



TOWN OF SWAMPSCOTT

RAIL TRAIL DESIGN & CONSTRUCTION ADVISORY COMMITTEE

ELIHU THOMSON ADMINISTRATION BUILDING
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

MEMBERS

RYAN CONNER, CHAIR
MARCI BENSON, VICE CHAIR
KIM NASSAR, CLERK
MICHAEL HAMILTON
MARY ANN O'NEILL
ALEXIS RUNSTADLER
RALPH SOUPPA

NOVEMBER 7, 2018 MEETING MINUTES

Time: 6:30pm – 9:00pm
Location: Swampscott Town Hall, First Floor Conference Room, 22 Monument Avenue
Members Present: R. Conner, K. Nassar, M. O'Neill, A. Runstadler, R. Souppa
Members Absent: M. Hamilton, M. Benson
Others Present: N/A

Mr. Conner opened the meeting at 6:41pm.

REVIEW AND APPROVE MINUTES FROM 09/13/2018

The Committee reviewed draft minutes from the September 13th meeting. With no questions or comments from the Committee, Ms. Runstadler made a motion to approve the minutes, which was seconded by Mr. Souppa, and unanimously agreed to by the Committee.

DISCUSSION

Mr. Conner outlined the meeting goals, which are to review the revised drawings provided by Stantec and to set meeting dates for the “intersection” meetings with abutters at all 5 trail intersections (Bradlee, Humphrey, Beachbluff, Walker, and Steston) and the neighborhood meetings.

The Committee discussed the possibility of having Stantec available at the intersection meetings, and the mechanics of distributing invitations for the meetings. Mr. Conner will draft the invitation letters for both meetings and provide them to the Committee members for review.

The Committee discussed November 27, 28 and 29 as target dates for the neighborhood meetings, with December 4, 5 and 6 as alternate dates.

In addition to providing the plans for review, the Committee discussed the following goals for the neighborhood meetings:

- Timing of easements
- Plans for trees within the permanent and temporary easements
- Impacts on grading
- Screening (e.g., greenery and fencing)
- Maintenance

Ms. Nassar suggested that residents on Nason Road would also be interested in any effect grading will have on flooding. Ms. Runstadler noted that another goal is to give residents additional time with the plans in order to digest the information and ask questions. Ms. Runstadler also suggested that Stantec bring visuals to the neighborhood meetings, to help residents visualize what the trail might look like after construction.

The Committee reviewed the revised plans page by page, and discussed their comments as they reviewed. Mr. Conner maintained a list of the Committee's comments, which will be shared with Stantec. The Committee continued to discuss the desire for a nature path vs. an overbuild, as represented in the plans. The Committee also discussed other means of visually depicting the plans, such as using 3D software or photoshop, which might be helpful when presenting the plans to the community.

Ms. Runstadler suggested providing information at the intersection and neighborhood meetings regarding construction sequencing, which the Committee agreed would be helpful.

ACTION ITEMS

Mr. Conner will draft the intersection and neighborhood meeting invitation letters and route to the Committee for their review and input.

Mr. Conner will reach out to Stantec regarding the Committee's comments from reviewing the revised plans.

Ms. Runstadler will conduct additional research on the history behind the cattle pass located on the trail.

NEXT MEETING

Mr. Conner will poll the Committee for mutually convenient dates for the next meeting.

Meeting adjourned at 8:59pm.

K. Nassar

Clerk, Rail Trail Design and Construction Advisory Committee