

SWAMPSCOTT HISTORICAL COMMISSION

MEETING MINUTES

December 5, 2019

7:08 PM

Historical Commission Meeting Room
86 Burrill Street, Swampscott, MA 01907

<u>MEMBERS PRESENT:</u>	Kim Barry,* Jonathan Leamon, Justina Oliver, Jean Reardon, Nancy Schultz, Richard Smith
<u>MEMBERS ABSENT:</u>	Dana Anderson, Sylvia Belkin
<u>OTHERS PRESENT:</u>	*Kim Barry joined meeting via phone conference. J. Oliver moved, J. Reardon seconded to approve.
<u>1. MEETING CALLED TO ORDER:</u>	7:08 PM J. Oliver called the meeting to order.
<u>2. Approval of Minutes</u>	R. Smith moves to approve minutes of November 7. J. Reardon seconds. Approved unanimously as submitted.
<u>3. Treasurer's Report</u>	K. Barry stated that SHC current budget remains the same. J. Reardon is taking on the treasurer's role, a position which she has held before. Discussion about establishing revolving and gift accounts. K. Barry offered to send information to the committee about Boxford's plaque plan.
<u>4. COMMITTEE UPDATES:</u>	a. Open Space: R. Smith brought up the idea of interpretative signage for Historic that would be stylistically compatible with the Open Space's concept for signage (graphically coordinated signage). b. No updates from Historic District. Meeting postponed due to snow.
<u>5. Initial Determination Outline/Comments</u>	Discussion postponed
<u>6. Rules & Regs, FY2020 Goals/Tasks</u>	Original drafted by Jay Mahler and updated by J. Oliver. Discussion ensued about the draft. J. will make edits and send a new draft for review. J. Oliver typed up the Historical Commission Goals

	& Tasks. List has both Short-Term and Long-Term goals and is in progress.
<u>7. Archives Assessment Grant</u>	N. Schultz gave update on conversations about the Archives Assessment Grant
<u>8. BUILDING UPDATES</u>	<ul style="list-style-type: none"> a. Train Depot. Some new shingles have been installed on the canopy. J. Oliver will reach out to Ben Franklin to express concern about the Historical Commission and the Historic District Commission not being consulted. The town is in talks with the MBTA. b. Fish House: M. Kasper was intending to finish the shingles on the water side. Some doors still need to be replaced. We need to check in with town administration about submitting a grant for other work, including windows and interior structural work. J. Oliver will follow up on progress with the grant. c. Machon School: nothing new to report. d. 9 Boynton proposal for eight condo rental units is meeting with some resistance from the neighborhood
<u>9. Old Business</u>	
<u>10. Other Items for Discussion</u>	Trails and Sails is having an art week the first week of May; SHC can pursue if we are interested. There is a group in Nahant who does Victorian dancing. The town hall is turning 75 as a town hall. Discussion of ideas for forthcoming newsletters.
<u>11. Closing</u>	
<u>12. NEXT SCHEDULED MEETING:</u>	Thursday, January 16, 2020 at 7:00 pm.
<u>ADJOURNMENT:</u>	<p>8:57 PM</p> <p>Motion to adjourn: J. Reardon, J. Leamon seconded Unanimous Vote</p>

Respectfully submitted,

Nancy Schultz