

2016

Annual Town Meeting



Warrant Report

Town of Swampscott, Massachusetts

THE TOWN OF SWAMPSCOTT



2016 ANNUAL TOWN MEETING WARRANT

Election Day, April 26, 2016

Annual Town Meeting, May 2, 2016

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**REPORT OF THE FINANCE COMMITTEE
MAY 2016 TOWN MEETING
(FY 2017 BUDGET)**

The Finance Committee is pleased to present the annual budget for FY2017. We would like to recognize the town administrator, the town accountant, and the department heads for the time and effort they put into preparing the budget. They also generously made themselves available to the Finance Committee during our review and deliberations, and we are thankful for this support.

Revenues

The FY17 tax levy of \$45,955,570 is a 2.5% increase over the FY16 tax levy plus FY16 new growth. This is accompanied by:

- An increase in Nahant tuition of \$114,195 or 9%
- An increase in Cherry Sheet revenues of \$134,259

The revenue increase is offset by:

- A decrease in actual debt exclusion of \$70,868 or 2.6% due to the roll-off of excluded debt
- A decrease in estimated new growth of \$335,266
- A decrease in estimated local receipts of \$646,500

Combined, our FY17 estimated revenue of \$58,510,964 will increase by 1.8% over FY16.

Expenses

Overall expenses are proposed to increase 5.6%, primarily as a result of the following:

- Increased use of free cash by \$1,200,000 for Stabilization fund
- Increased use of free cash by \$150,000 for Capital Stabilization fund
- Pension contributions increasing by \$235,713 or 5.3%
- School budget increase of \$1,091,500 or 4.2%
- Town operating expenses increase of \$563,886 or 4.4%
- A portion of the increases in both Town and School FY 17 budgets is due to a 53rd week of payroll. This happens every 6 or so years and resulted in additional salary cost of about \$160,000 for the Town Budget.

These recommended expense increases were minimized or offset in part by:

- Regional vocational school decrease of \$147,780 or 24.6% due to reduced participation
- Net debt service reduction of \$281,278 or 6.2%

	Town Meeting Adopted 2016	Finance Committee Recommended 2017	Percent Change
Revenues			
Property Taxes *	\$ 44,834,702	\$ 45,955,570	2.5%
Debt Exclusion	2,734,202	2,663,334	-2.6%
New Growth *	-	365,000	nm
State aid	4,491,836	4,626,095	3.0%
All other	5,433,270	4,900,965	-9.8%
Total Revenues	\$ 57,494,010	\$ 58,510,964	1.8%
Expenses			
Town Budget	\$ 12,714,767	\$ 13,278,653	4.4%
School Budget	26,156,000	27,247,500	4.2%
Vocational School	600,000	452,220	-24.6%
Benefits	9,904,312	10,400,025	5.0%
Debt Service	4,508,217	4,226,939	-6.2%
Stabilization & OPEB	600,000	1,950,000	225.0%
All other	2,660,974	2,794,488	5.0%
Total Expenses	57,144,270	60,349,825	5.6%
Balance Available	349,740	(1,838,861)	
Free Cash	300,000	1,900,000	
Excess (Deficit)	\$ 649,740	\$ 61,139	

* FY16 New Growth of \$700,266 is included in FY16 Property Taxes for comparison purposes.

The Finance Committee encourages the current level of cooperation between the Town and the School Department and would like to recognize the efforts of both parties in producing a balanced budget. In particular, there was only one full time employee added to the FY17 budget, which is the shared Facilities Manager. This position should improve the management of our town-owned buildings, which will result in operating cost savings and better capital planning.

Viability/Sustainability

The Town has had significant new growth in revenues due to recent redevelopment projects. Without FY16 New Growth, our revenues in FY17 would have been reduced by about \$718,000. In FY17, the Town is estimating New Growth of \$400,000, providing a combined revenue increase from New Growth of \$1,118,000 in FY17. The FY16 and FY17 budget processes would have been much more painful without the revenues realized from the redevelopment projects.

As we have indicated in our FY16, FY15 and FY14 letters to Town Meeting, the Finance Committee is concerned with the long-term sustainability of the Town's expense structures. Annual property tax increases are limited to 2.5% unless the Town continues generating a higher tax base through re-development of taxable properties resulting in higher tax revenues. The Finance Committee recognizes the risks associated with continued reliance on this type of revenue growth and, therefore, is focused on sustainable levels of expenditure.

While the Town has been able to continue providing basic services, salary, health and pension costs are rising faster than the 2.5% tax levy. Health and pension costs combined will make up 17.2% of our total expenses in FY17, which is a 5.0% increase over FY16. The Town also has

significant unfunded pension liabilities. We anticipate these liabilities will be funded over the next 16 years by 2032. In addition, the town has unfunded OPEB liabilities that are currently not being funded. There also are major capital and infrastructure requirements facing the Town as we continue to recover from low levels of capital investments in previous years.

In the FY17 budget, the Town Administration, Board of Selectmen and the Finance Committee are recommending an unprecedented transfer of \$1,950,000 in free cash, generated in prior years, into the Town's Stabilization, Capital and OPEB funds. Transferring money from free cash to stabilization funds places appropriate increased controls over these funds by requiring a two-thirds vote of Town Meeting for appropriation of these funds compared to the simple majority vote required for appropriations from free cash. Transferring funds from free cash to stabilization funds reflects a financially prudent discipline that ensures the Town is prepared to responsibly fund future capital and other needs without relying solely on tax increases. Funding our stabilization accounts is a critical element of our Town's long-term financial health.

The FY17 School Department requested a budget increase of \$1,366,500 or 5.2% over the FY16 budget, largely due to a \$900,000 increase in the cost of out-of-district placements. These placements are mandated, but their costs are difficult to predict. For example, at the November 2016 Special Town Meeting, Town Meeting approved a transfer of \$150,000 from Free Cash to the Finance Committee Reserve account to provide a cushion for the Schools to cover extraordinary special education expenses. At the time of this writing, those funds have not been needed and, if not expended, will be returned to Free Cash at FY16 year's end. Given this cooperative history between the Finance Committee and the School Administration, the Finance Committee has recommended a reduction in the Town Administrator's Recommended School Department FY17 budget of \$275,000 or 1% and a corresponding increase in the Finance Committee Reserve account of \$275,000. This change results in a School Department budget increase of 4.2%, but places additional funds in the reserve account where they will be available if and when they become necessary to cover extraordinary or unforeseen costs.

The Town's spending choices will continue to become increasingly more difficult each year in the absence of significant structural reforms. The expense increases reflected in the FY17 budget are not sustainable in future years, especially if and when new revenue sources decrease.

The Finance Committee will continue to work closely with the Town Administrator and the Board of Selectmen to address the Town's longer-term financial outlook by:

- Incorporating the findings of the 2016 UMass Boston's Collins Center for Public Management's Report, which provides recommendations on alternate service delivery methods, including consolidation, outsourcing, and regionalization. Adoption of these recommendations will improve the Town's efficiency and effectiveness, which in turn will lead to long-term cost savings. It should be cautioned, however, that the recommended changes will take time and willingness to implement before they will have an observable financial impact.
- Work with the Town administration to improve the timeliness and usefulness of financial information (e.g. Town Audit, budget to actual reporting, Financial Analysis,) by leveraging the recently upgraded reporting capabilities of the Town's accounting system.
- Continue to work on recommendations for structured guidelines as to the key priorities for Town funding in future years in light of operational and capital needs, desired financial ratings, and the recognition of the material tax burden impacting our Town. The guidelines will include recommended limits on year-over-year increases in key expense categories (Town and Schools). They also will set reasonable targets for debt service requirements, appropriate levels of funding to cover shared expenses (e.g. health and pension costs), and provide for maintenance of reserve funds.
- Using these recommended guidelines and limits to guide our FY18 budget review and recommendations
- Stress the need for the Town and the School committee to control cost increases during the upcoming rounds of negotiations with employee bargaining units
- Work with the school committee during the renewal of the Nahant school contract to ensure all costs are included in the agreed-upon rates

- Continue our interaction with the Capital Improvements Committee by participating in the Board of Selectman's ongoing efforts to provide enhanced visibility into the longer-term capital needs and priorities of the Town and to consider the impact on budget decisions
- Continue to advocate for sensible approaches toward efficiencies through consolidation
- Advocating for other "out of the box" visioning regarding the future of the Town

As you review the FY2017 Town budget, please consider that the figures for FY16 shown above include adjustments that were made at the Special Town Meeting in October 2015, and thus do not tie out directly to the figures shown in last year's warrant.

The Finance Committee recommends the following changes to the budget presented to the Board of Selectmen in March 2016.:

- Moving \$50,000 from the Salary Reserve, line 14A to the Reserve Fund, line 90, where they will be available to cover extraordinary or unforeseen costs.
- Remove \$20,864 from the Clerical line in the Planning Department. As the Collins report states, the Town already employs numerous clerical staff, and through cross training and scheduling the clerical needs of the planning department should be covered.
- Adjust the Lieutenants line in the Police Department by \$18,000 to correct a clerical error.
- Moving 275,000 from the School budget line 99 to the Reserve Fund, line 90. See comments concerning this above.

The Finance Committee continues to deliberate on several items as the deadline for the Warrant approaches. Please expect us to report on several Warrant articles at Town Meeting, including Articles 10, 12, 13, 14, 17, 18, 24 and 27.

As in any budget year, we welcome a dialogue with all Members in advance of Town Meeting should you have any questions about these or other line items.

Respectfully submitted,
Swampscott Finance Committee

Linso van der Burg, Chairman
Marzie Galazka, Vice Chairman
William Jones
Joan Hilario
Timothy Dorsey
Cinder McNerney
Jill Sullivan
Polly Titcomb

**Town of Swampscott
Summary of Revenues and Expenditures
July 1, 2016**

	ADOPTED FY16	DEPARTMENT REQUEST FY17	ADMINISTRATOR RECOMMENDED FY17	FIN COMM RECOMMENDED FY17
I. REVENUES				
TAX LEVY	44,134,436	45,955,570	45,955,570	45,955,570
DEBT EXCLUSION	2,734,202	2,663,334	2,663,334	2,663,334
NEW GROWTH	<u>700,266</u>	<u>365,000</u>	<u>365,000</u>	<u>365,000</u>
SUBTOTAL	47,568,904	48,983,904	48,983,904	48,983,904
LOCAL RECEIPTS	3,346,500	2,700,000	2,700,000	2,700,000
NAHANT TUITION	1,266,770	1,380,965	1,380,965	1,380,965
EST CHERRY SHEET	4,491,836	4,626,095	4,626,095	4,626,095
INTERGOVERNMENTAL	<u>820,000</u>	<u>820,000</u>	<u>820,000</u>	<u>820,000</u>
SUBTOTAL	9,925,106	9,527,060	9,527,060	9,527,060
TOTAL REVENUE	57,494,010	58,510,964	58,510,964	58,510,964
II. EXPENSES				
TOWN BUDGETS	12,714,767	13,528,177	13,367,517	13,278,653
SCHOOL BUDGET	26,156,000	27,500,000	27,522,500	27,247,500
VOCATIONAL SCHOOL	600,000	600,000	452,220	452,220
SHARED EXPENSES				
HEALTH INSURANCE	5,000,000	5,250,000	5,250,000	5,250,000
RETIREMENT	4,454,312	4,690,025	4,690,025	4,690,025
MEDICARE	450,000	460,000	460,000	460,000
PROPERTY & CASUALTY INSURANCE	650,000	625,000	625,000	625,000
WORKER'S COMPENSATION	435,000	440,000	440,000	440,000
UNCOMPENSATED BALANCES	125,000	150,000	150,000	150,000
RESERVE FUND	175,000	200,000	200,000	525,000
DEBT	4,508,217	4,226,939	4,226,939	4,226,939
TOWN AUDIT	57,500	65,000	65,000	65,000
CAPITAL STABILIZATION(Non Operational)	100,000	250,000	250,000	250,000
STABILIZATION (Non Operational)	250,000	1,450,000	1,450,000	1,450,000
OPEB TRUST FUND(Non Operational)	250,000	250,000	250,000	250,000
OVERLAY PROVISIONS	282,043	275,000	275,000	275,000
ASSESSMENTS/OFFSETS	601,431	714,488	714,488	714,488
STM NOVEMBER 2015	335,000	-	-	-
TOTAL EXPENSES	57,144,270	60,674,629	60,388,689	60,349,825
BALANCE AVAILABLE	349,740	(2,163,665)	(1,877,725)	(1,838,861)
ONE TIME REVENUES				
FREE CASH	300,000	1,900,000	1,900,000	1,900,000
EXCESS/(DEFICIT)	649,740	(263,665)	22,275	61,139
ENTERPRISE FUNDS				
WATER RECEIPTS	3,602,200	3,622,272	3,629,277	3,629,277
SEWER RECEIPTS	2,356,255	2,314,402	2,321,421	2,321,421
SEWER EXPENSES	2,356,255	2,314,402	2,321,421	2,321,421
WATER EXPENSES	3,602,200	3,622,272	3,629,277	3,629,277
TOTAL BUDGET	63,102,725	66,611,303	66,339,387	66,300,523

NOTICE OF ANNUAL TOWN MEETING

The Annual Town Meeting of 2016 will convene on Tuesday, April 26, 2016, with Article 1 (the Town Election) at 7:00 a.m. in the Town's regular polling places. At 8:00 p.m. on that same day, the Town Meeting will be adjourned until Monday, May 2, 2016, 7:15 p.m., when it will be reconvened in the Swampscott High School Auditorium located at 200 Essex Street, Swampscott.

NOTICE OF ADJOURNED ANNUAL TOWN MEETING **MONDAY, MAY 2, 2016, 7:15 P.M.**

To the Town Meeting members:

Notice is hereby given in accordance with Article I, Section 2, of the Bylaws of the Town of Swampscott that the Adjourned Annual Town Meeting will be held on Monday, May 2, 2016, beginning at 7:15 p.m. in the Swampscott High School Auditorium located at 200 Essex Street, Swampscott.

The required identification badge is to be picked up at the auditorium entrance when you check in.

Town Moderator, Michael McClung will preside.

NOTICE OF PRECINCT CAUCUS MEETINGS

Caucus meetings for all Swampscott precincts have been scheduled for Monday, May 2, 2016, beginning at 6:45 p.m. in the Swampscott High School located at 200 Essex Street, Swampscott. Room assignments are as follows:

Precinct 1 – Room TBA
Precinct 2 – Room TBA
Precinct 3 – Room TBA

Precinct 4 – Room TBA
Precinct 5 – Room TBA
Precinct 6 – Room TBA

NOTES:

Please remember that it is **YOUR** responsibility to be recorded as being present with the door checkers prior to entering the auditorium for **EACH** session. Excessive absences are cause for removal from Town Meeting membership. Also, please remember the following:

1. You must wear (display) your Town Meeting identification badge at all times;
2. Remember to use the microphones when speaking on any issue so that your comments may be recorded on the official transcript of the meeting and be heard by your fellow members in the hall and residents viewing the live cable telecast.

Susan Duplin
Town Clerk

**Town of Swampscott
Town Warrant
April 26, 2016**

SS.

To either of the constables of the Town of **SWAMPSCOTT**

GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said SWAMPSCOTT who are qualified to vote in elections and town affairs to vote at:

PRECINCT 1 SWAMPSCOTT SENIOR CENTER 200 REAR ESSEX STREET

PRECINCT 2 SWAMPSCOTT SENIOR CENTER 200 REAR ESSEX STREET

PRECINCT 3 FIRST CHURCH CONGREGATIONAL 40 MONUMENT AVENUE

PRECINCT 4 FIRST CHURCH CONGREGATIONAL 40 MONUMENT AVENUE

PRECINCT 5 SWAMPSCOTT MIDDLE SCHOOL 207 FOREST AVENUE

PRECINCT 6 SWAMPSCOTT MIDDLE SCHOOL 207 FOREST AVENUE

on **TUESDAY, THE TWENTY-SIXTH OF APRIL 2016**, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To choose **ONE** Moderator for one (1) year

To choose **TWO** members for Board of Selectmen for three (3) years

To choose **ONE** member for Board of Assessors for three (3) years

To choose **TWO** members for School Committee for three (3) years

To choose **ONE** member for the Trustees of the Public Library for three (3) years

To choose **ONE** member for Board of Health for three (3) years

To choose **ONE** member for the Planning Board for five (5) years

To choose **ONE** member for the Planning Board for three (3) years

To choose **ONE** member for Housing Authority for five (5) years

To choose **THREE** members for Constable for three (3) Years

To choose Town Meeting Members in each of the six (6) precincts filling any three (3) year vacant seats with the highest vote getters, filling any two (2) year vacant seats with the next highest vote getters, and filling any one (1) year vacant seats with the next highest vote getters.

At the close of the election the meeting will adjourn to Monday, May 2, 2016 beginning at 7:15 p.m. in the Swampscott High School, 200 Essex Street, Swampscott, MA.

ARTICLE 2. To hear and act on the reports of Town Officials, Boards and Committees.

Sponsored by the Board of Selectmen

Comment: This routine Article appears every year to allow Town groups to make reports.

ARTICLE 3. To see if the Town will vote to authorize the continuation of the Council on Aging Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Council on Aging and used for the deposit of receipts collected through user fees of Council on Aging programs; and further to allow the Council on Aging to expend funds not to exceed \$30,000 for fiscal year 2017 from said account for ongoing salaries, supplies, equipment and programs. This would be contingent upon an annual report from the Council on Aging to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: The intent of this article is to allow funds received from Council on Aging (COA) activities to be used solely for additional COA programs and activities. The COA would also have the responsibility of reporting to the Town the total receipts and expenditures through this account each fiscal year

The Finance Committee recommends favorable action on this Article.

ARTICLE 4. To see if the Town will vote to authorize the continuation of the Recycling – Blue Bins Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Health Department and used for the deposit of receipts collected through the sale of recycling bins; and further to allow the Health Department to expend funds not to exceed \$5,000 for fiscal year 2017 from said account for ongoing supplies and equipment. This would be contingent upon an annual report from the Health Department to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: The intent of this article is to allow funds received from recycling activities (e.g., sale of recycling bins) to be used solely for additional recycling and health activities. The Health Department would also have the responsibility of reporting to the Town the total receipts and expenditures through this account each fiscal year.

The Finance Committee recommends favorable action on this Article.

ARTICLE 5. To see if the Town will vote to authorize the continuation of a Recreation Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Town Administrator and used for the deposit of receipts collected through user fees of recreation programs; and further, to allow the Town Administrator to expend funds not to exceed \$250,000 for fiscal year 2017 from said account for ongoing supplies, salaries and equipment. This would be contingent upon an annual report from the Recreation Department to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: The intent of this article is to allow funds received from recreation activities to be used solely for additional recreation activities. The Town Administrator/Recreation Department would also have the responsibility of reporting to the Town the total receipts and expenditures through this account each fiscal year.

The Finance Committee recommends favorable action on this Article.

ARTICLE 6. To see if the Town will vote to authorize the continuation of a Public Library Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Town Administrator and used for the deposit of receipts collected through the uses of the library public copier and computer printers; and further, to allow the Town Administrator to expend funds not to exceed \$3,500 for fiscal year 2017 from said account for ongoing supplies and paper for said copier and printers. This would be contingent upon an annual report from the Library Department to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: The intent of this article is to allow funds received from the Library Department copier and printers to be used solely for the supplies and paper for those items. The Town Administrator/Library Department would also have the responsibility of reporting to the Town the total receipts and expenditures through this account each fiscal year.

The Finance Committee recommends favorable action on this Article.

ARTICLE 7. To see if the Town will vote to amend the Position Classification and Salary Classification Plans of the Personnel By-Laws, exclusive of reclassification, as it applies to those positions not covered by collective bargaining agreements as recommended by the Personnel Board, or take any action relative thereto. The proposed modified classification plans can be found in Appendix B.

Sponsored by the Personnel Board

Comment: This article allows the Town to adopt changes to the Job Classification and Salary Classification Plans of the Personnel By-Laws.

The Finance Committee will report on this article at Town Meeting.

ARTICLE 8. To see if the Town will vote to amend the Personnel By-Laws so as to reclassify certain existing positions, as recommended by the Personnel Board, or take any action relative thereto. The proposed modified classification schedule can be found in Appendix C.

Sponsored by the Personnel Board

Comment: This article allows the Town to reclassify positions covered by the Personnel By-Laws.

The Finance Committee will report on this article at Town Meeting.

ARTICLE 9. To see what action the Town will take in relation to the salaries of elected Town Officials for the ensuing year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Comment: The statutes require that the Town vote to fix salaries of elected Officers annually. The appropriation is in Article 24.

Constable \$100

The Finance Committee recommends favorable action on this Article.

ARTICLE 10. To act on the report of the Finance Committee on the Fiscal Year 2017 budget and to raise and appropriate or transfer from available funds money for the operation of the Town's Departments and the payment of debt service and all other necessary and proper expenses for the year, or take any action relative thereto.

Sponsored by the Finance Committee

Comment: The Finance Committee's recommendation will be the initial motion on the floor to deal with this budget. The budget as printed here will be amended to reflect any changes voted at this Town Meeting. The Moderator has traditionally allowed for discussion and reconsideration of each line item within this budget individually and in any order.

The Finance Committee will report on this article at town meeting.

DEPARTMENTAL BUDGET

July 1, 2016 through June 30, 2017

Approp. FY'15	Approp. FY'16	It. No.		Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
<u>GENERAL GOVERNMENT</u>						
<u>MODERATOR</u>						
\$ 200	\$ 200		Expenses	\$ 200	\$ 200	\$ 200
\$ 200	\$ 200		Total Moderator Budget	\$ 200	\$ 200	\$ 200
<u>FINANCE COMMITTEE</u>						
2,421	2,493	1	Secretary	2,518	2,518	2,518
650	650	2	Expenses	650	650	650
\$ 3,071	\$ 3,143		Total Finance Committee Budget	\$ 3,168	\$ 3,168	\$ 3,168
<u>SELECTMEN'S OFFICE</u>						
-	-		Board Expenses	-	-	-
8,000	8,500		Office Expenses	9,000	9,000	9,000
4,750	5,000		Mass. Municipal Assoc.	5,000	5,000	5,000
-	-		Outside Services	-	-	-
-	-		Contingent	-	-	-
12,750	13,500	3	Total Expenses	14,000	14,000	14,000
\$ 12,750	\$ 13,500		Total Selectmen Budget	\$ 14,000	\$ 14,000	\$ 14,000
<u>TOWN ADMINISTRATOR</u>						
135,252	137,957		Town Administrator	143,423	143,423	143,423
50,689	59,000		Administrative Assistant	60,736	60,736	60,736
5,000	5,000		Other Compensation	7,500	7,500	7,500
\$ 190,941	\$ 201,957	4	Total Salaries	\$ 211,659	\$ 211,659	\$ 211,659
4,500	4,500	5	Expenses	6,500	6,500	6,500
\$ 195,441	\$ 206,457		Total Town Administrator Budget	\$ 218,159	\$ 218,159	\$ 218,159
<u>LAW DEPARTMENT</u>						
-	-	6	Town Counsel Salary	-	-	-
115,000	125,000	7	Town Counsel Contract Expense	125,000	125,000	125,000
\$ 115,000	\$ 125,000		Total Law Budget	\$ 125,000	\$ 125,000	\$ 125,000
<u>PARKING CLERK</u>						
-	-	8	Salary	-	-	-
6,000	7,000	9	Expenses	7,000	7,000	7,000
\$ 6,000	\$ 7,000		Total Parking Clerk Budget	\$ 7,000	\$ 7,000	\$ 7,000
<u>WORKERS' COMPENSATION</u>						
165,000	165,000		Expenses (Police & Fire)	175,000	175,000	175,000
435,000	435,000		Benefits/Insurance	440,000	440,000	440,000
\$ 600,000	\$ 600,000	10	Total Workers' Comp Budget	\$ 615,000	\$ 615,000	\$ 615,000
<u>PERSONNEL</u>						
54,534	67,500		Personnel Manager	78,751	69,487	69,487
20,000	20,600		Health & Benefits Coordinator	21,206	21,206	21,206
1,545	1,545		Other Compensation	1,850	1,850	1,850
76,079	89,645	11	Total Salaries	101,807	92,543	92,543
1,800	3,000	12	Expenses	3,000	3,000	3,000
\$ 77,879	\$ 92,645		Total Personnel Budget	\$ 104,807	\$ 95,543	\$ 95,543

Approp. FY'15	Approp. FY'16	It. No.	Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
ACCOUNTING DEPARTMENT					
96,484	99,379		102,304	102,304	102,304
49,644	54,000		55,589	55,589	55,589
7,500	7,500		8,500	8,500	8,500
153,628	160,879		166,393	166,393	166,393
50,000	125,000	13	150,000	150,000	150,000
43,591	30,000	14A	50,000	50,000	-
7,000	7,000		7,500	7,500	7,500
4,000	4,000		5,000	5,000	5,000
9,500	9,500		10,500	10,500	10,500
20,500	20,500	15	23,000	23,000	23,000
\$ 267,719	\$ 336,379		\$ 389,393	\$ 389,393	\$ 339,393
TECHNOLOGY DEPARTMENT					
-	85,000	16	82,354	82,354	82,354
-	-		22,500	22,500	22,500
-	-		2,100	2,100	2,100
-	85,000		106,954	106,954	106,954
150,000	160,000		200,000	200,000	200,000
8,500	8,500		15,000	15,000	15,000
-	1,000		4,500	4,500	4,500
158,500	169,500	17	219,500	219,500	219,500
\$ 158,500	\$ 254,500		\$ 326,454	\$ 326,454	\$ 326,454
TREASURER/COLLECTOR					
75,000	76,500		78,751	78,751	78,751
49,644	54,000		55,589	55,589	55,589
95,156	96,706		100,808	100,808	100,808
5,750	5,400		7,650	7,650	7,650
225,550	232,606	18	242,798	242,798	242,798
8,250	10,000		10,000	10,000	10,000
3,000	1,000		1,500	1,500	1,500
1,000	3,300		4,500	4,500	4,500
65,000	69,000		65,000	65,000	65,000
2,200	1,000		1,000	1,000	1,000
79,450	84,300	19	82,000	82,000	82,000
\$ 305,000	\$ 316,906		\$ 324,798	\$ 324,798	\$ 324,798
TOWN CLERK					
61,803	66,276		77,265	68,227	68,227
47,578	48,352		50,404	50,404	50,404
9,630	9,630		9,726	9,726	9,726
800	800		808	808	808
4,625	4,975		6,925	6,925	6,925
\$ 124,436	\$ 130,033	20	\$ 145,128	\$ 136,090	\$ 136,090
-	-		-	-	-
-	-		-	-	-
4,000	4,060		19,141	19,141	19,141
2,500	2,538		2,589	2,589	2,589
27,000	28,905		29,483	29,483	29,483
3,761	3,818		3,894	3,894	3,894
37,261	39,321	21	55,107	55,107	55,107
\$ 161,697	\$ 169,354		\$ 200,235	\$ 191,197	\$ 191,197

Approp. FY'15	Approp. FY'16	It. No.		Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
<u>ASSESSOR'S</u>						
85,000	82,500		Assistant Assessor	84,928	84,928	84,928
69,628	72,996		Clerical (1.5)	73,958	73,958	73,958
5,050	5,050		Other Compensation	4,175	4,175	4,175
\$ 159,678	\$ 160,546	22	Total Salaries	\$ 163,061	\$ 163,061	\$ 163,061
-	-		Board Expenses	-	-	-
1,250	1,250		Appellate Tax Board	2,500	2,500	2,500
2,250	2,250		Office Expenses	2,250	2,250	2,250
750	750		Travel	750	750	750
2,500	2,500		Education/Professional Development	3,080	3,080	3,080
6,750	6,750	23	Total Expenses	8,580	8,580	8,580
30,000	10,000	24	Outside Services	10,000	10,000	10,000
196,428	177,296		Total Assessor's Budget	181,641	181,641	181,641
<u>ZONING BOARD OF APPEALS</u>						
2,123	2,187	25	Secretary	1,500	1,500	1,500
6,180	6,180	26	Expenses	7,500	7,500	7,500
\$ 8,303	\$ 8,367		Total ZBA Budget	\$ 9,000	\$ 9,000	\$ 9,000
<u>PLANNING</u>						
52,000	61,800		Town Planner	62,418	77,207	77,207
			Clerical	36,376	20,864	-
			Other Compensation		2,500	2,500
2,123	2,187		Secretary	1,500	1,500	1,500
54,123	63,987	27	Total Salaries	100,294	102,071	81,207
1,000	1,000		Expenses	1,350	1,350	1,350
750	750		Professional Develop/Memberships	750	750	750
1,750	1,750	28	Total Expenses	2,100	2,100	2,100
1,250	1,250	29	Planning Board Expenses	1,250	1,250	1,250
\$ 57,123	\$ 66,987		Total Planning Budget	\$ 103,644	\$ 105,421	\$ 84,557
<u>INSURANCE</u>						
4,825,000	5,000,000		Employee Group-Health	5,250,000	5,250,000	5,250,000
650,000	650,000		Property & Casualty Insurance	625,000	625,000	625,000
\$ 5,475,000	\$ 5,650,000	30	Total Insurance Budget	\$ 5,875,000	\$ 5,875,000	\$ 5,875,000
<u>PENSIONS</u>						
<u>CONTRIBUTORY RETIREMENT</u>						
4,205,622	4,419,812	31	Pension Contribution	4,654,490	4,654,490	4,654,490
\$ 4,205,622	\$ 4,419,812		Total Budget	\$ 4,654,490	\$ 4,654,490	\$ 4,654,490
<u>NON-CONTRIBUTORY PENSIONS</u>						
34,500	34,500	32	Pension Contribution	35,535	35,535	35,535
\$ 34,500	\$ 34,500		Total Budget	\$ 35,535	\$ 35,535	\$ 35,535
\$ 4,240,122	\$ 4,454,312		Total Pensions	\$ 4,690,025	\$ 4,690,025	\$ 4,690,025
\$ 11,880,233	\$ 12,482,046		TOTAL GENERAL GOVERNMENT	\$ 13,187,524	\$ 13,170,999	\$ 13,100,135

Approp. FY'15	Approp. FY'16	It. No.	Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
Public Protection					
<u>POLICE DEPARTMENT</u>					
114,929	117,228		121,858	121,858	121,858
87,143	88,885		93,333	93,333	93,333
292,916	298,772		331,727	331,727	313,727
392,298	400,140		420,170	420,170	420,170
1,086,460	1,109,694		1,232,707	1,188,799	1,188,799
56,304	57,430		60,304	60,304	60,304
7,000	7,000		8,000	8,000	8,000
561,000	550,000		586,057	586,057	586,057
115,974	119,585		123,502	123,502	123,502
16,268	22,217		24,062	24,062	24,062
365,889	355,791		374,034	374,034	374,034
234,156	236,758		351,400	249,534	249,534
180,000	185,640		194,886	194,886	194,886
20,000	20,000		20,000	20,000	20,000
15,000	15,300		15,750	15,750	15,750
3,545,337	3,584,440	33	3,957,790	3,812,016	3,794,016
75,000	75,000		75,000	75,000	75,000
29,850	29,850		32,000	32,000	32,000
18,000	18,000		18,000	18,000	18,000
40,000	40,000		40,000	40,000	40,000
9,000	9,000		10,000	10,000	10,000
10,000	10,000		10,000	10,000	10,000
29,000	29,875		29,875	29,875	29,875
5,000	5,000		5,000	5,000	5,000
-	-		-	-	-
215,850	216,725	34	219,875	219,875	219,875
140,000	80,000	35	80,000	80,000	80,000
\$ 3,901,187	\$ 3,881,165	Total Police Budget	\$ 4,257,665	\$ 4,111,891	\$ 4,093,891
<u>FIRE DEPARTMENT</u>					
109,999	112,199		122,308	122,308	122,308
84,255	85,941		89,342	89,342	89,342
297,764	303,719		314,881	314,881	314,881
261,821	267,057		277,418	277,418	277,418
1,386,816	1,384,927		1,455,361	1,455,361	1,455,361
6,204	6,328		6,454	6,454	6,454
6,204	6,328		6,454	6,454	6,454
350,000	360,000		360,000	360,000	360,000
118,301	120,667		127,657	127,657	127,657
10,000	10,000		10,000	10,000	10,000
45,068	45,969		49,163	49,163	49,163
61,517	80,000		85,250	85,250	85,250
102,526	104,577		106,562	106,562	106,562
20,400	20,400		20,400	20,400	20,400
34,300	34,300		36,800	36,800	36,800
3,102	3,164		3,227	3,227	3,227
3,102	3,164		3,227	3,227	3,227
7,978	7,978		7,978	7,978	7,978
22,000	22,000		22,000	22,000	22,000
2,931,357	2,978,718	36	3,104,482	3,104,482	3,104,482
40,000	40,000		40,000	40,000	40,000
8,250	9,568		9,568	9,568	9,568
500	500		500	500	500
40,585	60,430		60,430	60,430	60,430
5,000	5,000		5,000	5,000	5,000
3,500	3,500		3,500	3,500	3,500
2,000	2,000		2,000	2,000	2,000
-	-		-	-	-
99,835	120,998	37	120,998	120,998	120,998
29,600	39,600	38	39,600	39,600	39,600
78,000	78,000	39	78,000	78,000	78,000
23,000	29,000	40	29,000	29,000	29,000
\$ 3,161,792	\$ 3,246,316	Total Fire Budget	\$ 3,372,080	\$ 3,372,080	\$ 3,372,080

Approp. FY'15	Approp. FY'16	It. No.		Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
<u>HARBORMASTER</u>						
7,674	7,904	41	Salary	7,983	7,983	7,983
13,500	13,500	42	Expenses	18,300	13,500	13,500
\$ 21,174	\$ 21,404		Total Harbormaster Budget	\$ 26,283	\$ 21,483	\$ 21,483
<u>EMERGENCY MANAGEMENT</u>						
1,062	1,094	43	Director	1,105	1,105	1,105
2,020	2,020	44	Expenses	2,020	2,020	2,020
\$ 3,082	\$ 3,114		Total Emergency Mngmt Budget	\$ 3,125	\$ 3,125	\$ 3,125
<u>WEIGHTS & MEASURES</u>						
-	-	45	Inspector			
5,000	5,000		Expenses	5,000	5,000	5,000
-	-		Travel	-	-	-
5,000	5,000	46	Total Expenses	5,000	5,000	5,000
\$ 5,000	\$ 5,000		Total Weight's & Measures Budget	\$ 5,000	\$ 5,000	\$ 5,000
<u>CONSTABLE</u>						
\$ 100	\$ 100	47	Salaries	\$ 100	\$ 100	\$ 100
\$ 100	\$ 100		Total Constable Budget	\$ 100	\$ 100	\$ 100
<u>BUILDING DEPARTMENT</u>						
65,000	66,950		Building Inspector/Commissioner	68,307	68,307	68,307
27,068	24,425		Local Inspector	25,391	25,144	25,144
23,274	24,972		Plumbing Inspector	24,452	25,222	25,222
23,274	23,972		Wire Inspector	24,452	24,212	24,212
-	-		Fire Alarm Inspector			
1,000	1,250		Assistant Electric Inspector	1,263	1,263	1,263
-	-		Traffic Light Inspector			
1,000	1,250		Assistant Plumbing Inspector	1,263	1,263	1,263
47,578	48,316		Clerical	50,404	50,404	50,404
2,550	4,600		Other Compensation	3,175	3,175	3,175
190,744	195,735	48	Total Salaries	198,707	198,990	198,990
5,000	5,000		Expenses	6,000	6,000	6,000
500	1,000		Travel/Education	2,000	2,000	2,000
-	-		Alarm Maintenance	-	-	-
5,500	6,000	49	Total Expenses	8,000	8,000	8,000
\$ 196,244	\$ 201,735		Total Building Budget	\$ 206,707	\$ 206,990	\$ 206,990
<u>CONSERVATION COMMISSION</u>						
-	-	50	Conservation Agent Secretary	500	500	500
500	500		Expenses	500	500	500
800	800		Professional Develop/Memberships	800	800	800
\$ 1,300	\$ 1,300	51	Total Expenses	\$ 1,300	\$ 1,300	\$ 1,300
\$ 1,300	\$ 1,300		Total Conservation Budget	\$ 1,800	\$ 1,800	\$ 1,800
\$ 7,289,879	\$ 7,360,134		Total Public Protection	\$ 7,872,760	\$ 7,722,469	\$ 7,704,469

Approp. FY'15	Approp. FY'16	It. No.	Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
Health and Sanitation					
HEALTH DEPARTMENT					
64,692	70,378		72,449	72,449	72,449
17,478	17,478		18,171	17,992	17,992
47,578	48,355		49,836	49,836	49,836
18,100	18,426		18,870	18,870	18,870
4,605	4,730		4,466	4,466	4,466
152,453	159,367	52	163,792	163,613	163,613
4,315	4,175		4,260	4,260	4,260
-	-		-	-	-
4,315	4,175	53	4,260	4,260	4,260
1,830	1,860	54	1,900	1,900	1,900
2,230	6,160	55	7,740	7,740	7,740
-	-				
1,030	1,045		1,065	1,065	1,065
3,555	3,610		3,650	3,650	3,650
4,585	4,655	56	4,715	4,715	4,715
983,000	983,000	57	898,000	898,000	898,000
\$ 1,148,413	\$ 1,159,217		\$ 1,080,407	\$ 1,080,228	\$ 1,080,228
TOTAL HEALTH AND SANITATION					
\$ 1,148,413	\$ 1,159,217		\$ 1,080,407	\$ 1,080,228	\$ 1,080,228
Public Works					
WAGES - General					
-	-		-	-	-
25,000	30,000		30,000	30,000	30,000
-	-				
25,500	30,000		30,000	30,000	30,000
-	-				
5,000	5,000		5,000	5,000	5,000
-	-				
-	-				
292,273	275,236		282,486	310,561	310,561
\$ 347,773	\$ 340,236	58	\$ 347,486	\$ 375,561	\$ 375,561
EXPENSES - General					
55,000	60,000		60,000	60,000	60,000
28,000	28,000		28,000	28,000	28,000
5,000	7,500		7,500	7,500	7,500
3,500	3,500		3,500	3,500	3,500
35,000	40,000		40,000	40,000	40,000
3,500	3,500		3,500	3,500	3,500
41,500	45,000		45,000	45,000	45,000
25,000	25,000		25,000	25,000	25,000
2,250	1,700		1,700	1,700	1,700
198,750	214,200	59	214,200	214,200	214,200
200,000	200,000	60	200,000	200,000	200,000
25,000	25,000	61	25,000	25,000	25,000
-	-		-	-	-
\$ 423,750	\$ 439,200		\$ 439,200	\$ 439,200	\$ 439,200
\$ 771,523	\$ 779,436		\$ 786,686	\$ 814,761	\$ 814,761

Approp. FY'15	Approp. FY'16	It. No.	Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
WAGES - Sewer					
354,120	364,644		372,826	379,845	379,845
27,000	27,000		27,000	27,000	27,000
5,000	5,000		5,000	5,000	5,000
-	-				
6,250	5,000		5,000	5,000	5,000
-	-				
32,150	10,000		32,150	32,150	32,150
-	-		-	-	-
\$ 424,520	\$ 411,644	62	\$ 441,976	\$ 448,995	\$ 448,995
EXPENSES - Sewer					
100,000	150,000		150,000	150,000	150,000
48,500	48,500		48,500	48,500	48,500
70,000	60,000		60,000	60,000	60,000
51,250	51,250		51,250	51,250	51,250
15,000	15,000		15,000	15,000	15,000
-	-				
-	-				
2,125	2,125		2,125	2,125	2,125
950,000	950,000		850,000	850,000	850,000
1,236,875	1,276,875	63	1,176,875	1,176,875	1,176,875
-	-	64	-	-	-
30,000	30,000	65	30,000	30,000	30,000
410,000	410,000		410,000	410,000	410,000
17,500	17,500		17,500	17,500	17,500
144,699	118,481		147,643	147,643	147,643
152,235	80,368		80,687	80,687	80,687
15,950	11,387		9,721	9,721	9,721
740,384	637,736	66	665,551	665,551	665,551
\$ 2,007,259	\$ 1,944,611		\$ 1,872,426	\$ 1,872,426	\$ 1,872,426
\$ 2,431,779	\$ 2,356,255		\$ 2,314,402	\$ 2,321,421	\$ 2,321,421
Total Budget - Sewer Enterprise Fund Funded by Sewer Revenue					
WAGES - Water					
354,447	361,840		370,476	377,481	377,481
27,000	27,000		27,000	27,000	27,000
5,000	5,000		5,000	5,000	5,000
-	-				
9,500	9,500		9,500	9,500	9,500
-	-				
25,000	15,000		15,000	15,000	15,000
-	-		-	-	-
\$ 420,947	\$ 418,340	67	\$ 426,976	\$ 433,981	\$ 433,981
EXPENSES - Water					
48,500	48,500		48,500	48,500	48,500
85,000	85,000		100,000	100,000	100,000
15,000	15,000		15,000	15,000	15,000
-	-				
2,000	2,000		2,000	2,000	2,000
2,000	2,125		2,125	2,125	2,125
1,900,000	1,900,000		1,925,000	1,925,000	1,925,000
2,052,500	2,052,625	68	2,092,625	2,092,625	2,092,625
-	-		-	-	-
25,000	25,000	69	25,000	25,000	25,000
410,000	410,000		410,000	410,000	410,000
146,448	117,120		145,707	145,707	145,707
498,397	574,410		518,383	518,383	518,383
9,726	4,705		3,581	3,581	3,581
1,064,571	1,106,235	70	1,077,671	1,077,671	1,077,671
\$ 3,142,071	\$ 3,183,860		\$ 3,195,296	\$ 3,195,296	\$ 3,195,296
\$ 3,563,018	\$ 3,602,200		\$ 3,622,272	\$ 3,629,277	\$ 3,629,277
Total Budget - Water Enterprise Fund Funded by Water Revenue					
\$ 5,994,797	\$ 5,958,455		\$ 5,936,674	\$ 5,950,698	\$ 5,950,698
TOTAL WATER & SEWER BUDGET					

Approp. FY'15	Approp. FY'16	It. No.		Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
<u>WAGES - Buildings & Grounds</u>						
131,452	143,524		Personnel	147,619	150,249	150,249
4,000	8,000		Overtime	11,000	11,000	11,000
-	-		Facilities Director	45,865	45,865	45,865
-	-		Other Compensation	-	-	-
\$ 135,452	\$ 151,524	71	Total Salaries - Buildings & Grounds	\$ 204,484	\$ 207,114	\$ 207,114
<u>EXPENSES - Buildings & Grounds</u>						
-	-	71A	Facilities Expenses	10,000	10,000	10,000
15,000	15,000		Operating Expenses & Supplies	15,000	15,000	15,000
2,000	2,000		Equipment Maintenance	2,000	2,000	2,000
850	850		Uniforms	850	850	850
\$ 17,850	\$ 17,850	72	Total Expenses - Buildings & Grounds	\$ 17,850	\$ 17,850	\$ 17,850
\$ 153,302	\$ 169,374		Total Budget - DPW Buildings & Grounds	\$ 222,334	\$ 224,964	\$ 224,964
<u>SPECIAL ACCOUNTS</u>						
4,000	4,000		Shade Trees	4,000	4,000	4,000
5,000	5,000		Contract Work - trees	5,000	5,000	5,000
100,000	95,000		Contract Work - grass	95,000	95,000	95,000
8,000	8,000		Contract Patching	8,000	8,000	8,000
5,000	5,000		Landscaping	5,000	5,000	5,000
40,000	40,000		Contract Work-sidewalks (includes schools)	50,000	50,000	50,000
24,000	24,000		Leaf Disposal	24,000	24,000	24,000
-	50,000		Contract Work-Field Maintenance	50,000	50,000	50,000
\$ 186,000	\$ 231,000	73	Total Budget - D.P.W. Special Accts.	\$ 241,000	\$ 241,000	\$ 241,000
\$ 7,105,622	\$ 7,138,265		TOTAL PUBLIC WORKS	\$ 7,186,694	\$ 7,231,423	\$ 7,231,423
<u>RECREATION</u>						
-	-		Coordinator	-	-	-
-	-		Director	-	-	-
20,000	25,000		Other Salaries	25,000	25,000	25,000
20,000	25,000	74	Total Salaries	25,000	25,000	25,000
-	5,000		Office Expenses	5,000	5,000	5,000
-	-		Community Events (new)	10,000	20,000	20,000
-	-		Program Expenses	-	-	-
-	5,000	75	Total Expenses	15,000	25,000	25,000
\$ 20,000	\$ 30,000		Total Recreation Budget	\$ 40,000	\$ 50,000	\$ 50,000

Approp. FY'15	Approp. FY'16	It. No.	Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
<u>COUNCIL ON AGING</u>					
51,483	61,000		61,610	60,000	60,000
12,240	14,978		15,419	15,419	15,419
	16,974		17,473	17,473	17,473
<u>15,382</u>	<u>17,317</u>		<u>17,827</u>	<u>17,827</u>	<u>17,827</u>
79,105	110,269	76	112,329	110,719	110,719
10,712	-	77	-	-	-
32,000	37,500	78	37,500	37,500	37,500
\$ 121,817	\$ 147,769		\$ 149,829	\$ 148,219	\$ 148,219
<u>VETERANS' SERVICE</u>					
10,664	10,984	79	11,094	11,094	11,094
150	150		150	150	150
2,500	2,500		2,500	2,500	2,500
<u>550</u>	<u>550</u>		<u>550</u>	<u>550</u>	<u>550</u>
3,200	3,200	80	3,200	3,200	3,200
25,000	30,000	81	40,000	40,000	40,000
\$ 38,864	\$ 44,184		\$ 54,294	\$ 54,294	\$ 54,294
<u>Maturing Debt</u>					
<u>NON-SEWER DEBT SERVICE</u>					
3,671,975	3,483,217		3,356,152	3,356,152	3,356,152
1,082,840	925,000		770,787	770,787	770,787
-	-		-	-	-
45,000	100,000		100,000	100,000	100,000
<u>-</u>	<u>-</u>		<u>-</u>	<u>-</u>	<u>-</u>
\$ 4,799,815	\$ 4,508,217	82	\$ 4,226,939	\$ 4,226,939	\$ 4,226,939
<u>SEWER DEBT SERVICE</u>					
-	-		-	-	-
-	-		-	-	-
-	-		-	-	-
\$ -	\$ -	83	\$ -	\$ -	\$ -
\$ 4,799,815	\$ 4,508,217		\$ 4,226,939	\$ 4,226,939	\$ 4,226,939
<u>LIBRARY</u>					
70,753	80,848		83,227	83,227	83,227
51,063	61,145		62,944	62,944	62,944
21,348	21,825		22,690	22,690	22,690
54,720	55,813		58,022	58,022	58,022
48,875	49,853		45,761	45,761	45,761
48,875	49,853		51,828	51,828	51,828
28,465	29,023		30,172	30,172	30,172
41,763	64,266		48,908	48,908	48,908
69,951	40,842		51,506	51,506	51,506
27,163	27,569		27,569	27,569	27,569
-	21,292		50,379	50,379	50,379
22,250	22,661		16,352	16,352	16,352
			<u>32,760</u>	<u>-</u>	<u>-</u>
485,226	524,990	84	582,118	549,358	549,358
1,200	1,200		1,200	1,200	1,200
51,500	55,000		57,000	57,000	57,000
<u>400</u>	<u>400</u>		<u>400</u>	<u>400</u>	<u>400</u>
53,100	56,600	85	58,600	58,600	58,600
161,995	170,079	86	183,400	183,400	183,400
\$ 700,321	\$ 751,669		\$ 824,118	\$ 791,358	\$ 791,358

Approp. FY'15	Approp. FY'16	It. No.		Department Requested FY'17	Administrator Recommended FY'17	Finance Committee Recommended FY'17
UNCLASSIFIED						
3,000	3,000	87	Town Reports	3,000	3,000	3,000
29,500	30,000	88	Telephones (most Depts.)	30,000	30,000	30,000
185,000	185,000	89	Street Lighting	185,000	185,000	185,000
215,000	175,000	90	Reserve Fund	200,000	200,000	525,000
55,000	57,500	91	Audit	65,000	65,000	65,000
1,250	1,250	92	Historical Commission	1,250	1,250	1,250
435,000	450,000	93	Medicare Tax	460,000	460,000	460,000
500,000	250,000	94	Stabilization Fund	1,450,000	1,450,000	1,450,000
100,000	100,000	95	Capital Stabilization Fund	250,000	250,000	250,000
-	5,000	96	Unemployment	5,000	5,000	5,000
500,000	250,000	97	OPEB Trust Fund	250,000	250,000	250,000
\$ 2,023,750	\$ 1,506,750		Total Unclassified Budget	\$ 2,899,250	\$ 2,899,250	\$ 3,224,250
Schools						
\$ 637,897	\$ 524,171		REGIONAL VOCATIONAL SCHOOL	\$ 524,171	\$ 400,000	\$ 400,000
\$ 120,519	\$ 75,829		New Construction-NS Agricultural & Tech	\$ 75,829	\$ 52,220	\$ 52,220
\$ 758,416	\$ 600,000	98	TOTAL REG VOCATIONAL SCHOOL	\$ 600,000	\$ 452,220	\$ 452,220
			SCHOOLS - SWAMPSCOTT			
\$ 25,081,000	26,156,000		Total Budget	27,500,000	27,522,500	27,247,500
-	-		Less Anticipated Rev.-Nahant, Metco, ...	-	-	-
\$ 25,081,000	\$ 26,156,000	99	Net Budget	\$ 27,500,000	\$ 27,522,500	\$ 27,247,500
\$ 25,839,416	\$ 26,756,000		TOTAL SCHOOLS	\$ 28,100,000	\$ 27,974,720	\$ 27,699,720
\$ 60,968,130	\$ 61,884,251		TOTAL FY2017 BUDGET*	\$ 65,621,815	\$ 65,349,899	\$ 65,311,035

* Excludes Non Appropriated Expenses (i.e. State Assessments & Assessor's Overlay) of \$989,488

Total Town Budget including State Assessments and Assessor's Overlay and Net of Water/Sewer= \$60,349,825

ARTICLE 11.

To see if the Town will vote to accept and appropriate the sum of \$303,000, or such other amount as is made available, to repair, construct or reconstruct streets, together with all necessary work incidental thereto, including engineering, in conjunction with the Commonwealth of Massachusetts, under General Laws, Chapter 90 or otherwise; and to transfer for this purpose any unexpended balance of appropriations voted for this purpose at prior Town Meetings, or take any action relative thereto.

Sponsored by the Director of Public Works

Comment: The purpose of this article is to appropriate monies approved by the Legislature for highway and traffic safety projects as approved by the Massachusetts Highway Department. The monies may be spent for more than one year.

The Finance Committee recommends favorable action on this Article.

ARTICLE 12.

To see if the Town will vote to appropriate the sum of \$1,000,000, for the purchase and replacement of a water main, including all incidental and related costs; and, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §§7 or 8 or any other enabling authority and issue bonds or notes of the Town therefor, whether through the Massachusetts Water Resources Authority ("MWRA") Local Financial Assistance Program or federal or state loan program, and to authorize the Town to apply for, accept and expend any federal or state grants or loans that may be available for the project, or take any action relative thereto.

Comment: The purpose of this article is to authorize the Town to borrow funds for the purpose of replacing a water main. It is anticipated that the Town will be eligible for and will receive, a zero-percent interest loan from the MWRA for such purposes. The project was recommended for funding in FY2017 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete CIC report.

The Finance Committee recommends favorable action on this Article.

ARTICLE 13.

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the necessary funds for the following projects, including all incidental and related costs, all as set forth below, provided, however, that the funds for projects identified as 16-04 and 16-05 are so included for informational purposes only and are the subject of appropriations made under Articles 12 and 11, respectively, or take any action relative thereto and the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,450,907 under Chapter 44 of the General Laws or any other enabling authority, or take any action relative thereto.

No.	Purpose	Requested	Recommended	Funding Source
School Department				
16-01	Technology – Complete Wi-Fi 5 th /6 th grade	20,000	20,000	Taxes
16-02	Technology – Wi-Fi Building	40,000	40,000	Taxes
16-03	Security System – Swipe Cards (All Schools)	70,000	70,000	Taxes
Department of Public Works				
16-04	Water Main Replacement	1,000,000	1,000,000	0% Loan (MWRA)*
16-05	Paving - Chapter 90	303,000	303,000	Grant (Chap. 90)**
16-06	Paving - Non Chapter 90	425,000	425,000	Taxes
16-07	Open Space Improvements (Beach)	50,000	50,000	Taxes
16-08	Public Building Maintenance	110,000	110,000	Taxes
16-09	Equipment Replacement	154,000	154,000	48,000 Taxes 106,000 Sale of Lots
16-10	Salt Storage	100,000	100,000	Taxes
16-11	Street Lighting – Rail Bridge	34,000	34,000	Taxes
16-12	Lift Station	50,000	50,000	Sewer Enterprise Fund
Fire Department				
16-13	EOC – Emer. Ops. Center (Old Police Station)	41,000	41,000	Taxes
16-14	Rescue Equipment	36,607	36,607	Taxes
No.	Purpose	Requested	Recommended	Funding Source
Police Department				
16-15	Speed Board	22,700	22,700	Taxes
16-16	Police Radio Upgrade	33,600	33,600	Taxes
Planning				
16-17	LED Streetlights Project	370,000	370,000	Taxes <i>Note: 120,000 reimbursed by National Grid once project completed</i>
Total		2,859,907	2,859,907	1,450,907 Taxes 1,409,000 Other

Each numbered item will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Sponsored by the Capital Improvement Committee

Comment: The above projects were recommended for funding in FY2017 by the Capital Improvement Committee (CIC). Refer to Appendix A for the complete CIC report.

Article 13 requires 2/3's affirmative vote if borrowing.

The Finance Committee will report on this article at town meeting.

ARTICLE 14. To see if the Town will vote to transfer from the Water Retained Earnings of the Water Enterprise Fund to the account of Current Revenue the sum of \$200,000 to be used and applied by the Board of Selectmen in the reduction of the water rate, or take any action relative thereto.

Sponsored by the Board of Selectmen

Comment: Surplus revenue is money not set aside for any special purpose. It results from the difference between estimates and actual receipts of water user fees and other revenues plus unexpended funds from the water department's budget. This is normally surplus revenue available for Town Meeting to be used to reduce rates for the coming year.

The Finance Committee will report on this article at town meeting.

ARTICLE 15. To see if the Town will vote to transfer from the Sewer Retained Earnings of the Sewer Enterprise Fund to the account of Current Revenue the sum of \$200,000 to be used and applied by the Board of Selectmen in the reduction of the sewer rate, or take any action relative thereto.

Sponsored by the Board of Selectmen

Comment: Surplus revenue is money not set aside for any special purpose. It results from the difference between estimates and actual receipts of sewer user fees and other revenues plus unexpended funds from the sewer department's budget. This is normally surplus revenue available for Town Meeting to be used to reduce rates for the coming year.

The Finance Committee will report on this article at town meeting.

ARTICLE 16. To see if the Town will vote to transfer \$300,000 from Free Cash of the Town to the account of Current Revenue a sum of money to be used and applied by the Board of Assessors in the reduction of the tax levy, or take any action relative thereto.

Sponsored by the Town Administrator

Comment: Surplus revenue is money not set aside for any special purpose. It results from the difference between estimates and actual receipts of departmental collections and revenues (such as licenses, permits, etc.) plus unexpended funds from departmental budgets. When uncollected taxes are subtracted from surplus revenue, the total is "Free Cash". This is normally surplus revenue available for Town Meeting to be used to reduce taxes for the coming year.

The Finance Committee will report on this article at Town Meeting.

ARTICLE 17. To see if the Town will vote to approve the Swampscott Retirement Board's vote to increase the Cost of Living base from \$13,000 to \$14,000 consistent with the provision of Chapter 188, Section 19, of the Acts of 2010, or take any action relative thereto.

Sponsored by The Swampscott Retirement Board

Comment: Retirees and survivors of the Swampscott Retirement System who are eligible to receive an annual cost of living adjustment receive that adjustment based only on the first \$13,000 of the retiree's allowance and the cost of living adjustment in any given year cannot exceed 3% by statute. Thus, in any given year the Swampscott Retirement Board can only grant a \$390 cost of living adjustment allowance. By increasing the base to \$14,000, the Board has the discretion to grant up to a 3% increase or an annual increase of \$420. Accordingly, by voting to increase the base to \$14,000, each eligible retiree and survivor of the Swampscott Retirement System will receive at maximum an additional \$2.50 per month in their retirement allowance

The Finance Committee recommends indefinite postponement of this Article.

ARTICLE 18.

To see if the town will vote to raise and appropriate the sum of \$10,000 for the purpose of concluding the Massachusetts Historical Commission Survey, such funds to be expended under the direction of the Historical Commission, or take any action relative thereto.

Sponsored by the Historical Commission

Comment: This is a project that was started in FY16. The Town will be reimbursed this \$10,000 in the Fall of 2016.

The Finance Committee recommends favorable action on this Article.

ARTICLE 19.

To see if the Town will vote to transfer the care, custody, management and control of a parcel of land located at Mystic Road in Marblehead, containing approximately 9,365 square feet, identified on the Town of Marblehead Assessor's Map 16, Lot 8, from the Board of Selectmen for the purpose for which such land is currently held to the Board of Selectmen for the purpose of conveyance and to authorize the Town to sell the parcel of land per the provisions of Massachusetts General Law Chapter 30B, as applicable, or take any other action relative thereto.

Comment: The purpose of this article is to allow the Town to dispose of an undevelopable parcel of approximately 9,365 square feet located at Mystic Road in Marblehead.

A 2/3's vote is required to approve this article.

The Finance Committee will report on this article at town meeting.

ARTICLE 20.

To see if the Town will vote to accept the provisions of G.L. c.44, §55C, establishing a trust to be known as the Swampscott Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing in the Town for the benefit of low and moderate income households, and in implementation thereof will vote to amend the Town of Swampscott General By-Laws by adding the following as Article XX, or take any action relative thereon:

ARTICLE XX – SWAMPSCOTT AFFORDABLE HOUSING TRUST FUND

SECTION 1. PURPOSE

The purpose of the Swampscott Affordable Housing Trust Fund (the "Trust") shall be to provide for the creation and preservation of affordable housing in the Town for the benefit of low and moderate-income households.

SECTION 2. BOARD OF TRUSTEES

There shall be a Board of Trustees (the "Board"), comprised of five (5) Trustees who shall be appointed by the Board of Selectmen. At least one (1) of the Trustees shall be a Selectman. The Trustees of the Board shall serve for a term of two (2) years, except that two of the initial appointments shall be for a term of one (1) year. The Trustees may be reappointed by the Board of Selectmen for succeeding terms, and there are no limits on the number of terms that a Trustee can serve. Vacancies shall be filled by the Board of Selectmen for the remainder of the unexpired term. Any Trustee may be removed for cause by the Board of Selectmen after the opportunity for a hearing. Reference to the Trustee shall mean the Trustee or Trustees for the time being hereunder.

SECTION 3. POWERS OF TRUSTEES

The powers of the Board of Trustees, all of which shall be carried on in furtherance of the purposes set forth in G.L. c.44, §55C, shall include the following:

A. To accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with any ordinance or by-law or any general or special law or any other source, including money from G.L. c.44B;

- B. To purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
- C. To sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board deems advisable notwithstanding the length of any such lease or contract;
- D. To execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the trust;
- E. To employ advisors and agents, such as accountants, appraisers and lawyers, as the Board deems necessary;
- F. To pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
- G. To apportion receipts and charges between incomes and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
- H. To participate in any reorganization, re-capitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- I. To deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;
- J. To carry property for accounting purposes other than acquisition date values;
- K. To borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge trust assets as collateral;
- L. To make distributions or divisions of principal in kind;
- M. To comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of G.L. c.44, §55C, to continue to hold the same for such period of time as the Board may deem appropriate;
- N. To manage or improve real property; and to abandon any property which the Board determined not to be worth retaining;
- O. To hold all or part of the Trust property un-invested for such purposes and for such time as the Board may deem appropriate; and
- P. To extend the time for payment of any obligation to the Trust.

SECTION 3. DECLARATION OF TRUST

The Trustees are hereby authorized to execute a Declaration of Trust and Certificate of Trust for the Swampscott Affordable Housing Trust, to be recorded with the Essex County Registry of Deeds and filed with Plymouth County Registry District of the Land Court

SECTION 4. FUNDS PAID TO THE TRUST

In accordance with G.L. c.44, §55C, all moneys paid to the Trust in accordance with any zoning or general by-law, exaction fee, or private contributions shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. Funds appropriated into the Trust by the Town shall become Trust property, and, to be expended, these funds need not be further appropriated. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board within one year of the date they were appropriated into the Trust, remain Trust property.

SECTION 5. ANNUAL AUDITS

The Board shall provide for an annual audit of the books and records of the Trust. Such audit shall be performed by an independent auditor in accordance with accepted accounting practices. Upon receipt of the audit by the Board of Trustees, a copy shall be provided forthwith to the Board of Selectmen.

ARTICLE 21.

To see if the Town will vote to amend the Zoning By-law as follows, or take any action relative thereto:

Note: By Order of the Land Court dated March 4, 2014, all portions of the Zoning By-law establishing the Greenwood Planned Development District were declared invalid and stricken from the Zoning Bylaw. The current version of the Zoning Bylaw, as printed, has not been updated to remove the stricken provisions from the text of the Zoning By-law, thus certain language proposed below, while appearing in the current version of the Zoning By-law, must still be approved by Town Meeting in order to comply with the Land Court's Order.

Amend: Article II, Dimensional and Timing Regulations, Section 2.1.1.0, Establishment of Districts, by adding the following new subsection, shown in **bold**:

2.1.1.7. Planned Development Districts (PDD). For the purposes of this By-Law, the Town of Swampscott is hereby divided into the following districts:

2.1.1.7.1. Phillips Fire Station PDD.

2.1.1.7.2. Burrill Senior Center PDD.

2.1.1.7.3. Greenwood PDD.

2.1.1.7.4. Temple PDD.

Amend: Article IV. Special Regulations, Section 4.5.0.0 by adding the following language, shown in **bold**:

4.5.0.0. Regulations Pertaining to Planned Development Districts (PDD).

4.5.1.0. Purposes. The purposes of this Section 4.5.0.0. are to: (1) provide the opportunity for a variety of housing types at certain locations in the Town at greater densities and with reduced dimensional requirements than would otherwise be allowed; (2) expand the possible uses on the land in the districts; (3) promote the efficient use of land in the districts; (4) provide the opportunity to redevelop the land in the districts to benefit the Town and the public **including facilitating, as appropriate, the removal or significant rehabilitation of abandoned and dilapidated buildings that pose a hazard to public safety and welfare** ; (5) provide diversity and variety in housing types; **and** (6) promote design and land planning to achieve aesthetic qualities of the Town; **and (7) encourage development of new housing that is affordable to low and moderate-income households.**

4.5.1.1. Definition. A planned development is a residential plan for the use and development of a parcel of land, improved or unimproved, which plan conforms to the purposes and provisions of Section 4.5.0.0. and is not subject to Section 2.2.3.0. – Table of Principal Uses and Section 2.3.2.0. – Table of Dimensional Regulations in Appendix A and Illustrations in Appendix B.

4.5.1.2. Location of Districts. The Planned Development Districts are mapped as follows:

Phillips Fire Station PDD, Assessor's Map 29, Lot 45, 2 Phillips Avenue;
Burrill Senior Center PDD, Assessor's Map 1, Lot 23, 89 Burrill Street;
Greenwood PDD, Assessor's Map 19, Lot 87, 71 Greenwood Avenue;
Temple PDD, Assessor's Map 29, Lots 4 and 3A, 837 Humphrey Street.

4.5.2.0. Permitted Principal and Accessory Uses. Uses permitted in the Planned Development Districts.

4.5.2.1. In the Phillips Fire Station PDD, a single family dwelling and an accessory garage or storage space for private automobiles are allowed as of right.

4.5.2.2. In the Burrill Senior Center PDD, a single, two-family, or three-family dwelling is allowed as of right.

4.5.2.3. In the Greenwood PDD, multi-family dwellings, up to four accessory garages and a maximum of two wireless telecommunications facilities (WTF) integrated into the building design are allowed as of right, provided that such WTF shall comply with the conditions set forth in Section 4.3.5.0. of the Bylaw, except for the requirement set forth in Section 4.3.5.15 requiring a parking space for each WTF.

4.5.2.4. In the Temple PDD, single-family or multi-family dwellings and an accessory garage or storage area, located beside or under the dwellings, for private automobiles are allowed as of right.

4.5.3.0. Dimensional Regulations. The dimensional regulations in the following table apply in the Planned Development Districts.

Table of PDD Dimensional Regulations

	<u>Phillips Fire Station PDD</u>	<u>Burrill Senior Center PDD</u>	<u>Greenwood PDD</u>	<u>Temple PDD</u>	
				<u>Multi-Family</u>	<u>Single-Family</u>
<u>Minimum Lot Area (sf: square feet)</u>	<u>10,442 sf</u>	<u>9,165 sf</u>	<u>96,600 sf</u>	<u>97,567 sf</u>	<u>4,500 sf</u>
<u>Minimum Lot Frontage</u>	<u>120 feet</u>	<u>79 feet</u>	<u>- 250 feet</u>	<u>392 feet</u>	<u>50 feet</u>
<u>Front Yard Setback</u>	<u>30 feet</u>	<u>17 feet</u>	<u>60 feet</u>	<u>40 feet</u>	<u>15 feet</u>
<u>Rear Yard Setback</u>	<u>35 feet</u>	<u>25 feet</u>	<u>60 feet</u>	<u>40 feet (north side)</u>	<u>10 feet</u>
<u>Side Yard Setback</u>	<u>11 feet (west side) 9 feet (east side)</u>	<u>10 feet</u>	<u>35 feet</u>	<u>20 feet (south side) 20 feet (east side)</u>	<u>10 feet</u>
<u>Maximum Gross Floor Area</u>	<u>Not Applicable</u>	<u>Not Applicable</u>	<u>65,000 sf</u>	<u>70,000 sf</u>	
<u>Open Space Requirement</u>	<u>Not Applicable</u>	<u>Not Applicable</u>	<u>35%</u>	<u>45%</u>	<u>Not Applicable</u>
<u>Total Lot Coverage</u>	<u>25 percent</u>	<u>25 percent</u>	<u>None Required</u>	<u>None Required</u>	
<u>Maximum Building</u>					<u>35 percent</u>

	<u>Phillips Fire Station PDD</u>	<u>Burrill Senior Center PDD</u>	<u>Greenwood PDD</u>	<u>Temple PDD</u>	
				<u>Multi-Family</u>	<u>Single-Family</u>
<u>Coverage</u>					
<u>Maximum Height *</u>	<u>2 1/2 stories up to 35 feet</u>	<u>2 1/2 stories up to 35 feet</u>	<u>65 feet</u>	<u>45 feet</u>	<u>35 feet</u>
<u>Minimum Parking Spaces per Dwelling Unit</u>	<u>2 spaces</u>	<u>2 spaces</u>	<u>2 spaces</u>	<u>2 spaces</u>	
<u>Minimum Parking Space Size</u>	<u>None Required</u>	<u>9 ft by 18 ft</u>	<u>9 ft by 18 ft</u>	<u>9 ft by 18 ft</u>	<u>8 ft by 16 ft</u>
<u>Minimum Width of Parking Lot Circulation Lanes</u>	<u>None Required</u>	<u>None Required</u>	<u>20 feet</u>	<u>By-Law</u>	
<u>Maximum Number of Dwelling Units</u>	<u>1</u>	<u>3</u>	<u>41 28</u>	<u>42</u>	<u>14</u>
<u>Setback for Garage or storage space for private automobiles</u>	<u>20 feet from rear lot line, 0 feet from western lot line</u>	<u>By-Law</u>	<u>Rear Yard: Rear Yard: 25 feet Side Yard: 10 feet Front Yard: 60 feet25 feet Side Yard: 10 feet Front Yard: 60 feet</u>	<u>None Required</u>	
<u>Maximum Number of Principal Structures per Lot</u>	<u>1</u>	<u>1</u>	<u>2</u>	<u>2</u>	<u>1</u>
<u>Maximum Number of Accessory Structures</u>			<u>4</u>		
<u>Maximum Number of Detached Garages</u>			<u>one – 4 car detached garage; and two – 5 car detached garages</u>		
<u>Minimum Landscape Buffer between parking spaces and adjacent property line</u>			<u>15 feet</u>		
	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>

	<u>Phillips Fire Station PDD</u>	<u>Burrill Senior Center PDD</u>	<u>Greenwood PDD</u>	<u>Temple PDD</u>
<u>Off-Street Loading</u>				<u>Multi-Family</u> <u>Single-Family</u>

* Maximum height is measured to the peak of the finished roof.

4.5.3.1. No Relief / Waivers to Requirements within the Greenwood PDD: Notwithstanding anything to the contrary contained in this Zoning Bylaw, within the Greenwood PDD no relief or waiver of any kind may be issued or granted from the use, dimensional, landscaping, parking lot, loading and parking requirements set forth within this Section 4.5.3.1 or otherwise in the Zoning Bylaw.

4.5.4.0. Parcel Subdivision. No parcel of land in in the Phillips Fire Station Planned Development District, the Burrill Senior Center Planned Development District, **or the Greenwood Planned Development District** may be subdivided.

4.5.5.0. Zoning Conformance. Unless specifically provided in Section 4.5.0.0., all other provisions of the Swampscott Zoning By-Law apply to uses and structures in a Planned Development District, including, but not limited to, Site Plan Review.

4.5.6.0. Affordable Housing Requirement. With respect to the development of the Greenwood Planned Development District, any Developer of this locus shall contribute to the local stock of affordable housing units in accordance with one of the following two affordability options:

4.5.6.1. On-Site Affordable Housing Units. At least 15% of the units in the Greenwood Planned Development District shall be established as affordable housing units constructed on the locus.

(a) As a condition of development of the locus, all affordable housing units shall be subject to an affordable housing restriction and a regulatory agreement in a form acceptable to the Board of Selectmen. The regulatory agreement shall be consistent with any applicable guidelines issued by the Department of Housing and Community Development and shall ensure that affordable units can be counted toward the Town's Subsidized Housing Inventory. The regulatory agreement shall also impose limitations to preserve the long-term affordability of the units and to ensure their continued availability for affordable income households. Resale controls shall be established through a restriction on the property and shall be in force in perpetuity. Any Developer of the Greenwood Planned Development District shall not be granted a building permit until the restriction and regulatory agreement are recorded at the Registry of Deeds and copies are provided to the Inspector of Buildings, the Town Planner and the Town Clerk.

(b) Any Developer of the Greenwood Planned Development District shall submit a marketing plan to the Board of Selectmen for its approval, which shall describe how the affordable units will be marketed to potential home buyers or tenants. This plan shall include a description of the lottery or other process to be used for selecting buyers or tenants.

(c) All affordable units constructed under this By-law shall be situated within the development so as not to be in less desirable locations than market-rate units in the development. Affordable housing units shall be integrated with the rest of the development and shall be compatible in design, appearance, construction and quality of materials with other units. Interior features and mechanical systems of affordable units shall conform to the same specifications as apply to market-rate units.

4.5.6.2. Fee-in-Lieu of Units As an alternative to the requirements of Section 4.5.6.1, any Developer of the Greenwood Planned Development District may make a monetary contribution to the Town's Affordable Housing Trust, which funds shall be designated for the development of affordable housing in lieu of constructing and offering affordable units within the locus of the Greenwood Planned Development District.

(a) Calculation of fee-in-lieu of units. Any Developer of the Greenwood Planned Development District may pay fees-in-lieu of the construction of affordable units to the Town's Affordable Housing Trust. For purposes of this By-law, the fee-in-lieu of the construction of affordable units shall be an amount determined by the Swampscott Board of Selectmen provided, however, such amount shall in no case be less than the sum of 20% of the total proposed units multiplied by \$25,000.

(b) Fees-in-lieu of units made to the Town's Affordable Housing Trust in accordance with this By-law shall be used only for purposes of providing affordable housing for low or moderate income households. Using these contributions, affordable housing may be provided through a variety of means, including but not limited to the provision of favorable financing terms, subsidized prices for purchase of sites, or construction of affordable units within larger developments.

Amend: The Official Swampscott Zoning Map to provide that the following parcel shall be re-zoned to be located in the Planned Development Districts:

Assessor's Map 19, Lot 87: Greenwood Planned Development District.

Amend: Article V, Administration and Procedures, Section 5.4.9.0 – Applicability, by adding the following language shown in **bold**:

All RE/AE R&D Facilities and projects within the PDDs shall be subject to administrative site plan review by the Planning Board, **with the exception of the Greenwood PDD, which shall be subject to administrative site plan review by an executive committee comprised of the Board of Selectmen and the chair of the Planning Board (the "Greenwood PDD Reviewing Committee") and The Planning Board, or Greenwood PDD Reviewing Committee in the case of the Greenwood PDD,** shall only have the right to (i) approve the site plan, (ii) approve the site plan with reasonable conditions, or (iii) deny the site plan only if the site plan fails to furnish adequate information required by this By-Law. Site plan review for RE/AE R&D Facilities and projects within the PDDs shall be subject to the requirements of Sections 5.4.1.0., 5.4.4.0., 5.4.5.0. or 5.4.6.0., as applicable, and 5.4.7.0. of this By-Law. In connection with approving or approving with conditions a site plan for RE/AE R&D Facilities and projects within the PDDs, the Planning Board **or Greenwood PDD Reviewing Committee in the case of the Greenwood PDD** shall make the findings contained within Section 5.4.8.1. through 5.4.8.9. of this By-Law.

The Finance Committee Recommends favorable action for this Article.

A 2/3's vote is required to approve an amendment to the Zoning Bylaw.

ARTICLE 22. To see if the Town will vote to amend the Zoning By-Law "Section 3.2.4.0. District or Use Regulations" (part of "Section 3.2.0.0. Signs") by making the following additions, or take any action related thereto.

3.2.4.1. Signs in the B-1 and B-2 Districts

(d) In addition to the signs permitted above, within the B-1 and B-2 Districts, awnings (new or replacement) without lettering or graphics may be installed upon approval through Administrative Site Plan Review by the Planning Board. Replacement awnings without a change or alteration of lettering or graphics on the awning may be installed upon approval through Administrative Site Plan Review by the Planning Board. For the purposes of this By-law, a change or alteration shall include any change in the font size or font type, any change in the content of the text and/or the addition or removal of any graphics. New awnings with lettering or graphics or replacement awnings with a change or alteration of lettering or graphics may be installed upon approval through Administrative Site Plan Review by the Planning Board and granting of a Special Permit issued by the Board of Appeals in accordance with Section 5.3.0.0.

	Planning Board Site Plan Review	ZBA Special Permit
New awning with no lettering or graphics	Yes	No
Replacement awning with no lettering or graphics	Yes	No
New awning with lettering or graphics	Yes	Yes
Replacement with lettering or graphics but not changing	Yes	No
Replacement with lettering or graphics that is changing	Yes	Yes

3.2.4.2. Signs in the B-3 and I Districts

(d) In addition to the signs permitted above, within the B-3 and I Districts, awnings (new or replacement) without lettering or graphics may be installed upon approval through Administrative Site Plan Review by the Planning Board. Replacement awnings without a change or alteration of lettering or graphics on the awning may be installed upon approval through Administrative Site Plan Review by the Planning Board. For the purposes of this By-law, a change or alteration shall include any change in the font size or font type, any change in the content of the text and/or the addition or removal of any graphics. New awnings with lettering or graphics or replacement awnings with a change or alteration of lettering or graphics may be installed upon approval through Administrative Site Plan Review by the Planning Board and granting of a Special Permit issued by the Board of Appeals in accordance with Section 5.3.0.0. See table provided in Section 3.2.4.1. (d) for reference.

Sponsored by the Planning Board and Zoning Bylaw Review Subcommittee

Comment: The current sign bylaw makes the installation or replacement of awnings go through a site plan review and special permit approval in all instances. The above proposal, if approved, will modify the approval process as demonstrated in the table below. All types of awnings would still require the Planning Board site plan review, but the ZBA special permit requirements would be relaxed as indicated by the shaded cells.

A 2/3's vote is required to approve an amendment to the Zoning Bylaw.

ARTICLE 23. To see if the Town will vote to amend the Zoning By-Law "Section 3.2.0.0. Signs" by making the following revisions to only the portion as noted below (addition with underline, removals with strikethrough), or take any action related thereto.

3.2.4.1. Signs in the B-1 and B-2 Districts

(a) (vi) in the B-1 District only, (w) each sign shall be no more than thirty (30) inches tall, (x) all graphics and lettering in the sign must be colored gold (which color shall be the same as the gold color used on all other signs on the building), (y) the signs must contain a gold colored line having a width of at least one (1) inch located no less than one (1) inch inside the perimeter of the display area of the sign (which gold colored line shall be the same as the gold color used on all other signs on the building).

3.2.4.2. Signs in the B-3 and I Districts

(c) (iv) the bottom of each projection sign shall ~~not~~ be located at least seven and one-half (7.5) feet above grade;

Sponsored by the Planning Board and Director of Community Development

Comment: Two grammatical/typographical errors were discovered within the "Signs" section of the Zoning By-Laws that have caused confusion. Parameter is a limit that affects how something can be done, and perimeter is the outline of a physical area. While the By-laws are themselves parameters, the section above actually is describing the outside edge area of a sign and thus "perimeter." Projection signs need to be at least 7.5 feet above grade to allow people to walk under them but the inclusion of "not" implied the opposite.

A 2/3's vote is required to approve an amendment to the Zoning Bylaw.

ARTICLE 24. To see if the Town will vote, pursuant to the provisions of Article 5 of the May 7, 2012 Special Town Meeting, to approve the proposal recommended by the Board of Selectmen for the sale or lease and development of the parcel of land located at 35 Burpee Road, commonly known as the Machon School, shown as Assessor's Map 6, Lot 130A-0, or take any other action relative thereto.

Comment: The purpose of this article is to allow the Town to approve the provisional designation by the Board of Selectmen of the developer of this property for affordable senior housing. The 2012 Annual Town Meeting approved the disposition of this property with the provision that Town Meeting needs to approve the Board of Selectmen's provisional designation. No changes can be made regarding the proposed use, plan or the provisional designation. Only the provision designation can be approved or disapproved.

The Finance Committee will report on this article at Town Meeting.

ARTICLE 25.

To see if the Town will vote to amend the General By-Law Article IX Section 7 "Local Historic District " by adding the following to "M. Appendices" and approve the amended "Local Historic Map of the Town of Swampscott" or take any action related thereto.

Appendix 5:

Rockland Street Local Historic District

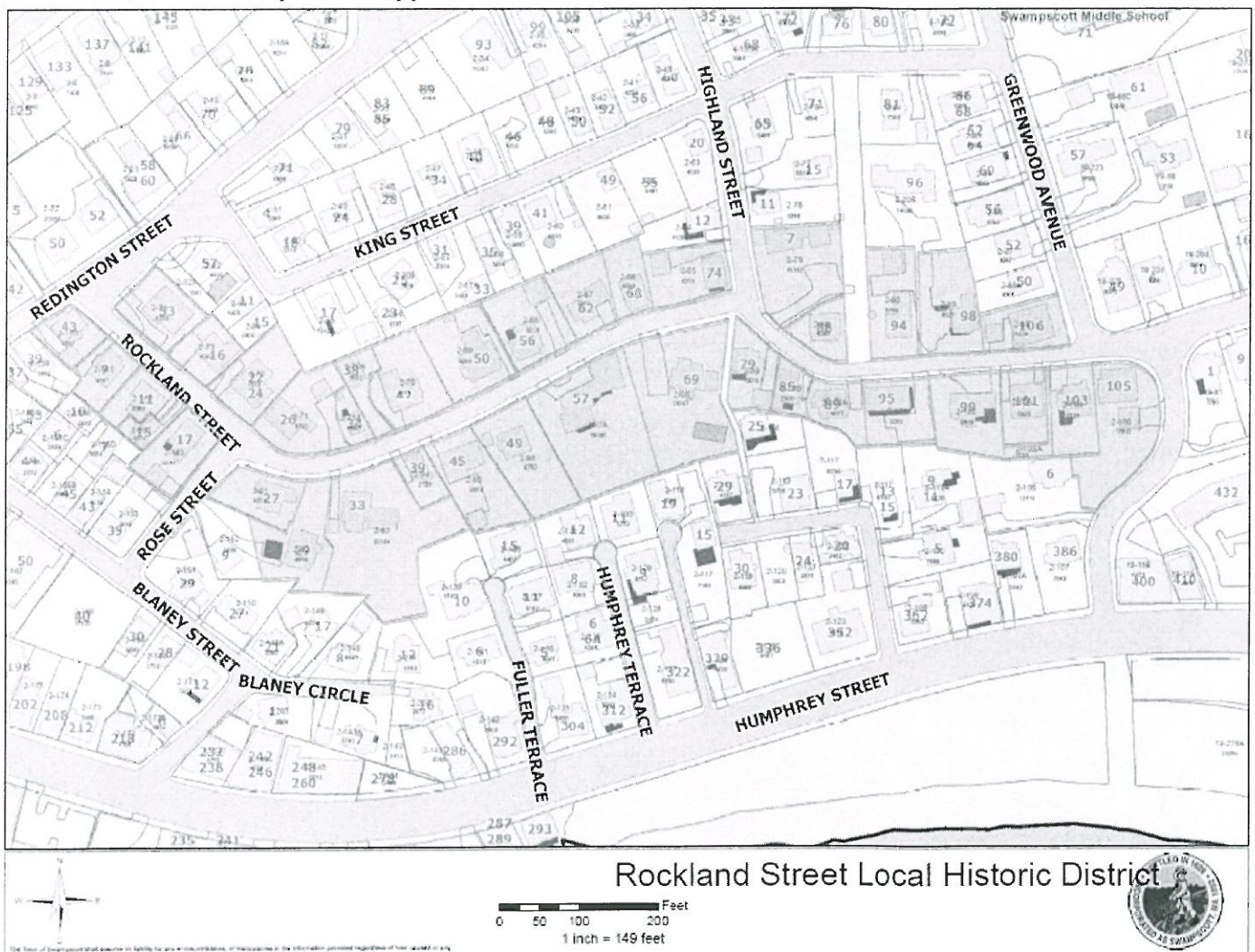
The Rockland Street Local Historic District shall be a DISTRICT area under this By-Law. The location and boundaries of the Rockland Street Local Historic District are defined and shown on the "Local Historic District Map of the Town of Swampscott" on file with the Town Clerk. The Delineation of the DISTRICT are boundaries based on the parcel boundaries then in existence and shown therein, except as amended.

Sponsored by the Historic District Commission

Comment: In the fall of 2015, residents of Rockland Street approached the Swampscott Historical Commission regarding the proposed demolition of a historic house in the neighborhood. The residents asked the Commission how they could preserve the character and history of their neighborhood. In response to their request, the Historic District Commission is proposing the addition of Rockland Street to the Swampscott Local Historic District. The HDC voted to establish a study committee to explore the possibility.

The 1993 Swampscott Historic inventory had identified Rockland Street as an area containing numerous historic houses built over a seventy five year period, and the recently study has confirmed and further documented its significance. The expansion of the Local Historic District to include Rockland Street will give the residents useful tools to preserve and enhance the existing historic quality of the neighborhood. It will be administered by the Historic District Commission under the existing Town Historic By-Law enacted by Town Meeting in 2014.

A 2/3's vote is required to approve this article



ARTICLE 26. To see if the Town will vote to authorize Town Meeting Member Dissertation Committee to promote scholarship and study of members within Town Meeting, and on accounts of Robert C Benson, ABD, Boston University and University of Southern New Hampshire, Disabled Veteran in state's naval service, candidate for PhD in Organization and Sabbatical, on account of title On West and Swampscott University and Academy-Dissertation Number One, Swampscott University and Academy Library, and to authorize, copyright, number and publish in books and films, upon acceptance in Swampscott University and Academy Library, and to acquire additional interests, with Oxford University Press and Edinborough University Press.

Sponsored by Robert C. Benson et al.

Comment: The purpose of this article is veteran's employment disability compensation, encouragement of university scholarship in town meeting, development of town meeting university degree committee, and provide for committee membership. The Article requires Town Meeting act to organize the Committee of the Whole with rules for dissertation language trials, publish an appropriate meeting agenda for hearings, and, organize this dissertation committee of the Moderator and Finance Committee to manage Committee of the Whole.

The Finance Committee recommends indefinite postponement of this Article.

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.
Given under our hand this 6th day of April, 2016.

BOARD OF SELECTMEN

Naomi R. Drueber
Chairman

Vice Chairman

[Signature]

[Signature]

[Signature]

APPENDIX A

REPORT OF THE SWAMPSCOTT CAPITAL IMPROVEMENT COMMITTEE FISCAL YEAR 2017

Submitted March 3rd, 2015

Dan Eccles, Chair
Kelley Begin
Leah Ryan
Patricia Shanahan
Gino Cresta

GENERAL

The Swampscott Capital Improvement Committee (CIC) is currently required by the town by-laws to: (1) study all proposed capital improvement projects and purchases for Town Meeting; (2) prepare a capital improvement budget for the next fiscal year; (3) prepare a five-year capital improvement plan; (4) report its findings and recommendations to the finance committee; and (5) submit a report to the Swampscott Town Meeting that presents its conclusions.

The CIC has met regularly in an effort to formulate an appropriate recommendation that takes into consideration these difficult economic times and the uncertainty surrounding a number of proposed town projects. The CIC reports that it has accomplished these goals through collaboration with the finance committee, board of selectmen, school department, and town administrator.

Warrant Articles for FY2017

The CIC received twenty three (23) departmental requests, which met the definition of a capital expenditure. The associated total dollar cost of these requests is **2,811,300**. Under town by-laws, to qualify as a capital expenditure, a requested purchase or project must have a cost of at least \$20,000 and have an anticipated useful life of at least three years.

Each request was evaluated by the CIC on its own merits and was measured against requests of other departments based on information provided. All requests were reviewed in the context of town-wide needs and priorities. Final recommendations for capital expenditures in FY17 fall within the town's funding capacity and comply with the guidelines established in capital program policies and represent the collective deliberations of the CIC.

FY2017 CIC Recommendations

Table 1, attached, shows the capital expenditures recommended by the CIC for approval by the May 2016 / FY 2017 annual Town Meeting. In the CIC evaluation, requests were initially and informally ranked based on the following criteria:

- Is the expenditure necessary to address public health or safety issues;
- Is the expenditure legally required (e.g., the result of a court judgment);
- Is the expenditure necessary to avert a potential liability (e.g., to comply with ADA requirements);
- Is the expenditure necessary to secure a grant, a loan or to receive other matching funds;
- Will the expenditure increase future town operating expenses or require the addition of new staff;
- Is the expenditure cost effective (e.g., does the request fully complete a project or reflect a piecemeal funding approach);
- Does the expenditure benefit a small, large or special group of residents;
- Does the expenditure have aesthetic value?

The requests submitted to the Capital Improvement Committee totaled **\$2,811,300**. The CIC recommends that **\$2,405,907** of the **\$2,811,300** departmental requests be approved by Town Meeting.

The CIC will report on the FY 2017 requests and our recommendations at the annual Town Meeting in May 2017.

The CIC feels that after vigorous debate and discussion that the following recommendations attached are necessary and appropriate and respectfully submit them to the Finance Committee, Board of Selectman, and the taxpayers in the Town of Swampscott.

Respectfully Submitted,
The Capital Improvement Committee:

Dan Eccles, Chair
Kelley Begin
Leah Ryan
Patricia Shanahan
Gino Cresta

Capital Projects FY 2017

Department	Request Description	Amount	CIC Recommendation	Funding Source		Comments
		Requested		Bonding/Cash	Other	
Police	Parking Ticket Units	25,000	NO			
Police	Police Radio Upgrade	33,600	YES	33,600		
Police	Two Motorcycles	27,000	NO			
Police	Speed Board	22,700	YES	22,700		
Total Police		108,300		56,300	-	
Total Requested		108,300				
Total Approved		56,300				
Difference		52,000				
Public Works	Pavement Management	303,000	YES		303,000	Chapter 90 Funded
Public Works	Pavement Management	425,000	YES	425,000		
Public Works	Water Main Replacement	1,000,000	YES		1,000,000	Interest Fee Loan: MWRA
Public Works	Equipment Replacement	154,000	YES	48,000	106,000	Cemetery plot sales \$106k to offset \$154k of total cost
Public Works	Open Space Improvements - Funds to be used for Beach Improvements	50,000	YES	50,000		
Public Works	Salt Storage	100,000	YES	100,000		
Public Works	Street lighting - Rail Bridge	34,000	YES	34,000		
Public Works	Building Maintenance	110,000	YES	110,000		
Public Works	Lift Station	50,000	YES		50,000	Funded through enterprise fund
Total Public Works		2,226,000		767,000	1,459,000	
Total Requested		2,226,000				
Total Approved		2,226,000				
Difference		-				
Planning	LED Streetlights	370,000	YES	370,000		\$120,000 will be reimbursed by Nation Grid once the project is
Total Requested		370,000				
Total Approved		370,000				
Difference		-				
Library	Roof Repair	7,000	NO			Does not meet \$20k threshold
Library	Rest Room and Painting	40,000	NO			
Total Library		47,000		-	-	
Total Requested		47,000				
Total Approved		-				
Difference		47,000				
Fire	Operation Center - Old Police Station	41,000	YES	41,000		
Fire	Fire Station Expansion	25,000	NO			CIC understands the need but recommends waiting for the new facilities director to address the
Fire	Rescue Equipment	36,607	YES	36,607		
Fire	Storage Building	75,575	NO			CIC understands the need but recommends waiting for the new facilities director to address the
Total Fire		178,182		77,607	-	
Total Requested		178,182				
Total Approved		77,607				
Difference		100,575				
School	Technology - Complete wifi 5th/6th	20,000	YES	20,000		
School	Technology - wifi building	40,000	YES	40,000		
School	Upgrade fire panel - Clark schools	50,000	NO			
School	Security System - swipe cards (all	70,000	YES	70,000		
		180,000		130,000	-	
Total Requested		180,000				
Total Approved		130,000				
Difference		50,000				

Capital Projects FY2017

Total Requested	2,931,300
Total recommended	2,489,907
Difference	441,393
Funding Source	
Total Bonded/Cash	1,030,907
Total Other	1,459,000
Total	2,489,907

APPENDIX B
TOWN OF SWAMPSCOTT
POSITION CLASSIFICATION PLAN
FOR EMPLOYEES

Grade VI

Director of Public Works

Grade V

Assistant Assessor

COA Director

Director of Community Development

Human Resources Director

Inspector of Buildings

Library Director

Public Health Director

Recreation Director

Town Accountant

Town Clerk

Treasurer/Collector

Director of Information & Technology

Director of Facilities Management

Grade IV

Assistant Engineer

Assistant Library Director

Grade III

Assistant Town Accountant

Administrative Assistant to the Town Administrator

Assistant Treasurer/Collector

Assistant Council on Aging Director

Grade II

Benefits Coordinator

Facilities Coordinator

Local Building Inspector

Outreach Worker

Public Health Nurse

Grade I

Administrative Assistant

Data Entry Clerk

Program Coordinator

Van Driver

Grade S

Animal Control Officer
Appeals Board Secretary
Assistant Electrical Inspector
Assistant Plumbing Inspector
Conservation Commission Secretary
Emergency Management Director
Finance Committee Secretary
Harbormaster
Municipal Hearing Officer
Parking Clerk
Planning Board Secretary
Plumbing/Gas Inspector
Veteran's Agent
Wiring Inspector

Grade H

Temporary Seasonal (professional)
Temporary Seasonal (non-professional)

APPENDIX C
Town of Swampscott
SALARY CLASSIFICATION PLAN FOR EMPLOYEES
As of July 1, 2016

<u>Grade</u> V-I (Salaried)	Min	Mid	Max
VI	\$74,623	\$93,279	\$119,396
V	\$56,736	\$70,920	\$100,422
IV	\$50,680	\$63,350	\$86,156
III	\$38,738	\$48,423	\$63,918
II	\$35,232	\$44,040	\$56,372
I	\$31,311	\$39, 139	\$50,098

<u>Grade</u> S (Stipend)	Annual Compensation
Animal Control Officer	\$16,235
Appeals Board Secretary	\$2,187
Assistant Electrical Inspector	\$1,263
Assistant Plumbing Inspector	\$1,263
Conservation Commission Secretary	\$ 500
Emergency Management Director	\$1,105
Finance Committee Secretary	\$2,520
Harbormaster	\$7,983
Municipal Hearing Officer	\$2,500
Parking Clerk	\$1,739
Planning Board Secretary	\$2,187
Plumbing/Gas Inspector	\$25,223
Veteran's Agent	\$11,094
Wiring Inspector	\$24,212

<u>Grade</u> H (Hourly)	Min	Mid	Max
Temporary/Seasonal/Part-Time Non-Professional-no certifications or special training required to perform the functions of the position (i.e. Library Pages, Recreation summer hires, DPW summer Laborers, Other)	\$8.00	\$10.00	\$12.00

Temporary/Seasonal/Part-Time	\$10.00	\$20.00	\$30.00
Professional-certifications and/or special training may be required to perform the functions of the position (i.e. Police Reserves/Special Police Sailing Director, Head Lifeguards, Other)			

**The Town Administrator/BOS maintain the discretion to hire new employees and/or retain current employees below the minimum salary classification for any grade.

APPENDIX D

DEFINITION OF FINANCIAL TERMS COMMONLY USED AT TOWN MEETINGS

Appropriation – An authorization by the Town Meeting to make expenditures and incur liabilities for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by the Assessors as a basis for levying taxes.

Available Funds – See free cash.

Bond – A written promise to pay a specified sum of money by a fixed date, and carrying with it interest payments at a fixed rate, paid periodically. A **Note** is similar, but issued for a shorter period.

Cherry Sheet – A State form which shows an estimate of all of the State and County charges and reimbursements to the Town.

Debt and Interest – The amount of money necessary annually to pay the interest and the principal on the Town's outstanding debt. Also known as "Debt Service."

Fiscal Year – The budget period used by the Town running from July 1 of one year to June 30 of the next year. At the end of this period, the Town closes its books in order to determine its financial condition and the results of its operation.

Free Cash – The amount of money left after all prior years' uncollected taxes have been deducted from surplus revenue. This amount may be used as available funds by vote of the Town Meeting.

Overlay – The amount, up to 5% of the tax levy, raised by the Assessors in excess of appropriations and other charges to cover abatements and exemptions.

Overlay Reserve – Unused amount of the overlay for previous years, which the Town may transfer to Surplus Revenue after all abatements for such fiscal year are settled.

Receipts – The cash, which is actually received by the Town.

Reserve Fund – A fund voted by the Annual Town Meeting and controlled by the Finance Committee for extraordinary and unforeseen expenditures incurred by Town departments during the year.

Stabilization Fund – Special Reserve Fund that can be used by a 2/3 vote of the Town Meeting.

Surplus Revenue – The amount by which cash, accounts receivable and other assets exceed the liabilities and reserves. Used in calculating free cash.

Transfer – The movement of funds from one account to another. Transfers between accounts (other than the Reserve Fund) can be made only by vote of the Town Meeting.

Unexpended Balance – That portion of an appropriation or account not yet expended. Any such balances left at the end of the fiscal year are generally used as Surplus Revenue in calculating Free Cash.

APPENDIX E

TABLE OF MOTIONS

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Table of Basic Points of Motion

Rank		Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt
PRIVILEGED MOTIONS							
1	Dissolve or adjourn sine die	Yes	No	No	Maj.	No	No
2	Adjourn to fix time or recess	Yes	Yes	Yes	Maj.	No	No
3	Point of no quorum	No	No	No	None	No	No
4	Fix the time to (or at) which to adjourn	Yes	Yes	Yes	Maj.	Yes	No
5	Question of privilege	No	No	No	None	No	Yes
SUBSIDIARY MOTIONS							
6	Lay on the table	Yes	No	No	2/3	Yes	No
7	The previous question	Yes	No	No	2/3	No	No
8	Limit or extend debate	Yes	No	No	2/3	Yes	No
9	Postpone to a time certain	Yes	Yes	Yes	Maj.	Yes	No
10	Commit or refer	Yes	Yes	Yes	Maj.	Yes	No
11	Amend (or substitute)	Yes	Yes	Yes	Maj.	Yes	No
12	Postpone indefinitely	Yes	Yes	No	Maj.	Yes	No
INCIDENTAL MOTIONS							
*	Point of order	No	No	No	None	No	Yes
*	Appeal	Yes	Yes	No	Maj.	Yes	No
*	Division of a question	Yes	Yes	Yes	Maj.	No	No
*	Separate consideration	Yes	Yes	Yes	Maj.	No	No
*	Fix the method of voting	Yes	Yes	Yes	Maj.	Yes	No
*	Nominations to committees	No	No	No	Plur.	No	No
*	Withdraw or modify a motion	No	No	No	Maj.	No	No
*	Suspension of rules	Yes	No	No	2/3***	No	No
MAIN MOTIONS							
None	Main Motion	Yes	Yes	Yes	Var.	Yes	No
**	Reconsider or rescind	Yes	**	No	Maj.	No	No
None	Take from the table	Yes	No	No	Maj.	No	No
None	Advance an article	Yes	Yes	Yes	Maj.	Yes	No

* Same rank as motion out of which they arise.

** Same rank and debatable to same extent as motion being reconsidered.

*** Unanimous if rule protects minorities; out of order if rule protects absentees.

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NOTES

**TOWN OF SWAMPSCOTT
MASSACHUSETTS
2015-2016**

BOARD OF SELECTMEN

Naomi Dreeben , Chairman
Laura Spathanas , Vice Chair
John Callahan
Peter A. Spellios
Matthew Strauss

Thomas G. Younger, Town Administrator
Dave Castellarin, Assistant Town Administrator
Maureen Shultz, Administrative Assistant

<u>FINANCE COMMITTEE</u>	<u>TERM EXPIRES</u>
Linso van der Burg , Chair–Precinct 5	2018
Marzie Galazka, Vice Chair–Precinct 6	2018
Mary Titcomb -Precinct 1	2017
William Jones-Precinct 2	2018
Joan Hilario-Precinct 3	2018
Cinder McNerney-Precinct 4	2016
Tim Dorsey-At Large	2017
Jill Sullivan –At Large	2018