

Open Space & Recreation Plan Committee Meeting – November 12, 2019 Minutes

Time: 7:06 PM– 8:41 PM **Location:** Town Hall, Second Floor Conference Room

Members Present: Tania Lillak, Chair; Richard Smith; Sarah Koch; Sara Hepburn; Danielle Strauss, Recreation Director

Members Absent: Sierra Munoz; Tonia Bandrowicz; Angela Ippolito, Planning Board Chair; and Molly O’Connell, Senior Planner

Meeting was opened at 7:06 pm and Oct 8, 2019 Meeting Minutes were approved.

Previous Meeting Action Items

- 1) Green Corridor: Marzie will report on at next meeting.
- 2) Interpretive Signs for Rec Areas: Angela to develop a list of where signs are needed, as well as grant opportunities from Essex Nat’l Heritage. Due to her absence we will push to next meeting.
- 3) Open Space and Recreation Plan update: All members should continue to review OS&RP in particular the “may need revision” section to see whether in fact revisions is needed.

Agenda Items

1. Airtable
 - a. *#61: Ensure Town completes necessary storm drain work to eliminate source of bacteria* - Update at Town Meeting Nov 18th
 - b. *#62: Establish stormwater management plan* - add to Task Force goals

Action Item: Sarah to add to Pesticide Task Force goals

- c. *#63: Establish tree inventory and management plan (focusing on native trees)* - in process with the Tree Task Force
 - d. *#64: Identify and certify potential vernal pools* - ConCom? Get details from Toni

Action Item: Ask Toni about Objective #64

- e. *#65: Investigate and identify pollution runoff* - Tania to investigate/research

Action Item: Tania to investigate Objective #65

2. Harbor & Waterfront Plan
 - a. Last open forum Oct 16th
 - b. Tania attended and provided some input from OSRPC
3. Phillips Beach Bath House
 - a. \$25,000 allotted at Town Meeting to investigate

- b. Is there room to install a bath house without impacting the surrounding marsh, dunes, or nearby vegetation

Action Item: OSPRC will write a letter

- c. Share details with ConCom
4. Interpretive signs -
- a. Partnering with humanities scholar for grants - possibly Nancy Schultz?

Action Item: Richard to connect Nancy with Marzie

- b. Ideal to have consistency with town wide signage
 - c. Historical would be interested in partnering
5. Bike/scooter share program - not finalized; Molly absent therefore discuss at next meeting
6. 2020 OSRPC Update - not finalized; Molly absent therefore discuss at next meeting
7. Johnson Park Estimate Review (attachment)
- a. \$50,000 from Town Meeting and quote equals \$69,700
 - b. Remaining monies could possibly come from Town in next fiscal year
 - c. Looking to next steps and an RFP
8. Task Force: Lawn
- a. Next meeting on Monday, Nov 25th
 - b. Looking to add member of Board of Health - they've added topic to their agenda for this month
 - c. Meeting with Chip of Osborne Organics on Tuesday, Nov 26th
9. Task Force: School Building Committee
- a. Action Item: Sarah to reach out to Sean about School Building
 - b. Next Meetings with MSBA to select Designers - Nov 19, Dec 7
 - c. January open public forum planned

Action Item: Sarah to reach out to Sean about School Building

10. Swampscott Conservancy - Toni absent therefore discuss at next meeting
11. Rail Trail Update
- a. ConCom presented findings to Stantec and are waiting for response
 - b. Sara has no new updates
12. Task Force: Tree Advisory
- a. Next meeting on Tues, Nov 19
13. Community Garden
- a. Membership Open \$125
 - b. January membership meeting, date TBD, to create growing plan
14. Committee Update: Historical
- a. Machon School update - Richard & Marzie to tour school
15. Committee Update: Conservation - Toni absent therefore discuss at next meeting
16. Committee Update: Planning - Angela absent therefore discuss at next meeting
17. Committee Update: Recreation

- a. Windsor Ave Playground - potential for basketball courts there could be transformed into pickleball courts

Next meeting date: December 10th

Notes taken by Sarah Koch