

REGULAR SESSION MINUTES

June 26, 2019

A meeting of the Swampscott School Committee was held in Room B129 at Swampscott High School commencing at 7:04 p.m. with the following members present: Ms. Amy OConnor, Chair, Ms. Carin Marshall, Mr. Ted Delano, and Ms. Suzanne Wright. Also Present: Ms. Pamela Angelakis, Superintendent of Schools; and Ms. Martha Sybert, School Business Administrator. Ms. Gargi Cooper was absent.

Ms. OConnor reminded all of the public comment rules.

PUBLIC COMMENT

Jonathan Christison came forward to speak about the staffing transitions and changes at the Clarke School. He spoke about his involvement with the school and spoke about ways to for all sides to come together to effect a smooth transition in the fall for all students and staff. Ms. OConnor thanked him for his thoughtful comments and read a statement regarding the process. She stated the Committee is confident in the District to make all transitions as smooth as possible.

COMMUNITY ANNOUNCEMENTS

Mr. Delano thanked Ms. Sybert and Ms. Stella for their time at a recent Budget Subcommittee and reported that all was on track in the fiscal year.

Ms. OConnor spoke about the graduation ceremony and stated she was amazed how year after year the graduating classes are so different but all so impressive.

SUPERINTENDENT

Superintendent's Report

Ms. Angelakis gave an update to end of year activities and ceremonies for all grade levels and stated it is a great time for her to see all the students moving on.

She reported that a new Dean of Students was hired to start on July 1, Samantha Meier and that she looked forward to her joining the SHS team. Ms. Angelakis also stated that a new Clarke principal has been hired and she would soon be making a more formal announcement. She thanked Mrs. Hunt for her time to transition the new principal in that role. She further announced that Ms. Jean Bacon would be starting as the Director of Teaching and Learning on July 1. Also, that Ms. Angelakis was naming Martha Raymond as the Assistant Superintendent of Student Services explaining she would be someone to count on when Ms. Angelakis is out of the District.

Ms. Angelakis gave an update to the summer facilities projects happening at each of the buildings as well as an update to curriculum work being done at the different grade levels before the start of the new school year including the Math in Focus pilot program at the K-5 level.

Technology ERate/CIPA

Acceptable Use Agreement update as Policy - first read

Ms. Angelakis invited forward Ms. Mackey Knowles to discuss the District ERate application. Ms. Mackey Knowles explained the ERate application program and process. She outlined the District's plan in order to be in compliance with CIPA and read the following statement which is reflected in these meeting minutes.

"The Children's Internet Protection Act (CIPA) was enacted by Congress in 2000 to address and protect against access by adults and minors to certain visual depictions online. Schools and libraries must be in compliance with CIPA if they seek E-rate funding on Internet Access and all Category Two services. Swampscott must detail how

we are in compliance and keep this on record for ten years. This must be recorded in our meeting minutes as well.

Content Filtering:

We use Cisco Meraki's sophisticated content filtering which enables the users of our network to enjoy the benefits of the Internet while remaining protected from inappropriate or harmful content, maintaining productivity and compliance with CIPA.

Internet Safety:

As we discussed at our tech presentation in May, we teach internet safety in the elementary and middle school curriculum. In high school, internet safety is embedded in lessons across the curriculum and addressed by staff when they use computers with their students.

In addition, the district must have an acceptable use policy that covers specific categories such as : Safety/security of minors when using email, chat rooms, other direct electronic communications • Unauthorized access, including "hacking" and other lawful activities by minors online • Unauthorized disclosure, use and dissemination of personal information regarding minors • Cyberbullying awareness and response We currently have what we call a responsible use agreement that we ask all families to sign that covers these topics. However, our Acceptable Use Policy is much broader and not as specific. We would like to merge the two so that we are covered and that our E-rate funding is approved. We want the school committee to adopt our responsible use agreement into the acceptable use policy that is in the school committee handbook. This public meeting should fulfill our E-rate funding requirement. "

Ms. Mackey Knowles further submitted as a first read a proposed Responsible Use Policy and Ms. Wright stated she would be in touch to discuss the policy further.

K-12 School Improvement Plans - Bldg Principals

Ms. Angelakis explained that each of the building improvement plans align with her goals for the District. She stated she was proud of the work that each of the Principals has put into their presentations. Each building Principal came forward and explained the goals as well as the work which needs to be improved as outlined in the plans which each member received in their packets. Ms. Angelakis thanked all for the work they put into their presentations. Ms. OConnor stated she was very proud of Ms. Angelakis and her team and the progress they are seeing across the District.

Break taken from 9:26 to 9:31

SCHOOL BUSINESS ADMINISTRATOR

FY19 Update

Ms. Sybert reported that all allocated funds for FY19 have been spent and she would have a report at a future meeting. She also thanked Ms. Gorman and Ms. Curtis for their work on closing out the fiscal year. She further reported that FY20 is open in MUNIS and we have started encumbering money for FY20.

Food Service Procurement Results

Ms. Sybert stated two companies came forward with interest to bid but ultimately only the current provider Chartwells submitted a bid. She explained it was a very thoughtful proposal and that pricing remained the same for this school year. She added that Chartwells is a committed partner to the District and she was happy to be working with them going forward. Ms. Wright asked if there were any substantial changes to the contract. Ms. Sybert stated she requested more surveys and meal development to increase participation. Mr. Delano questioned whether they may want to participate in the local farmers market to encourage community involvement. Ms.

Sybert stated they were looking for ways to become more involved and could suggest that. Ms. Angelakis added a vote to approve the contract was necessary.

Food Service Management Contract - vote requested

MOTION: It was moved by Ms. Wright and seconded by Mr. Delano to accept the Food Services Management Contract from Chartwells dated June 21, 2019. The motion was approved 4-0.

CHAIR

Announcement of 19-20SY Student Representatives

Ms. OConnor stated that would be put on hold to be able to introduce the students.

Superintendent Evaluation

Ms. OConnor requested Ms. Wright share the template with the Committee. Ms. Wright stated she would along with a deadline for submittal.

SC Retreat- August 12th 8am - 3pm

Ms. OConnor stated she would be away and they would need to review other dates.

Proposed SC Meeting dates 19-20SY

Tabled to a future meeting.

Election of Chair & Vice Chair

Tabled to a future meeting.

Appoint SC Subcommittees and Liaisons

Tabled to a future meeting.

SUBCOMMITTEE

SBC Meetings Update

Ms. Wright gave an update to the School Building process.

CONSENT AGENDA

Ms. OConnor read the contents of the Consent Agenda, items A-C.

MOTION: It was moved by Ms. Marshall and seconded by Mr. Delano to accept the Consent Agenda. The motion was approved 4-0.

ADJOURNMENT

MOTION: At 9:44 p.m. it was moved by Ms. Marshall and seconded by Mr. Wright to adjourn. The motion passed unanimously.

Respectfully submitted,



A handwritten signature in blue ink that reads "Pamela R.H. Angelakis". The signature is written in a cursive, flowing style.



Pamela R.H. Angelakis, M.A., M.Ed.
Superintendent of Schools



Date: 8/15/19



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Supporting Documentation:



-  01 - Agenda June 26, 2019, School Committee Meeting Agenda.pdf 



-  02 - Superintendent's Report to SC 6.26.19.pdf 



-  03a - Policy IJNDB-Acceptable Use Policy-CURRENT policy.pdf 



-  03b-Draft_SPS Responsible Use Policy Staff & Students 



-  03b-Draft_SPS Responsible Use Policy Staff & Students.pdf 


-  04 - School Improvement Plans 2018-2019.pdf 

-  05 - SBA - 06.26.19 FSMC Award.pdf 

-  07 - 19-20 School Committee Proposed Meeting Dates Rev1.pdf 

-  08 - 2019-2020 Committee & Subcommittees blank for reappointments.pdf 

-  09 - May 22, 2019 Regular Session Meeting Minutes.pdf 

-  10 - Donation-TGHC Corp-Technology.pdf 