

Regular Session Meetings

August 28, 2019

A meeting of the Swampscott School Committee was held in Room B129 at Swampscott High School commencing at 7:00 p.m. with the following members present: Ms. Gargi Cooper, School Committee, Ms. Amy OConnor, Ms. Suzanne Wright, Mr. Ted Delano, and Ms. Carin Marshall. Also Present: Martha Raymond, Asst. Superintendent of Student Services. Pamela Angelakis, Superintendent of Schools, Martha Sybert, Business Administrator, Jean Bacon, Director of Teaching & Learning, Greg Vinitsker, Student Rep, and Max McDonough, Student Reps.

Public Comment: NA

Community Announcements:

Ms. Cooper started with welcoming the student representatives. She congratulated Ms. Bowler on the Teacher of the Year Award. She commented on Ms. Bowler's speech and thanked her for sharing her story.

Max mentioned the new rules at the HS. He looks forward to working with the new administration. Greg is excited to see what the new administration will bring. He is happy to be back on EBoard.

Ms. OConnor mentioned that she was happy to be included in convocation. She congratulated Ms. Bowler. She gave a shout out to Mr Douillette on receiving Professional status.

Mr. Delano hoped to have more information on the veterans as crossing guards but the contact was unavailable.

Ms. Wright congratulated Ms. Bowler. She mentioned feeling left out with no kids in the district and if she feels this way then what about others with no kids in the school. The SC is working on a communication plan.

Ms. Marshall welcomed Greg and Max. She is excited for the new year.

Superintendent's Report: Ms. Angelakis' report will be posted on Superintendent's Page under the Swampscott Public School's web page. Ms. Angelakis introduced Ms. Mackey and the Tech Ninjas. Ms. Knowles presented on the summer progress. Each of the three Ninjas (Bradley McDonough, Brandon Grant, & Max Lewis) gave an overview of their projects. The highlights included setting up the Music lab, Language lab, repurposing computers, and updating operating systems.

Ms. Mackey stated that there are seven Ninjas this quarter, who are able to assist in the MS & HS. Additionally, all adults in the district now have Chromebooks. Ms. Mackey discussed the new system for trouble tracking and asset management. They have had 70 tickets in three days.

Ms. Cooper asked how many hours the Ninjas worked. Ms. Mackey said all three worked from 9 to 1 all summer.

Ms. OConnor commented on the great learning opportunity while helping the district meet needs. Ms. Angelakis commented on the real life application.

Ms. Angelakis provided an update on the Facility Projects, and the individual school reports.

Mr. Delano asked for a breakdown of student by each school. Ms. Angelakis stated that there are 2,223 students. The 18/19 SY ended at 2,216. She will provide breakdowns, withdrawals & new enrollment.

Mr. Delano inquired if the facility projects and swipe cards were capital. Ms. Angelakis responded that the costs were partly capital and from the Safety Grant. She mentioned Swipe cards for the police and fire departments. Ms. OConnor asked about parents and volunteers. Ms. Angelakis noted that they will still buzz in.

Superintendent's Preliminary Goals: Ms. Angelakis will provide the goals in time to vote on 9/1.

School Business Administrator: Ms. Sybert provided an update on the FY19 budget. The fiscal year will be closed on 9/18 by the town accountant. All known expenses were encumbered by June 30, 2019. We also encumbered approximately \$49,000 to prepay Special Education tuition as allowed under M.G.L. 71D.

We will end the year with a budget surplus, returning \$4,385 from the School Department budget or .015% of the \$29,039,610 original appropriation.

Ms. Sybert also reviewed the Administration, Special Education, General Education, School Facilities, and District Wide Cost Centers (Health Svc, Tech, Athletics).

Mr. Delano inquired about Legal Services. Ms. Wright asked about the prepay of Special Education tuition. Ms. Sybert provided further explanations. Ms. Cooper questioned building usage. Ms. Sybert will be providing an update on analysis and suggested revisions soon.

Ms. Sybert is anticipating the first update on FY20 being in early October.

Director of Teaching & Learning: Ms. Bacon provided an update on the New Teacher Induction program. She gave an overview of the activities and topics discussed over the 2-day orientation.

Ms. Cooper asked if they had enough time. Ms. Bacon discussed having more time for curriculum, and differentiating the level of experience. Ms. Cooper inquired if attendance was an expectation of new hires. Yes, it is required the first year of hire. Ms. Angelakis looks forward to expanding the program and having more activities.

Mr. Delano commented on teachers' qualifications for their respective positions. Ms. Angelakis stated that they do not hire someone if the person does not have the required license. Central office staff verify all licenses regularly.

Chair:

Updates: Ms. Cooper reviewed the draft of the 2019/2020 School Committee Goals, which included Community Engagement (coffee, Facebook page), creating a vehicle to provide the community budget updates, each SC member to attend the MASC workshop or conference for Professional Development, and create a criteria/information for onboarding new SC members.

Ms. Wright mentioned taking the PD anywhere versus requiring it be a MASC conference or workshop. She created a handbook while she was looking into other districts. Ms. Marshall suggested a workshop to

discuss communication. Ms. Wright referenced a workshop she attended on Social Media. Ms. Marshall mentioned providing links to discussions or videos in response to social media comments. Ms. Cooper suggested tabling social media and working on a schedule for the communication meetings. She will revise the goals based on the comments.

Superintendent's Contract and Evaluation: Ms. OConnor discussed the Superintendent's goals and ratings. The ratings are a weighted average of each member's rating.

Ms. OConnor reviewed the Performance on Standards. Standard II Management & Operations, Standard III Family & Community Engagement, and Standard IV Professional Culture were rated Exemplary. Standard I Instructional Leadership was rated as Proficient. She discussed the measurements and indicators under each standard.

Ms. OConnor also reviewed the three performance goals (Professional Practice, Student Learning, District Improvement). The ratings on "Progress Toward Goals" was exceeded for Professional Practice and Other goals, and significant Progress on Student Learning Goals.

Each SC member read their comments. Ms. OConnor wrapped up by saying that being evaluated publicly may be difficult but it is clear by all 5 SC members that she is doing a great job. Ms. Angelakis was appreciative of the feedback, and is proud of the district's progress.

There was discussion on the definition of proficient and exemplary ratings. Ms. Cooper stated the current format is transparent and gives all of the members an opportunity to comment. Ms. Marshall asked about the new rubric. Ms. Cooper mentioned that the new rubric was not ready yet but they will be working with Dorothy Pressler, MASC.

Sub-Committee:

Policy Manual Update - Policy IJND - Access to Digital Resources - Ms. Wright reviewed the minor changes to align with the District handbook.

Motion: It was moved by Ms. OConnor to accept the agenda & seconded by Mr. Delano.

Vote on Motion: The motion passed 5 to 0.

SBC Meeting Updates: Ms. Wright talked about introducing the Hill International Team. The next step is a Request for Services (RFS) for a Design team. They are working on a sub-committee to evaluate the Design team proposals. Ms. Wright mentioned the survey on the School Building Committee website.

Ms. OConnor mentioned the timeline presented at convocation. Ms. Cooper inquired about adding slides to the SBC website. Ms. Wright will update the site.

Consent Agenda

Ms. Cooper read the purpose of the consent agenda and the items on the agenda.

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B. WARRANT # 20-07

Motion: It was moved by Ms. OConnor to accept the agenda & seconded by Ms. Marshall

Vote on Motion: The motion passed 5 to 0.

Next meeting to be held on September 11, 2019

Adjournment

Motion: At 9:00 p.m. it was moved by Ms. OConnor to accept the motion to adjourn & seconded by Ms. Wright

Vote on Motion: The motion passed 5-0.

Respectfully submitted,



Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools
/dmm



Date: 9/12/19

Supporting Documents:

 00 - Agenda August 28, 2019, School Committee Meeting 

 00 - Agenda August 28, 2019, School Committee Meeting.pdf 

 05.A. - Superintendent's Report to SC 8.28.19.pdf 

 06.A. - 08.28.19 FY19 Budget Update.doc 

 07. - Copy of Induction Agenda August 2019.pdf 

 08.A. - School Committee Goals 2019/2020 DRAFT 

 08.B. - Combined Superintendent Eval 2019 

 09.A. - IJND Access to Digital Resources Rev Aug2019.docx 

 10.A. - Aug 14 2019 Regular Session Meeting MInutes.pdf 