



# TOWN OF SWAMPSCOTT

FILE \_\_\_\_\_

## PLANNING DEPARTMENT

ELIHU THOMSON ADMINISTRATION BUILDING  
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

# SITE PLAN REVIEW COMMENT FORM

### INSTRUCTIONS

Each Town of Swampscott board/commission/department shall:

- a) Review the site plan application for compliance with said board/commission/department requirements.
- b) Provide an advisory report (below) that may include an assessment of the project's:
  - Impact on the community and adjacent property(ies),
  - Recommended conditions or remedial measures necessary to mitigate the expected impacts of the proposed project on the community and adjacent property(ies),
  - Recommended measures to comply with an non-compliant (or improve any compliant) specifications outlined on the site plan (i.e. circulation, safety, wetlands protection, etc.)
  - Any questions or concerns that could be clarified during the site plan review process.
- c) Return Comment Form to the Planning Dept by \_\_\_\_\_.

### REVIEWING AGENCY

\_\_\_\_\_  
Board/Commission/Department

\_\_\_\_\_  
Name of Reviewer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Petitioner

\_\_\_\_\_  
Project Location

**COMMENTS** (if additional space is required, use back of form)

---

---

---

---

---

---

---

---

**SITE PLAN:** ☐ Endorsed as applied ☐ Endorsed contingent upon above comments ☐ Not Applicable