



TOWN OF SWAMPSCOTT

AFFORDABLE HOUSING TRUST

ELIHU THOMSON ADMINISTRATION BUILDING
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

MEMBERS

KIMBERLY MARTIN-EPSTEIN, CHAIR
MARIANNE MCDERMOTT, VICE CHAIR
ILENE VOGEL, SECRETARY
DON HAUSE
JOAN HONIG

ALTERNATES

KRISTIN SACCOCCIO

DECEMBER 21, 2017 MEETING MINUTES

Time: 7:15pm– 8:30 pm
Location: Swampscott Town Hall, First Floor Conference Room, 22 Monument Avenue
Members Present: K. Martin-Epstein, M. McDermott, I. Vogel, J. Honig, K. Saccoccio
Members Absent: D. Hause
Others Absent: Pete Kane (Director of Community Development)

The meeting was opened at 7:15p by K. Martin-Epstein.

REVIEW AND APPROVAL OF 10/25/17 MEETING MINUTES

Motion by M. McDermott to approve the minutes from the October meeting, seconded by I. Vogel.

DISCUSSION OF B'NAI B'RITH PRESENTATION AT PRIOR MEETING.

K. Martin-Epstein and I. Vogel reviewed with the Board the 11/28/17 presentation by Holly Grace of B'nai B'rith Housing (BBH) on their senior housing project "Senior Residences at the Machon" and their request for a letter of support from the AHT to be included with BBH's funding application to the State in February, 2018. Board voted to approve providing a letter of support from the AHT referencing the Swampscott Housing Production Plan. K. Martin-Epstein agreed to draft and circulate this letter to the Board prior to the next meeting.

RESEARCH

Trustees shared their research on how some other affordable housing trusts in Massachusetts operate. Trustees discussed the Swampscott AHT website and what it does and should include and agreed to review this in more detail at a later meeting.

Trustees proposed bringing someone in to present the history and role of the Swampscott Housing Authority (SHA) so as to maximize relationship between AHT and SHA. Question also arose as to who in Swampscott administers the Swampscott HOME and CDBG funds. K. Saccoccio agreed to look into this and inform board at next meeting.

NEW BUSINESS

The Board discussed the pending Marian Court sale and agreed to keep an eye on this to see if an opportunity arises to require/include affordable housing units at the site.

Trustees discussed how in the future AHT funds would be approved and dispersed and agreed to learn more about this process and discuss at the next few meetings.

Trustees agreed it was important for the AHT to determine how to use AHT funds to not only fund new development but to make an impact on affordable housing in Swampscott. Members will brainstorm possible uses for funds and bring this list to the next meeting.

NEXT MEETING

Members agreed that for the next meeting all trustees should read the Swampscott AHT By-Laws.

In addition, I. Vogel will provide members with a summary of Inclusionary Housing Regulations portion of the Swampscott By-Laws and K. Martin-Epstein will call the attorney who helped draft the MHP document on AHT in order to provide more insight to how other AHTs in MA work.

MOTION: by M. McDermott at 8:30p to close the meeting, seconded by J. Honig.

Ilene Podgur Vogel
Secretary, Swampscott Affordable Housing Trust