

Andrews Chapel Restoration Committee  
Minutes of meeting held on Feb.10, 2016

Members present: Deb Bogardus, Marilyn Cassidy, Dave Gardiner, Dana Anderson, Howie Vatcher, Mary Cassidy

Dana reported that he filled out the application for the Essex Heritage Partnership Grant and sent it to them in January. If awarded, this matching grant requires \$2,000 from the AC Committee. The Committee thanked Dana for his effort.

Deb reported that the heat is on at the Chapel. There was a slight problem with noise being made. The problem was with the duct work and it has been resolved. Toni contacted Bergeron and the flooring work can begin anytime now, since there is heat. Deb will get a date for this work to begin. It was agreed that the baseboards should be done after the flooring. Deb stated that there is still debris which was left behind and it should be cleared out before Bergeron begins. She will ask Gino about this.

Handicapped Accessibility was discussed. Deb said she had spoken to Gino about the architect's plans for HA. The Committee agreed that since it is an exterior project, the Historical Commission and the Town should take responsibility for this, with our committee involved in final decisions.

It was agreed that a railing should be installed on the back stairs of the Chapel. Bobby Pappas should be notified to do this work.

Marilyn reported on the latest statement from ECCF. We have a balance of \$37,940 in our account. It was decided to wait before asking our major donor for a match. We need to receive an invoice from Peter McCarriston for the time and materials that he donated. This amount can be reported as "in-kind" and added to our donations to be matched. Mary said that she would contact Peter about this.

The Hestia ornaments sold well and there are only 14 left. It was agreed that Deb would order 25 more.

The Committee hopes have most of the interior work completed in order to hold an open house on Memorial Day and the plan is to have the pews installed early in May.

Howie presented an idea for a small table to be placed at the entrance of the Chapel. He thinks it could be made from the seats of the pews that were damaged. He will ask Ron Trapasso about this.

Dave discussed the possibility of a toilet to be installed near the back door. He is looking into biodegradable solutions. He said that a possible

large donor was asking about this issue. Dave also suggested that the donor plaque, which is to be on the entrance wall, be a temporary one for Memorial Day. After all donors are finalized, a wooden plaque will be installed.

The Committee discussed the importance of the future use and maintenance of the Chapel. Funeral directors, church leaders, veteran's organizations and the general public should be made aware of the availability of this historic building. Perhaps the Town should appoint a person or committee to oversee the use and maintenance of the building. The Andrews Chapel Restoration Committee plans to discuss this at length at a future meeting.

Respectfully submitted by Mary Cassidy, secretary