

*FINANCE COMMITTEE'S
Meeting Minutes
Monday, August 22, 2016*

Attendance: *Chairman, Marzie Galazka , Members, Cinder Mc Nerney, Jill Sullivan, William Jones, MaryEllen Fletcher, Mary Titcomb, Gail Rosenberg , and Joan Hilario.*

All members introduced themselves, all new members were welcomed.

Resident Comment:

Resident Glenn Kessler spoke on his concerns regarding break water funding/grant. Mr. Kessler questioned the money and where it was spent regarding dredging and break water. Mr. Kessler stated that his concerns will be brought before the Selectman and the Finance Committee in the future. Chairman Marzi Galazka stated she is interested in learning more on this issue

Open Discussion: Budget / Reports/ Questions.

IT Director, Michelle Karas was present.

Chairman Galazka asked about past and present budget books that have not been received in the past three years.

Chairman Galazka asked the Board members if anyone was interested in being part of a working subcommittee- Jill Sullivan and MaryEllen Fletcher both are interested.

Member MaryEllen Fletcher asked if there was a technical reason the budget books have not been done.

Member MaryEllen Fletcher requested to see what the last three years of what the Town spent on Capital request.

Member MaryEllen Fletcher spoke of funds being spent that were not authorized to be spent.

Member MaryEllen Fletcher asked if there is a Representative from the Finance Committee who attends the School Committee meetings.

Ms. Karas was asked about crystal reports, asked if she can go back in time with expenditures and appropriations.

Ms. Karas asked for all Finance Committee members for their e-mails so she could supply them with updated finance reports.

Member Jill Sullivan spoke about the Town Charter and agrees with it- Mr. Younger, Town Administrator should have the level of oversight / budget module.

Member Jill Sullivan spoke that 88% expenditures are related to personnel and contracts.

Member Jill Sullivan would be requesting of Mr. Younger information regarding the budget per an e-mail.

Suggested that the Town Accounting Department needs to train on how to get purchase orders back on since currently they are being done. No system being used now.

Member Gail Rosenberg inquired about Financial Reports.

Member Cinder McNerney stated she feels that the Finance Committee receives everything at the last meeting.

Member Cinder McNerney inquired about the Kings Beach smell and suggested it should be a Capital item.

Member Cinder McNerney would like everything to be more transparent this year.

Member Cinder McNerney suggested that taxes should have an estimated tax report.

Committee Updates: Board and Committee liaisons were spoken of:

- *Chairman Marzie Galazka –suggested staying within the committee’s purview.*
- *Capital Planning –Member Cinder McNerney*
- *Harbor Advisory & Water Front -Member Maryellen Fletcher.*
- *Retirement –Member Jill Sullivan*
- *Facility Manager-Member Gail Rosenberg.*

Votes of the Board:

The Board voted to approve meeting minutes from March 8, 2016 and July 13, 2016.

Adjournment:

The Board voted unanimously on a motion by Member William Jones to adjourn meeting at 8:50PM seconded by Member Cinder McNerney

Attest:

*Maureen Shultz
Administrative Assistant*