

DRAFT

BOARD OF SELECTMEN

Meeting Minutes

Wednesday, January 3, 2018

Swampscott, MA 01907

Attendance: *Chairman, Naomi Dreeben, Vice Chair, Laura Spathanas, Selectman, Patrick Jones, Peter Spellios, and Town Administrator, Sean Fitzgerald, Assistant Town Administrator, Town Treasurer, Ron Mendes and Cheryl Herrick-Stella, Town Accountant.*

Welcome Boy Scout Troop/ Certificate of appreciation.

Local Boy Scout Troop Pack 55 was in attendance, led the pledge of allegiance, and openly asked the Board some questions on their experience as a Board of Selectman and on Town Government. Chairman Dreeben presented each Boy Scout with a certificate of appreciation.

Discussion:

Review of the January 2018 Bond offering statement and bond rating presentation to Standard and Poor Financial Services.

Sean Fitzgerald, Town Administrator & Ron Mendes, Assistant Town Administrator spoke on the Town's bond rating which has just been upgraded to a rating of AA+.

Selectman Spellios acknowledged the great presentation given to Standard and Poor's Financial Services, from the Town Hall Financial Team, great news about the new bond rating, happy the dialogue is going forward.

The Board voted unanimously on a motion by Selectman Jones that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the various borrowings authorized by the vote of the Town passed May 16, 2016 (Article 13) and May 15, 2017, (Article 13) is hereby determined pursuant to G.L. c. 44, Section 7 (1) to be as follows:

- *Fire engine-Borrowing amount \$645,000-Maximum useful life-15 Years*
- *Front end loader with plow-\$160,000.00-Maximum Useful Links-10 Years*
- *Cemetery Backhoe-\$48, 000.00-Maximum Useful Links-11 years*
- *Rescue equipment-\$36, 607.00-Maximum Useful Links-11 Years*
- *Speed Board -\$22,700, Maximum Useful Links-11 Years*
- *Radios-\$33,600, -Maximum Useful Links-6 Years*

seconded by Selectman Spathanas.

Open Discussion:

Overview of FY19 budget Development: Sean Fitzgerald, Town Administrator spoke on the following

- *Overview of new budget format,*
- *Estimated FY 19 property tax model,*
- *Next steps on the budget process.*
- *Increase tax levy without an override -was asked*
- *.4% increase overall tax levy,*
- *New growth not in the presentations*
- *Department Heads budgets will be presented at a future time.*
- *Technology budget*
- *Explanation of an increase in the tax levy without an override was asked.*

Selectman Spellios spoke on the Town Budget/ Department's Budgets, would prefer not to look at Department's Budgets at this time believes there are financial items to resolve and asked if Sean Fitzgerald, Town Administrator would be ready to go forward in two weeks

No vote and or action was taken by the Board-Discussion will continue for a future agenda.

Open Discussion:

Review of a draft RFI (Request for Interest, Ideas and Innovation procedure to apply for new liquor licenses) for eight additional liquor licenses was briefly discussed.

No votes and or action taken by the Board -Discussion will continue for a future agenda.

New & Old Business:

Selectman Dreeben spoke of upcoming agenda items, possibly joint meeting with the School Committee, asked the Boards members their thoughts on possibly meeting on Saturday's with Department Heads to go over their budgets, various Boards & Committee's updates on future agenda, joint meeting with the Finance Committee in March, Waste Management contract discussion on a future agenda, RFI for liquor licenses on next agenda, meet with the Capital Improvement's Committee, opening of Town Meeting warrant.

Selectman Jones requested a schedule be put out to review budgets, would like to get any /all material beforehand of a scheduled meeting instead of the night before.

Votes of the Board:

The Board voted unanimously on a motion by Selectman Jones to approve a change of Manager for the Uno Chicago Grill, 970 Paradise Road, Swampscott, Mass for their current liquor license to have the new manager on record be Mr. Jerry Bull-paperwork & fingerprinting has been completed, seconded by Selectman Spathanas.

The Board voted unanimously on a motion by Selectman Spathanas to approve a new common victualler's license for a new location of Starbucks Coffee to be located at 450 Paradise Road, Swampscott, Mass, seconded by Selectman Jones.

The Board voted unanimously on a motion by Selectman Spellios to approve a BYOB license for Café Avellino, 242 Humphrey Street, Swampscott, Mass, seconded by Selectman Jones.

The Board voted unanimously on a motion by Selectman Spathanas to approve the renewals of Class II Car Dealers licenses for 2018 for Swampscott Auto Detailing, 17 Columbia Street, Paradise Auto Sales, 219 Paradise Road, Four Season Motor Group, 460 Humphrey Street, and NJM Auto Dales, 221/ 175 Essex Street, with quarterly spot checking on all locations, seconded by Selectman Jones.

The Board voted unanimously on a motion by Selectman Spathanas the draft legislation H3931 / Town Meeting on May 16, 2017, from Article 30, seconded by Selectman Jones.

Selectman's Time:

Selectman Dreeben inquired about the parking ban for the next day due to the upcoming snow store, asked everyone to be aware of the DPW guys out working the streets.

Selectman Spathanas spoke on recent recreation programs and recognized Danielle Strauss on her work on first night along with other community events that have recently been around the Town, For the Love of Swampscott snow angels program which helps with residents who need shoveling services.

Selectman Jones expressed a job well done by the DPW Department for the Christmas morning snow fall, reconsideration on safety zones, concerns with kids walking in the snow after seeing an accident involving a pedestrian in Salem.

Town Administrator's Report:

Town Administrator, Sean Fitzgerald spoke on the following:

- *Greenwood Avenue School abatement project work*
- *Future discussion on the Harbor & Waterfront*
- *MBTA train station -re-development*
- *Attended Senator Thomas McGee's inauguration for the Mayor of Lynn last evening.*
- *Priorities for 2018.*
- *Scheduled Tri-Chair meeting will update Board after meeting.*
- *Meeting today-Traffic Study-Safety Zones.*
- *Ongoing Munis upgrade.*

Adjournment:

The Board voted unanimously on a motion by Selectman Spathanas to close meeting seconded by Selectman Jones.

True Attest:

*Maureen Shultz,
Administrative Assistant*