toni in limited capacities.

Marilyn will take over as recording secretary for Mary.

Respectfully submitted by Mary Cassidy, secretary