

**BOARD OF SELECTMEN
MEETING MINUTES
Wednesday, March 20, 2019
Swampscott, MA 01907**

ATTENDANCE: Selectmen Naomi Dreeben, Chair Peter Spellios, Vice Chair Pat Jones, Selectmen Don Hause, Selectmen Laura Spathanas, Town Administrator Sean Fitzgerald

Pledge of Allegiance 7:09 pm

Swearing in of Steven Luck for the rank of Police Sergeant and Michael Chandler as Full Time Police Patrolman for the Swampscott Police Department

Town Administrator spoke about what a wonderful fit Chief Chandler is for this position.

He also spoke of Officer Steven Luck and his thoughtfulness and professionalism.

Chief Madigan stated Officer Luck has been on the force for 18 year. He exemplifies what we like to see as members in the Police Department. He spoke about his patience and calmness. Over the years he has served as a role model and is well respected. His personal files have many letters of his terrific work.

Town Clerk, Sue Duplin swore Officer Luck in as a Swampscott Police Sergeant.

Chief Madigan stated Officer Michael Chandler comes from Wenham. He was a correction office prior to being an officer. He is highly regarded in Wenham and well respected. He will be a true asset to our Police Department.

Town Clerk, sue Duplin swore Officer Chandler in as Swampscott Police Officer.

Town Administrator thanked the family members for coming out to support. The Board of Selectmen thanked both officers for their services. There was a break for pictures with the BOS, family and friends.

Resident Comment

Trisha Malphrus Chair of the Commission on Disability thanked the BOS for their support on the “did you know” initiative. They have received tremendous support and feedback on the program.

Keiko Zoll- Nason Road resident Ms. Zoll is running for School Committee and wanted to introduce herself to the BOS. She just moved to the community recently and moved specifically for the Swampscott schools. Keiko would like to be an advocate for the children. Keiko invited all to a meet and greet this Saturday 10 a.m.

Andrea Calamita- 26 Stanwood Road is a 48-year resident is running for Board of Selectmen. She wants to bring unity to the neighborhoods and is excited when looking at the budget book and has fresh ideas. Looking forward to working with the current BOS.

Joe Doulette- 148 Elmwood Road is the organizer of the Big Blue Band. There will be a concert April 27th at the First Church at 1:30 free event for seniors and kids/ \$10 for adults. He thanked the Cultural Counsel who helped with the grant for the Big Blue Band.

Pat Jones publicly announced that his tenure for the BOS is coming to an end and he will not be rerunning this term. Just to name a few, Pat served for 3 years on the BOS, 5- years on the Planning Board, and founding member of the All Blue Foundation. Pat is looking forward to future opportunities to help the town. Pat spoke about the BOS bringing on new leadership, demanding better forecasting and a

transparent budget and these steps have led for a better future. The BOS have worked together and made his three years very rewarding. He noted that differences did not stop progress.

Selectmen Spellios spoke about the many years Pat has contributed and how he stops doing one thing in town and picks up something else. Pat helped in the building of the police station

He will be missed, but excited to know he will fulfill another need in town.

The BOS thanked Selectmen Jones for his services.

Selectmen Jones stated he would like to continue on the School Building Committee.

Selectmen Hause spoke of Pat's history and how he has had so much influence on physical improvements on this town. He thanked him and said we all may at times disagree, but always find a way to find consensus.

Selectmen Spathanas appreciates everything Pat has done and stated it has been a pleasure working at the table with Pat.

Presentation of Capital Plan- Town Administrator, Sean Fitzgerald

CIC made requests on the Capital Plan. Votes will not be taken until Finance committee meets.

Tonight, the conversation will begin.

Overview of Capital plan the charter calls for a capital improvement program. The plan has to have a useful life of 3 years and cost of \$20k. Most dpt. Heads have worked with a 5-year plan and we are moving towards a 25-30 year plan. .

The Process starts in October with project requests. The town uses a 30-year planning tool.

The town takes a look at parks, vehicles, technology, and infrastructure.

Vehicles and equipment in the fleet went from operating expense back to capital in 2019 because of the Charter and we will not see these big hits in the operating budget.

We want to know the cost of technology and need to put this cost in the plan.

Capital Plan Analysis

Community Development

25k for design for Beach house/ ADA bathroom

Beach Entrances- 200k Eisman's/ New Ocean/ Preston

Antique lights- purchased 15- \$150k- 22 installed- 10 more being installed in the next month and these 15 will finish it off.

Public Works

150K sidewalk snow tractor – either leasing or buying out

Selectmen Spellios asked the Town Administrator to provide them with any recommendations the CIC have made. The TA updated the BOS and said there are currently 2 projects that the CIC are not recommending.

The Town Administrator stated he has Town Counsel looking into language for contingent votes.

Many of these projects could get state funding.

We are making sure we have the right equipment and we don't go ahead and buy something that doesn't work. Looking into possibly leasing in case we can't maximize use. The BOS asked for more information on the Bombardier/s.

Leaf Vacuum- 30K

The BOS asked if there is cemetery funding since it's shared and DPW will get back on this.

Replacing these does not mean we will be removing everyone's leaves.

Infield Grooming Machine- 15K

1-ton dump truck with plow- 75k

Electric Charing Station & municipal electric vehicles- 55k
Renewable Energy Committee in at least 3 meetings has identified 3 programs that are highly reimbursed.
Selectmen Jones suggested allocating what is, what the grant may or may not be, and way to assess it.
Electronic Traffic Advisory Signs- 20k
These electronic signs start at 3k
Selectmen Dreeben likes that the speed limit would be on the same pole.
Street repair program- 235k
Selectmen Spellios spoke about reevaluating how we rank streets- have a system (3-dimensional mode) including usage of the road.
Sea Wall/ Storm Damage- 200K
Working with state on funding and bond bills for this project
Harbor plan will be opening up financial opportunities for the town
Water Main Repair Program- 500k- 2022
Upgrade to sewer lift stations- 60k
School District wide plumbing/ electrical/ HVAC/ Building- 78k
School Town Facilities
Plumbing, electrical, HVAC, building envelop upgrades- 78K
School Security upgrades- 35k
Middle School Roof/ HVAC/ Windows & Frames Upgrades- 100k
Selectmen Spellios spoke about MSBA emergency repair.
Town Hall Upgrades- 190k building is in need of upgrades to the building envelope- roof needs to have some new slate tiles/ and exterior bricks
Town Hall Upgrades- Building & Community development spaces in the building need to be redesigned to make the better use
BOS asked that a CIC member be on the Renewable Energy Committee.
Town Hall Upgrades- 190k converting a large section of the basement into a large meeting space outfitted as a studio space for televising meetings in Town Hall
Explore open space in front of Town Hall for future CIP project
Electric conduits relocated last year- thanked Gino and Sean for this project being completed
Public Safety
Purchase of Fire Service Equipment: 26,400K
Purchase of Tactical EMS Gear- 25k
Police communications replacement program- 25K
Police Dpt. Equipment replacement program- purchase of ballistic vests- 30k
Police cruiser fleet mgmt. program- 40k
Parks and Recreation facilities improvement program- upgrades to Windsor Ave playground – 40k
Technology/ other
School Technology upgrades- 325k
Town Technology upgrades- 50k
Public, educational and Governmental PEG local access upgrades- 135k
Public educational & Governmental (PEG) local access upgrades- 135k
New Voting Machines- 60k – these are the optic readers

Approval of MSBA Feasibility Study Agreement

Board signed the MSBA Feasibilit Agreement inviting Swampscott into the next phase.

Town Administrator stated that the MSBA program will now start to think critically on the educational component of the building and hiring of the project manager, design engineer, and architect advancing specifications and moving to schematic design that will be needed for the vote.

School Building will have a subcommittee who will be interviewing for the project manager. If you go to the school committee there is a website with the information including timelines and community forums. We are 18 plus months from taking a vote.

School Idea exchange was a success and are still asking for residents to submit their ideas.

Please continue to give feedback and refer to the school committee website.

<https://sites.google.com/swampscott.k12.ma.us/sbc/home>

Town Administrator is working with Town Counsel on general by law review opt out opt in status. He is also exploring ideas of what other communities have done with blighted properties .

There was a discussion on the plastic straw warrant article. The planning board shared a draft resiliency bylaw for the zoning bylaw.

Selectmen Hause asked to postpone the 40R district and to refine it. Selectmen Dreeben agreed. We need the full Community Economic dpt working on this. Town Administrator will circle back to planning board chair and consultant that we are postponing this.

CHAIR REPORT:

Selectmen Spelliios invited the Chair Open Space committee on April 13 to discuss priorities and what the committee have been working on.

On 4/24/19 the Harbor Advisory Committee with consultants will attend to discuss Harbor plan closely.

VOTES OF THE BOARD:

- Vote to approve a 1-day beer and wine license for the Senior Center Social Gathering on April 4, 2019*
- Vote to approve the meeting minutes from the February 27, 2019 Board of Selectmen Meeting*
- Vote to approve the Meeting Minutes from the March 6, 2019 Board of Selectmen Meeting*

Motion was made to approve the consent agenda by Selectmen Hause and seconded by Selectmen Spathanas all BOS members were unanimous

Town Administrator gave a week in review along with department head updates

Motion to adjourn by Selectmen Hause the motion was seconded by Selectmen Jones all BOS members were unanimously in favor.

