



David Grishman, Chair  
Catherine Phelan, Vice Chair  
MaryEllen Fletcher  
Peter A. Spellios  
Douglas Thompson

Select Board Regular Session Minutes  
Swampscott High School  
200 Essex Street, Room B129  
December 20, 2023, 7:00 PM

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**SELECT BOARD MEMBERS PRESENT:** MARY ELLEN FLETCHER, DAVID GRISHMAN, PETER SPELLIOS, DOUGLAS THOMPSON

**MEMBERS ABSENT:** KATIE PHELAN

**OTHER TOWN OFFICIALS PRESENT:** SEAN FITZGERALD, TOWN ADMINISTRATOR, POLICE CHIEF RUBEN QUESADA, FIRE CHIEF GRAHAM ARCHER, TOWN CLERK JARED LALIBERTE

**OTHER:** NATHALIE BEAUVAIS AND MICHAEL MCPHAIL HDR CONSULTING

MEETING CALLED TO ORDER AT 6:30 P.M.

**A. TOWN ADMINISTRATOR'S REPORT:**

- i. REQUESTING \$30,000 IN ARPA FUNDS TO FUND THE CONTRACT FOR PINNACLE CONSULTING GROUP.
- ii. TONIGHT WE'RE SWEARING IN 5 NEW POLICE PERSONNEL, 1 STUDENT OFFICER AND 1 CURRENT OFFICER WHO HAS NOT YET BEEN SWORN IN.
- iii. WE'RE ALSO SWEARING IN 2 NEW FIREFIGHTERS.
- iv. MET WITH TODD BORCI FROM THE EPA TO FILL HIM IN ON THE TOWN'S EFFORTS TO ADVANCE THE NEXT PHASE OF IDDE WORK FOR KING'S BEACH & FISHERMAN'S BEACH, INCLUDING APPROVAL OF ARPA FUNDS TO PROCEED, STARTING IN JANUARY.
- v. HOSTED SECRETARY REBECCA TEPPER OF THE EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS AND UNDER SECRETARY FOR THE ENVIRONMENT STEPHANIE COOPER AS WELL AS STAKEHOLDERS FROM THE STATE, LYNN AND TOWN.
- vi. THE HEALTH DEPARTMENT IS ORGANIZING THE OPIOID SETTLEMENT SURVEY RESULTS, WHICH WILL BE PRESENTED AT THE JANUARY 17<sup>TH</sup> BOARD OF HEALTH MEETING AND POSTED ON THE TOWN'S WEBSITE. THEY ARE TESTING KING'S BEACH IN ANTICIPATION OF THE POLAR PLUNGE. IF IT RAINS BEFORE THE EVENT, DON'T SWIM.
- vii. THE FINANCE TEAM IS FILING PAPERWORK WITH DOR FOR THE RECENTLY APPROVED TAX RATE OF \$11.49/THOUSAND.
- viii. CIC CONTINUES TO MEET WITH DEPARTMENT HEADS.
- ix. LOTS OF GOOD NEWS OUT OF THE SENIOR CENTER – SOCIAL WORKER SABRINA CLOPTON HAS BEEN PROMOTED TO ASSISTANT DIRECTOR, KITCHEN RENOVATIONS BEGAN THIS WEEK, THE CENTER HOSTED A HOLIDAY PARTY FOR 80 AND SENT HOME 7 MEALS ON DECEMBER 6<sup>TH</sup>, MADE AND DELIVERED 80 HOLIDAY PACKAGES, AND ARE HOSTING THE OPENING MINDS THROUGH ART SHOW THIS WEEK. SWAMPSCOTT FOR ALL AGES IS PLANNING ITS 2<sup>ND</sup> CAREGIVER'S CONFERENCE AND APPLYING FOR A MASSDOT GRANT FOR A NEW ELECTRIC VEHICLE.
- x. THE HS PUBLIC ADDRESS SYSTEM IS SCHEDULED TO BE INSTALLED DURING FEBRUARY VACATION.
- xi. THE LIBRARY SURPASSED 2022'S CIRCULATION COUNT BY ALMOST 20,000 IN 2023!
- xii. HUMAN RESOURCES CONTINUES FILLING VACANCIES, MOST RECENTLY FOR A NEW HR DIRECTOR AND ADMINISTRATIVE ASSISTANT TO REPLACE ANGELICA NOBLE IN THE POLICE DEPARTMENT.
- xiii. THE TOWN CLERK IS WAITING FOR THE AG'S APPROVAL FOR THE NEW PLASTICS BY LAW, CENSUS FORMS WILL BE MAILED OUT IN JANUARY ALONG WITH DOG LICENSE FORMS.
- xiv. THE ANNUAL HOLIDAY FESTIVAL WAS A HIT, AS USUAL, AND INCLUDED MRS. CLAUSE & HER MINIS, VENDORS SELLING CRAFTS & FOOD, A BEER TENT AND THE NEW ADDITION OF HORSE & BUGGY RIDES.
- xv. LASTLY, THE TOWN IS NOW USING ONSOLVE/CODE RED FOR NOTIFICATIONS. TO SIGN UP, LOG ONTO THE TOWN'S WEBSITE.

MS. FLETCHER: 1) THE HOLIDAY PARADE WAS AMAZING. POLICE OFFICERS VOLUNTEER. 2) THE BOARD OF ASSESSORS SPOKE WITH PATRIOT AND SET A DATE TO GET THE INFORMATION SOONER. SHE'S BEEN REQUESTING THE ASSET MANAGEMENT

REPORT AND ASKED WHY IT IS TAKING SO LONG (TA FITZGERALD ISN'T SURE EXCEPT THAT IT IS A BIG, COMPLICATED PROJECT AND THEY'RE BEING AS THOROUGH AS POSSIBLE.). 3) CAN SELECT BOARD MEMBERS CAN BE NOTIFIED OF MEETINGS WITH OTHER OFFICIALS (THESE MEETINGS ARE FOR POLICY ISSUES, DAY-TO-DAY ADMINISTRATIVE FUNCTIONS AND, IF THREE OR MORE BOARD MEMBERS SHOW UP, IT WOULD HAVE TO BE POSTED.). 4) WHAT IS THE TARGET DATE FOR THE NEW COMMITTEE (TA FITZGERALD AND MR. GRISHMAN DISCUSSED GETTING SOME SELECT BOARD MEMBERS TO REVIEW THE APPLICATIONS AND RESUMES AND COME BACK WITH RECOMMENDATIONS).

MR. SPELLIOS THANKED TA FITZGERALD FOR THE WORK HE PUT IN FOR TONIGHT'S SWEARING-IN. THE TRANSITION OUT OF CIVIL SERVICE IS CHALLENGING. HE'S GRATEFUL FOR THE EFFORT AS TA FITZGERALD IS DIRECTLY THE IMPETUS OF THESE CHANGES.

MR. THOMPSON WAS AT THE MEETING WITH KING'S BEACH STAKEHOLDERS, TA FITZGERALD DID A GREAT JOB, THERE WAS POSITIVE FEEDBACK FROM THE SECRETARY AND UNDER SECRETARY (THE TOWN SENT A LETTER THIS AFTERNOON WITH ANSWERS TO THEIR QUESTIONS). ASKED THAT THE SCHEDULE BE ESCALATED OR EXPLAIN WHY IT IS AND ASKED ABOUT TESTING AT FISHERMAN'S BEACH.

- B. PUBLIC COMMENTS:** ARTHUR FRIEDMAN, 82 MILLETT ROAD: HAPPY THERE'S FORWARD MOTION ON KING'S BEACH AND FEELS IT'S IMPORTANT TO CONSIDER THE HEALTH RISK OF SWIMMERS AND WOULD LIKE TO SEE ARPA FUNDS USED TO CLEAN THE BEACHES.

MAURA LAU, OUTLOOK RD: COMMENTED ON THE HIRING OF POLICE, IS HAPPY TO SEE MORE WOMEN ON THE FORCE. FEELS THERE NEEDS TO BE SET STANDARDS FOR PUBLIC PROJECTS (HOW MANY MEETINGS ARE HELD, HOW THEY'RE ORGANIZED).

**C. NEW AND OLD BUSINESS:**

1. SWEARING-IN OF NEW SWAMPSCOTT POLICE PERSONNEL NICHOLAS CRUZ, SAMUEL HARRELL NICOLE MAGEE, ANGELICA NOBLE AND JOAN PENA AS WELL AS CURRENT POLICE OFFICER BRIANA SANCHEZ AND STUDENT OFFICER JOHN POSADA, WERE SWORN-IN BY TOWN CLERK JARED LALIBERTE. ALL WERE WARMLY WELCOMED BY THE SELECT BOARD, TOWN ADMINISTRATOR AND CHIEF QUESADA.
2. SWEARING-IN OF NEW SWAMPSCOTT FIRE PERSONNEL SANTIAGO GARCIA AND JONATHAN TIBBO WERE SWORN-IN BY TOWN CLERK JARED LALIBERTE AND WARMLY WELCOMED BY THE SELECT BOARD, TOWN ADMINISTRATOR AND CHIEF ARCHER.
3. ANNUAL PERMIT RENEWALS FOR SOCIAL CLUB ALL ALCOHOL LIQUOR LICENSES:

MS. FLETCHER ASKED WHAT IS GOING ON WITH THESE LICENSES, IF THERE IS AN ISSUE. TA FITZGERALD WILL BE REPORTING BACK BECAUSE HE NEEDS TO MEET WITH THE CLUBS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DOUG THOMPSON, IT WAS UNANIMOUSLY **VOTED** TO APPROVE LIQUOR LICENSE RENEWALS FOR SOCIAL CLUBS (ST. JOHN'S, SWAMPSCOTT CLUB & SWAMPSCOTT YACHT CLUB) THROUGH FEBRUARY 29, 2024: ALL IN FAVOR: YES. ANY AGAINST: NO. MOTION CARRIES.

4. UPDATE ON HAWTHORNE REDEVELOPMENT CONCEPTS & LEASE: HDR CONSULTING GAVE A BRIEF UPDATE ON THE HAWTHORNE VISION, DISCUSSING THE PROCESS, SURVEY AND COMMUNITY INPUT RESULTS, AND KEY RECOMMENDATIONS. THE KEY RECOMMENDATION IS TO DESIGN OPEN SPACE, RESERVE AT LEAST 50% TO HAVE A BUILDING AS PART OF THE LANDSCAPE WITH YEAR-ROUND PROGRAMING, DAY AND NIGHT. THE SELECT BOARD WILL SEE THE FINAL RECOMMENDATION PRESENTATION WHICH WILL THEN BE PRESENTED AT THE ANNUAL TOWN MEETING IN MAY.

MR. THOMPSON ASKED ABOUT THE TIMELINE (CONCEPTUALLY IT COULD GO TO 2030 BUT WE'LL HAVE A BETTER SENSE OF TIMING WHEN THE FINAL RECOMMENDATION IS PRESENTED.) AS WELL AS THE CONNECTION TO THE OLMSTEAD DISTRICT (VERY STRONG AT THE FIRST WORKSHOP BUT NOT AS STRONG AT THE SECOND WORKSHOP), THE LOCATION OF THE SITE AND WHETHER THE FINAL VISION IS TAKING INTO ACCOUNT CLIMATE CHANGE (YES). LASTLY, DISCUSSED THE BOARD SEEING A DRAFT PRESENTATION WITHOUT FINAL COSTS (THIS SHOULDN'T BE CONSTRAINED BY COSTS AS THEY'RE TRYING TO GET TO A CONSENSUS FIRST THEN WILL DISCUSS FINANCES.).

MS. FLETCHER ASKED FOR THE FINANCIAL OVERVIEW OF THE PROPOSAL FROM HDR. MR. KANE STATED THAT HDR IS NOT ASSIGNED TO DO THAT TYPE OF WORK, THAT THEY'LL BE PRESENTING AN OVERALL CONCEPT.

5. DISCUSSION & POSSIBLE VOTE ON REDUCING REQUIRED MEMBERSHIP FOR SOLID WASTE ADVISORY COMMITTEE AND THE COMMISSION ON DISABILITY: MR. SPELLIOS DISCUSSED THE STATUTORY REQUIREMENTS FOR THE COMMISSION ON DISABILITY (THE COMMITTEE WE HAVE NOW FILLS THOSE REQUIREMENTS, WE HAVE 100% DISABLED COMMITTEE MEMBERS BUT IT IS A CHALLENGE MEETING THE QUORUM.).

UPON **MOTION**, DULY MADE BY MARYELLEN FLETCHER, SECONDED BY DOUG THOMPSON, IT WAS **VOTED** TO CHANGE THE MEMBERSHIP OF THE COMMITTEE ON DISABILITY FROM SEVEN TO FIVE AS LONG AS THE TOWN IS IN COMPLIANCE WITH STATE GUIDELINES: ALL IN FAVOR: FLETCHER (AYE), THOMPSON (AYE), GRISHMAN (AYE). ANY OPPOSED: NONE. MR. SPELLIOS ABSTAINS. MOTION CARRIES.

MS. FLETCHER WOULD LIKE TO MAKE CHANGES TO SOLID WASTE, PROPOSING TO REMOVE DEPT. OF PUBLIC WORKS, BOARD OF HEALTH & SELECT BOARD MEMBERS AS VOTING MEMBERS AND REPLACING WITH THREE COMMUNITY MEMBERS. THE COMMITTEE IS IN AGREEMENT TO THIS AS WELL AS CHANGING THE TERMS AS OUTLINED: 3 1-YEAR TERMS, 3 2-YEAR TERMS AND 3 3-YEAR TERMS. MR. SPELLIOS ASKED THAT THIS BE TABLED UNTIL THE NEXT REGULAR MEETING.

6. DISCUSSION AND POSSIBLE VOTE ON \$2.1M IN TOWN ARPA FUNDS: MR. SPELLIOS DISCUSSED PINNACLE'S ROLE – THEY'VE BEEN PROVIDING NICHE EXPERTISE TO THE TOWN, HAVE A GOOD REPUTATION AND TRACK RECORD AND HAVE PROVIDED THE TOWN WITH ACCESS. THEY ARE GOING TO GIVE A PROFESSIONAL ASSESSMENT OF FINANCIAL QUALITY AND SUBJECT MATTER EXPERTISE.

SELECT BOARD COMMENTS:

MR. THOMPSON WOULD PREFER TO SEE THE FUNDS COME OUT OF THE OPERATING BUDGET IF WE'RE NOT GOING TO DISCUSS THE ENTIRE \$2.1M IN ARPA FUNDS (WE CAN'T VOTE ON IT BECAUSE THERE ARE OTHER ISSUES IN PLAY THAT CAN'T BE DISCUSSED TONIGHT.). TA FITZGERALD DISCUSSED USING THE GENERAL FUND BUDGET VS. ARPA FUNDS. MR. THOMPSON IS NOT OPPOSED TO THIS BUT WANTS TO HAVE A BROADER CONVERSATION ON THE \$2.1M AND WOULD LOVE TO SUPPORT THIS IN THAT CONTEXT.

MR. GRISHMAN DISCUSSED THAT IT IS GOING TO TAKE THE EXPERTISE & RESOURCES OF PINNACLE TO SEE THIS THROUGH AND FEELS THIS IS WHAT ARPA FUNDS ARE FOR – TO SPUR ECONOMIC DEVELOPMENT TO GENERATE REVENUE AND IS IN SUPPORT OF THIS REQUEST TO USE \$30,000.

MS. FLETCHER DOES NOT SUPPORT SPENDING ARPA FUNDS BECAUSE THERE IS MONEY IN THE GENERAL FUND SUCH AS THE DEI CONSULTANT LINE ITEM THAT HAS NOT BEEN USED OR THE LINE ITEM FOR THE PLANNER HAS NOT BEEN USED LEAVING EXCESS FUNDS. SHE ASKED TA FITZGERALD WHAT HE WOULD DO IF THERE WAS NO ARPA MONEY. HE WOULD FUND IT THROUGH THE GENERAL FUND BUT DOES NOT WANT TO PUT PRESSURE ON THE BUDGET AT THIS TIME AND FEELS USING ARPA FUNDS IS A PRUDENT WAY TO USE THESE FUNDS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY NONE, IT WAS **NOT VOTED** TO AUTHORIZE THE EXPENDITURE OF NOT MORE THAN \$30,000 OF TOWN ARPA FUNDS TO PAY PINNACLE ADVISORS.

MR. SPELLIOS COMMENTED THAT WE CAN'T SIGN THE NEXT PHASE CONTRACT AND FEELS THIS INACTION SENDS THE MESSAGE THAT THE TOWN IS STOPPING THIS PROJECT. HE HAS CAUTIONED EVERYONE ABOUT THE FACT THAT NO ONE IN TOWN HAS THE EXPERTISE TO BUILD A HOTEL. WE CAN'T DISCUSS THE FULL \$2.1M BECAUSE THERE ARE OTHER THINGS AND THE BOARD DOESN'T KNOW HOW MUCH IS LEFT. THE TA HAS ASKED FOR SOMETHING HE RARELY ASKS FOR. MR. THOMPSON IS NOT AGAINST THIS EXPENDITURE BUT WANTS TO HAVE A CONVERSATION ABOUT THE FULL \$2.1M OF TOWN ARPA FUNDS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DOUG THOMPSON, IT WAS **VOTED** TO AUTHORIZE THE EXPENDITURE OF NOT MORE THAN \$30,000 OF TOWN ARPA FUNDS TO PAY PINNACLE ADVISORS: ANY IN FAVOR: SPELLIOS (YES), THOMPSON (YES), GRISHMAN (YES). ANY AGAINST: FLETCHER (NO). MOTION CARRIES.

#### D. APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA ITEMS:

1. DISCUSSION & POSSIBLE VOTE TO APPROVE RE-APPOINTMENTS FOR CLIMATE ACTION PLAN COMMITTEE AND STAGGER TERMS.
2. VOTE TO GRANT PERMISSION FOR SWAMPSCOTT HIGH SCHOOL ANTI-DEFAMATION LEAGUE CLUB 5K RUN ON SATURDAY, JANUARY 6, 2024 (RAIN DATE SUNDAY, JANUARY 7, 2024), START TIME 9:00 AM FROM 9 MONUMENT AVE.
3. NATIONAL GRID/VERIZON PETITION FOR JOINT OR IDENTICAL POLE LOCATION ON HUMPHREY STREET
4. NATIONAL GRID/VERIZON PETITION FOR JOINT OR IDENTICAL POLE LOCATION ON PITMAN ROAD

VOTE TO APPROVE MINUTES OF THE REGULAR MEETING OF 12/6/23 & 12/11/23Ms. FLETCHER ASKED THAT ITEM 5 - MINUTES BE REMOVED. MR. SPELLIOS ASKED THAT THE ITEMS 3 AND 4 – NATIONAL GRID PETITIONS BE REMOVED.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DOUG THOMPSON, IT WAS UNANIMOUSLY **VOTED** TO APPROVE THE CONSENT AGENDA AS AMENDED BY Ms. FLETCHER (REMOVAL OF MINUTES, ITEM 5) AND MR. SPELLIOS (REMOVAL OF NATIONAL GRID/VERIZON PETITIONS, ITEMS 3 & 4) AS PRESENTED: ALL IN FAVOR: YES. ANY AGAINST: NO. MOTION CARRIES.

MR. SPELLIOS ASKED RAFAEL CARRIGALINE, NATIONAL GRID REPRESENTATIVE, ABOUT THE REMOVAL OF DOUBLE POLES. NATIONAL GRID INSTALLS THE POLES BUT VERIZON IS RESPONSIBLE FOR REMOVAL OF DOUBLE POLES. THE STATE REQUIRED THAT DOUBLE POLES BE REMOVED IN. HE HASN'T SEEN ANY DOUBLE POLES REMOVED AND ISN'T INCLINED TO SUPPORT THESE PETITIONS WITHOUT HAVING THIS INFORMATION. MR. CARRIGALINE SHARED HIS INFORMATION AND WILL FOLLOW UP ON THIS.

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY MARYELLEN FLETCHER, IT WAS UNANIMOUSLY **VOTED** TO APPROVE THE TWO NATIONAL GRID/VERIZON PETITIONS, ITEMS 3 & 4 AS PRESENTED: ALL IN FAVOR: YES. ANY AGAINST: NO. MOTION CARRIES.

E. SELECT BOARD TIME

**Ms. FLETCHER:** 1) THE COMMISSION ON DISABILITY WOULD LIKE TO SEE A SECOND HANDICAPPED PARKING SPOT IN FRONT OF THE LIBRARY (TA FITZGERALD WILL TALK TO THE LIBRARY DIRECTOR & WILL REPORT BACK WITH STAFF RECOMMENDATIONS). 2) ONE OF THE COMMISSION ON DISABILITY MEMBERS IS WORKING WITH THE SCHOOL BUILDING COMMITTEE. 3) CIC IS WORKING THROUGH THEIR PROJECTS. 4) SOLID WASTE IS WORKING ON ITS AGENDAS FOR 2024. 5) THE BOARD OF ASSESSORS IS GOING TO HAVE A BETTER TIMELINE NEXT YEAR. 6) SHE MET WITH THE CUB SCOUTS THIS WEEKEND AND TALKED ABOUT GOVERNMENT. IS IMPRESSED WITH THE AMOUNT OF LEADERS THAT WERE THERE. THEY MAY COME BEFORE THE SELECT BOARD TO ASK ABOUT LICENSING CATS.

**MR. GRISHMAN:** WISHED EVERYONE A MERRY CHRISTMAS & HAPPY NEW YEAR.

**Ms. PHELAN:** ABSENT

**MR. SPELLIOS:** NOTHING TO ADD.

**MR. THOMPSON:** ASKED THAT WE REVISIT THE ARPA VOTE (SEE SECOND VOTE UNDER ITEM C6).

UPON **MOTION**, DULY MADE BY PETER SPELLIOS, SECONDED BY DOUG THOMPSON, IT WAS UNANIMOUSLY **VOTED** TO ADJOURN AT 9:54 P.M.: ROLL CALL: FLETCHER (AYE), PHELAN (AYE), SPELLIOS (AYE), THOMPSON (AYE), GRISHMAN (AYE). MOTION CARRIES.

TRUE ATTEST,

*Dianne Marchese*

DIANNE MARCHESE, ADMINISTRATIVE ASSISTANT TO THE TOWN ADMINISTRATOR & SELECT BOARD

MINUTES APPROVED BY THE SELECT BOARD ON JANUARY 10, 2024

ATTACHMENTS:

HAWTHORNE PRESENTATION

CLIMATE ACTION PLAN MEMO

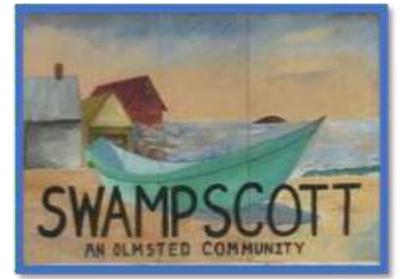
HS ADL 5K RUN PETITION/MAP





# Town of Swampscott

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Swampscott, MA 01907



*Sean R. Fitzgerald*

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Swampscott Select Board  
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## RE: DECEMBER 20<sup>TH</sup> REPORT TO THE SELECT BOARD

Dear Select Board:

I am pleased to be able to offer the following report on programs and initiatives that are on-going in the Town of Swampscott, as well as some updates on a variety of things that have happened since my last report.

### ARPA REQUEST

I am requesting the Board's support for \$30,000 in American Recovery Funds to fund the contract for Pinnacle Consulting Group. Pinnacle was engaged after the approval of the FY 24 budget, and they have done a terrific job assisting the Town with our efforts to issue an RFP for the Hadley School Hotel concept.

By allocating these funds, this will help retain funds in the Town operating budget for additional projects and initiatives.

### SWAMPSCOTT POLICE DEPARTMENT

We have seven (7) Swampscott Police personnel being sworn in tonight as follows:

- Nicholas Cruz, currently a Police Officer with MassPort
- Samuel Harrell, currently a security guard at Temple Beth Elohim in Wellesley
- Nicole Magee, recently attended the Mass State Police Academy (trainee)
- Angelica Noble, currently the Administrative Assistant for Swampscott PD
- Joan Pena, currently a patrol officer at BC
- John Posada, currently in the Northern Essex Police Academy
- Briana Sanchez, currently serving as a full time SPD Officer

I want to thank Chief Quesada and all those who helped recruit and support the hiring process that has culminated in the hiring of these individuals. Indeed, this is a major accomplishment and reflects the broadest ideals of Public Safety and Public Service.

### SWAMPSCOTT FIRE DEPARTMENT

- 1. Santiago Garcia (additional bio will be forwarded)
- 2. Jonathan Tibbo (additional bio will be forwarded)

I want to thank Chief Archer and those who have helped to support the recruitment and hiring process. We have two great additions to the SFD and appreciate the teamwork for how we have coordinated these hires.

## KING'S BEACH

On Wednesday, December 6<sup>th</sup>, I held a teleconference with Todd Borci from the EPA. I provided a detailed summary of Swampscott's efforts to make aggressive strides to advance into the next phase of IDDE work for King's Beach and Fisherman's Beach.

I shared that on November 20, 2023, the Swampscott's Select Board approved \$400,000 of funds from ARPA to proceed with the Phase 2 IDDE and sewer rehabilitation design project. The Phase 2 project area encompasses virtually the remainder of the tributary area to King's Beach and will be similar in scale to the Phase 1 work. Within the Phase 2 area there are approximately 48,000 feet of sewer, 300 manholes, 45 underdrain manholes, and over 1,000 sewer customers with private laterals. The IDDE investigations will inform the subsequent design, including the extent of sewer rehabilitation recommended with specific quantities.

This work will be started in January 2024. It is anticipated the field work will be complete by October 31, 2024 and the design work will be completed by March 31, 2025. Note that the first phase of construction (Phase 2A) will be stamped by a Massachusetts PE and ready for public bidding. The design(s) for other phases of construction will be substantially complete (but not stamped) for future bidding.

The Phase 2 IDDE scope of work includes specific funding for the Town to re-examine conditions on Banks Road between Paradise Road and Walker Avenue. This area was rehabilitated under Phase 1; however, elevated bacteria concentrations are still present after post-construction sampling was completed. The scope of work specifically includes house inspections and CCTV inspections along this section of Banks Road to attempt to isolate specific source(s) of illicit connections to the drainage.

Additionally, the southern outfall on Fisherman's Beach (referred to by EPA as SWAMP 11) was the subject of a comprehensive sampling and IDDE investigation in the summer of 2019. Subsequently, the "shovel ready" design of sewer improvements was completed in March 2020. The Town currently has no funds allocated for the public bidding and construction of this project; however, the Town is actively seeking funds at this time whether through general ARPA funding or through a warrant article at an upcoming Special Town Meeting (this winter) or at Annual Town Meeting in the spring of 2024. The Town anticipates having funding in place such that bidding of the work begins no later than the summer of 2024 and construction would be substantially complete before the end of 2025. This schedule is contingent upon successful allocation of funds through the Town Meeting process and/or approval of the use of ARPA funds by the Select Board.

As we discussed during our phone call, the Town's intention is to prioritize the MS4 investigation work (including outfall screening, catchment sampling and, if warranted, illicit connection investigations) within the SWAMP 13 catchment area. Similar to the construction work in the SWAMP 11 area, the Town currently have no funds allocated for this purpose. The Town will be seeking funds for the MS4 work through the same mechanisms described above. Therefore, the schedule for completing the investigation work in SWAMP 13 is contingent upon the availability of funding. It is anticipated that the investigation work within SWAMP 13 will be completed by December 31, 2024 and any specific illicit connections identified through that work would be addressed in accordance with the procedures outlined in the Town's MS4 permit. This schedule is contingent upon successful allocation of funds through the Town Meeting process and/or approval of additional funding strategies by the Select Board.

As you are aware, the Town has recently completed the final construction phase (Phase 1C) of the first phase of work under the Consent Decree. The IDDE investigations to define Phase 1 were front-loaded and completed in 2015-2016. The results of the IDDE formed the basis for the multi-phase / multi-year construction program that has just been completed. In parallel to the construction work in Phase 1, the Town completed IDDE investigations in the SWAMP 11 drainage area (referenced above). The Town also completed pre-construction, during-construction, and post-construction water quality samples

during the Phase 1 construction work to assess the effectiveness of the comprehensive sewer rehabilitation work.

The Town is now pivoting its attention to Phase 2. As discussed, Phase 2 will virtually investigate all remaining portions of the area's tributary to King's Beach. The results of the Phase 2 IDDE will set up the future construction phases within the Phase 2 area. We understood that EPA's expectation is for the Town to continue to pursue IDDE in other areas while construction within Phase 2 is ongoing. As described above, the Town's next area of focus will be Fisherman's Beach northern outfall (SWAMP 13).

I believe that this discussion helped to clarify the Town's intentions and that EPA understands our commitment to source elimination is genuine as we seek to augment the efforts on a local, state, and federal level.

### **MEETING WITH EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS**

This past Friday, December 8, 2023, the Town also hosted the Secretary Rebecca Tepper of the Executive Office of Energy and Environmental Affairs and Under Secretary Stephanie Cooper – Undersecretary for the Environment for a tour of Kings Beach and discussion at Town Hall. At this meeting, members of the Town's legislative delegation and other local and state officials gathered to discuss a broader strategy for how we plan to expedite the clean up of Kings Beach. We did provide an overview of the following efforts:

- Ultraviolet (UV) Treatment Evaluation
- Outfall Extension Pre-Engineering Investigation and Hydrodynamic Modeling
- Near-Term Pilot of Disinfection with Peracetic Acid
- Ongoing Source Elimination

We urged the Secretary and her team to work with us to set up meetings with EEA, Coastal Zone Management, the Army Corps of Engineers, EPA, and DEP to discuss all of these efforts. We stressed that we have had an excellent partnership with EPA and have enjoyed engaging with our state and federal colleagues on a technical basis and looking forward to continuing forward with this spirit.

All in all, it was a great meeting and we are eager to continue the progress of leading this effort.

### **HEALTH DEPARTMENT**

The Health Department has collected and is organizing the Opioid Settlement survey results will be presented at the January 17<sup>th</sup> Board of Health meeting.

These results will be also posted on the Health Department page of the town website. The goal is to be as transparent as possible for residents and Boards alike, as there is so much at stake. After an early look at responses, it is important to note that ARPA fund money really needs to address mental health in the community, especially at the younger age levels.

### **FINANCE DEPARTMENT**

I worked last week with the Finance team and the Assessing team to prepare the filing the paperwork necessary for the tax rate change with DOR. Property values saw an increase of 9% in 2023. The tax rate/thousand has been set to \$11.49.

We were very late this year and I will be meeting with the Finance and Assessing staff to discuss how we can get this process updated sooner in the Fall as this places an undue burden on all.

### **CAPITAL IMPROVEMENT**

The CIC has been meeting regularly, most recently with Community Development & the Senior Center. Next week, the Committee will be meeting with DPW, Public Safety & the Clerks office.

## **SENIOR CENTER**

I am pleased to announce that Sabrina Clopton has been promoted to Assistant Director of the Senior Center!!! Sabrina is a Licensed Social worker who has been doing some exceptional work with our Seniors.

The long-awaited kitchen renovations will begin 12/18 – expected date of completion is mid-January. The kitchen will be closed for about a month. The Center hosted a Holiday party for 80 with home meal delivery for 7 on December 6th. In addition to the holiday party & home meal deliveries, they also made home deliveries of holiday packages to 80 homes last week. Packages included flashlights, first aid kits, resource guides, hats, and warm socks. I am also pleased to report that the Opening Minds through Art show was visited by Rup Shenoy of WBUR – the interview will be aired at the beginning of 2024. She was interested in Senior Center/High School Collaborations.

The Swampscott for All Ages Committee is planning the Second Annual Caregiver's Conference for March 23. Our theme this year will be "Creating your aging healthy plan".

Lastly, SfAA is applying for a new grant from MassDOT for an electric van with space for two wheelchairs and three passengers. This grant requires a 20% local match which they have submitted a request to CIC for \$20,000 to cover this match.

## **FACILITIES**

I am pleased to report that a new Public Address system is scheduled to be installed at the HS during February vacation. These systems are critically important for safety and will help ensure we have up to date technology for this school.

This project was in the CIP and is being paid for with a \$310,000 grant secured by the High School Technology Department in collaboration with the Town's Facilities Police Departments.

## **LIBRARY**

As always, Library staff are busy with programming! Gingerbread houses will be given out for free this month to anyone interested.

2023 circulation has surpassed 2022's by almost 20,000! This is in part due to Jonathan's adding programming, updating spaces, word-of-mouth and the addition of a new teen space. Library staff are all currently working on the Maker's Space as well.

## **HUMAN RESOURCES**

The Human Resources Dept continues to fill open vacancies. I have held final interviews with Chief Quesada for the new Administrative Assistant to replace Angela's very big shoes. I hope to make a conditional offer this week.

We also conducted final interviews for the HR Director/Employee Experience Manager, and I will be making a conditional offer soon for this position as we have several strong candidates. I hope to have this position filled by the end of the year so Pete can transition to his new role as Director of Planning.

## **TOWN CLERK**

This past week, Town Clerk Jared LaLiberte sent the new plastics by-law to the Attorney General. This should be approved within 90 days. Censuses will be mailed in January along with dog license forms. Please complete the census and return it as soon as possible. The presidential primary is March 5<sup>th</sup>.

Lastly, Jared is working on digitizing data to make it easier for people to access without having to come into Town hall.

## **WEBSITE**

At the last Select Board meeting, members asked that the application & policy for one-day liquor licenses be put on the website. To that end, Angelica Noble and Marissa Meaney are in the process of adding and updating links for all licensing requirements including policies, applications, links to the ABCC if applicable, annual fees and other related information. These can be found either by using the

search function or by clicking the “How do I” tab on the homepage.

## **RECREATION**

The annual Holiday Festival was a smashing success this past weekend! The hot dog vendor sold out by 5:45 PM and the taco truck never stopped feeding people, craft vendors reported back that they had the best year they’ve had, Mrs. Claus and her minis were a big hit as usual as was the horse & buggy, new this year – the line for this wrapped around and down the street. Dockside reported that the beer tent was also busy the whole night and the parade was, as always, a huge hit. Danielle & Jackie have both reported back that they have received nothing but positive feedback from attendees & vendors alike.

January will bring more programs. See [www.swampscottrec.com](http://www.swampscottrec.com) for information & to sign up.

## **TOWN NOTIFICATIONS**

Last, but certainly not least, we will be switching from Blackboard to OnSolve for all notifications on December 1st. If you are already on Blackboard, you have to enroll in OnSolve and I highly encourage everyone to do so as to be notified of upcoming events, weather related emergency events, street closures due to water main or sewer breaks as well as to receive the Town’s monthly newsletter.

To sign up: [www.swampscottma.gov/subscribe](http://www.swampscottma.gov/subscribe). The link is posted on the Town’s Facebook page as well as on the website and we will be putting flyers in the upcoming census mailing as well as sending emails and texts to current Blackboard and Constant Contact subscribers with links on signing up.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Sean R. Fitzgerald". The signature is fluid and cursive, with the first name "Sean" being the most prominent.

Sean R. Fitzgerald  
Town Administrator

An aerial sketch of a waterfront area in Hawthorne, showing a large body of water, a curved road, and various buildings and structures. The sketch is overlaid on a faded aerial photograph of the same area. The text "An Emerging Vision For Hawthorne" is centered over the water area.

# An Emerging Vision For Hawthorne



December 20<sup>th</sup>, 2023

Our goal is to build consensus around a shared **VISION** for a waterfront development on the Hawthorne Site.

# Project Timeline

Timeframes are tentative and contingent on project scope and funding.



May 2020  
**Swampscott Harbor & Waterfront Plan**

June 2021  
**Swampscott Open Space & Recreation Plan**

**In Context**

S Strengths

W Weaknesses

O Opportunities

T Threats

- Unique waterfront location.
- Olmsted heritage.
- Location in the heart of Swampscott.

- Maintenance is an issue.
- Mobility & Accessibility
  - Parking is an issue within the area.
  - Not specifically addressing other modes of transportation (bicycles & transit).
- A more vibrant main street for civic activities (Day & Night)

- The cliff and a board walk celebrating the rocks, bay, and views.
- Activity along Humphrey Street to support local business (outside visitors & residents).
- Mostly a park aligned with MP vision (design for all age groups).
- An iconic visitor destination!

- A site adapted to climate: Protect from winds, cold, and extreme heat.
- Town Fiscal restraints.

# The Hawthorne Site

## An Emerging Vision

# Key Recommendations

- **Design an open space park**
  - Reserve at least 50% for green space.
  - Design building(s) to be part of the landscape.
  - Develop a program for year-round use and day / night activity.
  - Implement goals outlined in the 2021-2028 Open Space Plan.
- **Celebrate the waterfront experience**
  - Maximize views of Nahant Bay from Humphrey Street.
  - Enhance the experience of the waterfront with views from a beacon.
  - Provide for a Harbor Walk by the cliff edge.
- **Anchor the project in the community**
  - Identify synergies with other civic buildings.
  - Create a public asset that will be used by residents and visitors.
  - Identify a civic function for residents (all ages & year-round).
  - Engage Humphrey Street in the site design.
- **Enhance accessibility**
  - Integrate multi-modal strategies for enhanced accessibility to the site.
- **Provide for a fiscally responsible project**
  - Allow for special events to help generate revenue for The Town.
  - Consider operational costs in the design of open space & building.

**HDR**



# Town of Swampscott

Office of the

## Town Administrator

Elihu Thomson Administrative Building

22 Monument Aven

Swampscott, MA 01:

Tel: (781) 596-8850

Email: [sfitzgerald@swampscottma.gov](mailto:sfitzgerald@swampscottma.gov)

Sean R. Fitzgerald  
Town Administrator

**TO:** SELECT BOARD  
**FROM:** DIANNE MARCHESE, EXEC. SECRETARY TO TA & SB  
**SUBJECT:** 2023 BOARD AND COMMITTEE APPOINTMENTS  
**DATE:** DECEMBER 20, 2023

### **OBJECTIVE**

The Select Board must reappoint Swampscott's 2023 Boards, Committees, and Commissions.

### **PROCESS**

1. All current members up for reappointment were contacted to determine their interest in being reappointed.
2. All Board Chairs were approached to confirm their support for reappointing members.
3. A vacancy review was performed along with all current outstanding applications for committees to determine if there were any applicants who could potentially be considered in replacement of an existing member up for reappointment.

### **SAMPLE MOTION:**

*The Select Board, consistent with the recommendation of the Town Administrator, appoints individuals recommended in this memo for their appointed terms for the 2023-2024 term.*

## 2023 REAPPOINTMENT SUMMARY

Committee	# of voting members	# of vacant seats	# of Terms Expiring 2023	# Seeking new or Reappointment 2023	# Not seeking reappointment	Non-Responsive or Pending
Climate Action Plan	10	1	10	9	1	0

### CLIMATE ACTION PLAN COMMITTEE

The Climate Action Committee was formed after the development and unanimous passing of the Town's Climate Action Plan in June 2022. They will work on a policy which will be presented to the Select Board and Town. Members are appointed from the following existing boards & committees: Renewable Energy (2), Swampscott Conservancy (1), Swampscott High School Students (2), Community Members (3), Open Space & Recreation (1), Select Board Member (1), Planning Board (1 liaison), Solid Waste Advisory Board (1 liaison) and Select Board (1 liaison).

- **The Committee is comprised of ten members and one liaison each from Planning Board, Solid Waste Advisory and the Select Board.**
- **Nine members are seeking reappointment, one High School student has graduated.**
- **There is one vacancy for a Swampscott High School Student.**
- **Town Administrator recommends reappointment for nine members.**
- **Town Administrator recommends staggered terms as shown below.**

Name	Position	Term Length	New Term Expiration
Martha Schmitt	Chair (REC)	1-year term	Term Expires 2024
Lillian Worthley	Member (Community)	2-year term	Term Expires 2025
Diana Eddowes	Member (REC)	3-year term	Term Expires 2026
Suzanne Hale	Member (Conservancy)	1-year term	Term Expires 2024
Sam Snitkovsky	Member (HS)	2-year term	Term Expires 2025
Neal Duffy	Member (Community)	3-year term	Term Expires 2026
Geralyn Falco	Member (Community)	1-year term	Term Expires 2024
Sierra Pope Munoz	Member (OS&R)	2-year term	Term Expires 2025
Douglas Thompson	Vice Chair (SB)	3-year term	Term Expires 2026
Vacant	Member	1-year term	Term Expires 2024

**Purpose:**

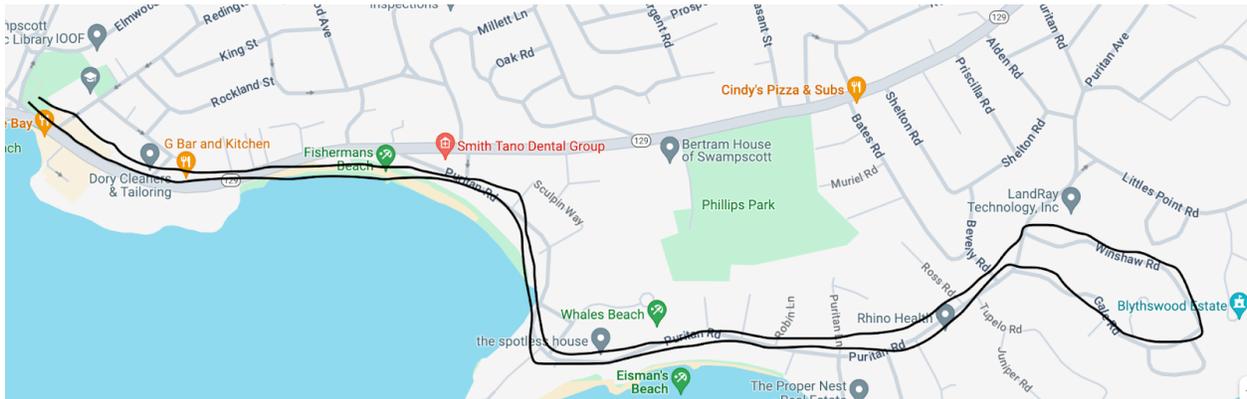
Swampscott High School’s Anti Defamation League club is hoping to host a local 5k run. The intention behind this event is to fundraise for the SHS ADL Club. The money fundraised will go directly to the club and will help to provide opportunities to our students such as, sponsoring students to attend the Never Is Now Conference in New York City. Attending this conference provides students with the opportunity to see presentations from world leaders, and collaborate with high school aged students from across the globe. Students will leave this conference with gained knowledge and experience on how to address and handle hate that our community may face. All proceeds will be put towards costs required to attend this event.

It’s 2024, we hope to bring everyone together and start the year on the right foot!

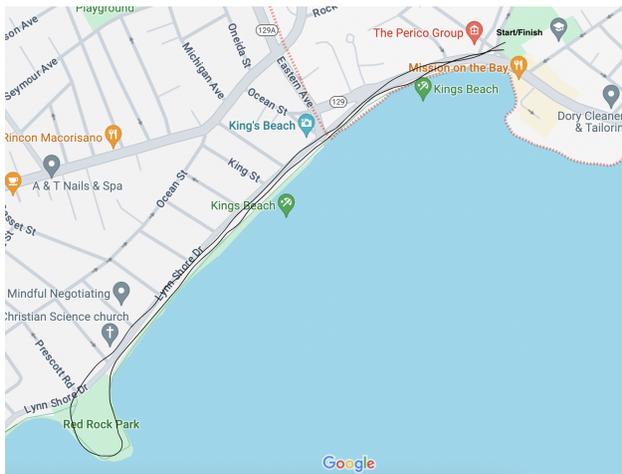
Price for top 3 female and male runners.

**Road Map:**

**5k Road Map-**



**1 Mile Road Map-**



**Event Details:**

Date: Saturday January 6 (rain date, Sunday January 7th)

Time: 9 am start

Start & FinishLine: Swampscott High School

**Cost:**

Adults: suggested entry \$25 donations appreciated

17 & under: \$15 donations appreciated



November 20, 2023

Town of Swampscott

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit please contact:

Please notify National Grid's Vincent LoGuidice of the hearing date / time at 978-725-1392 or [Vincent.LoGuidice@NationalGrid.com](mailto:Vincent.LoGuidice@NationalGrid.com).

If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

Bob Coulter  
Name: Distribution Design Supervisor  
Supervisor, Distribution Design

Enclosures

Questions contact – Erick Pena 720-383-0169

## PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the Board of Selectmen  
Of Swampscott, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Humphrey St - National Grid to install 1 JO Pole on Humphrey St beginning at a point approximately 58 feet west of the centerline of the intersection of Humphrey St and Commonwealth Ave and continuing approximately 32 feet in an east direction. Installing new Pole # 112-50, ~32' east of existing P112 on Humphrey St.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Humphrey St - Swampscott – Massachusetts.

No.# 30867726 November 20, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Bob Coulter*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY \_\_\_\_\_  
Manager / Right of Way

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the Board of Selectmen - Swampscott, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 20th day of November, 2023.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Humphrey St - Swampscott – Massachusetts.

November 20, 2023. Filed with this order. WR # 30867726.

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Humphrey St - National Grid to install 1 JO Pole on Humphrey St beginning at a point approximately 58 feet west of the centerline of the intersection of Humphrey St and Commonwealth Ave and continuing approximately 32 feet in an east direction. Installing new Pole # 112-50, ~32' east of existing P112 on Humphrey St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

\_\_\_\_\_  
Massachusetts City/Town Clerk. 20\_\_ .

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_ o'clock, M  
at \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_ Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, and recorded with the records of location orders of the said City, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the Board of Selectmen - Swampscott, Massachusetts

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November 20, 2023. Filed with this order. WR # 30867726.

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Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

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\_\_\_\_\_  
Massachusetts City/Town Clerk.  
20\_\_

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

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City/Town Clerk

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at \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

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Attest:  
City/Town Clerk

PETITION SKETCH  
TOWN OF SWAMPSCOTT  
ESSEX COUNTY

Legend	
Proposed JO Pole	●
Existing JO Pole	⊗
Proposed SO Pole	×
Center Line	---
Property Line	.....
Road	—
Proposed Anchor	→



2 Bay View Dr

6 Bay View Dr

10 Bay View Dr

14 Bay View Dr

18 Bay View Dr

Humphrey St

P114  
EOP~3ft

P-112-50  
(PROPOSED)  
EOP~3FT

P112  
EOP~3ft

-80'

-33'

523 Humphrey St

521 Humphrey St

519 Humphrey St

Commonwealth Ave

515-517 Humphrey St

509 Humphrey St

**nationalgrid**

**ControlPoint**  
TECHNOLOGIES  
Designer: Erick Pena  
ControlPoint Technologies, Inc.  
200 Ledgewood Place, Rockland, MA 02370  
720-383-0169

Petition Sketch  
Humphrey St, Swampscott, MA  
SHEET 1 OF 1

Not To Scale	Drawn By: EP	WR# 30867726	DATE 11/15/2023
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The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



November 27, 2023

Town of Swampscott

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit please contact:

Please notify National Grid's Vincent LoGuidice of the hearing date / time at 978-725-1392 or [Vincent.LoGuidice@NationalGrid.com](mailto:Vincent.LoGuidice@NationalGrid.com).

If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Vincent LoGuidice; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

Bob Coulter  
Name: Distribution Design Supervisor  
Supervisor, Distribution Design

Enclosures

Questions contact – Shivam Patel 774-643-1877

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To the Board of Selectmen  
Of Swampscott, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Pitman Rd - National Grid to Remove 2 JO Poles and Relocate 3 JO Poles on Pitman Rd beginning at a point approximately 37.5 feet north of the centerline of the intersection of Essex St and Pitman Rd and continuing approximately 231.5 feet in a south direction. Relocate Pole # 2 on the east side of Pitman Rd. Relocate Pole # 4 on the east side of Pitman Rd. Relocate Pole # 6 on the east side of Pitman Rd. Remove Pole # 5 on Pitman Rd. Remove Pole # 8 on Pitman Rd.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Pitman Rd - Swampscott – Massachusetts.

No.# 30723619 November 7, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Bob Coulter*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY \_\_\_\_\_  
Manager / Right of Way

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

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All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Pitman Rd - Swampscott – Massachusetts.

November 7, 2023. Filed with this order. WR # 30723619.

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\_\_\_\_\_  
Massachusetts City/Town Clerk.  
20\_\_ .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_

Book

Page

Attest:

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City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

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City/Town Clerk

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

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Massachusetts

City/Town Clerk.  
20 .

Received and entered in the records of location orders of the City/Town of

Book

Page

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that we mailed at least seven days before said hearing a written notice of the time and place of said  
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City/Town Clerk.

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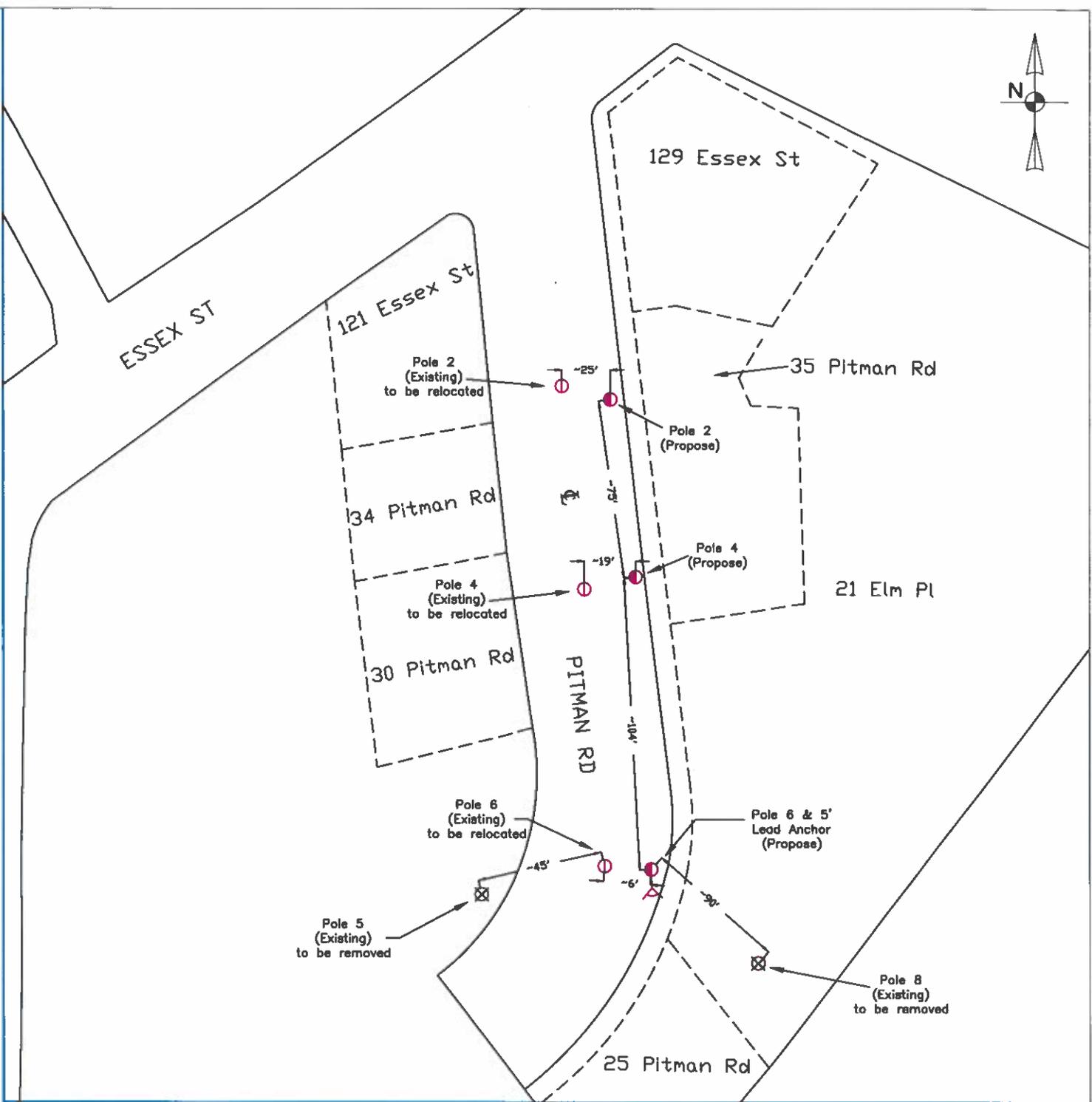
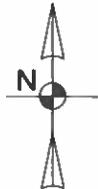
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, and recorded with the  
records of location orders of the said City, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy  
is made under the provisions of Chapter 166 of General Laws and any additions thereto or  
amendments thereof.

Attest:

City/Town Clerk



**POLE PETITION**

**nationalgrid**

- Proposed NGRID Pole Locations
- Existing NGRID Pole Locations
- Proposed J.O. Pole Locations
- ⊙ Existing J.O. Pole Locations
- Property Line
- ⚓ New Anchor
- ⊗ Existing Pole Locations To Be Removed

Date: 10/24/23

Plan Number: 30723619

To Accompany Petition Dated:

To The: Town Of Swampscott

For Proposed: JO Pole: Location: Pitman Rd

Date Of Original Grant:

**DISTANCES ARE APPROXIMATE**