

DRAFT

FINANCE COMMITTEE
MEETING MINUTES
Wednesday, July 13, 2016
Swampscott, MA 01907

Called to Order: A meeting of the Swampscott Finance Committee was held at the Swampscott Town Hall, 22 Monument Avenue, Swampscott, Mass at 7:00P.M.

Attendance: Chairman, Linso van der Burg, Vice Chair, Marzie Galazka and Members, Tim Dorsey, Joan Hilario, William Jones, Cinder McNerney, Jill Sullivan, and Mary Titcomb.

Also present were Thomas G. Younger, Town Administrator, Town Moderator, Michael McClung, Members of the Capital Improvement Committee-Dan Eccles, Leah Ryan, Patricia Shanahan and resident Mary Ellen Fletcher.

Discussion/ FY16 Revised Shuffle:

FY 16 Revised shuffle—Thomas G. Younger, Town Administrator spoke on the new adjusted FY16 Shuffle –Police overtime, Fire Lieutenants and the Recreation .

Member Cinder McNerney inquired about the three thousand for the Recreation Department- Mr. Younger explained it was for credit card use / payment for services and fees.

Member Marzie Galazka inquired about the \$25K from the insurance line that had surplus funds.

Votes of the Board:

The Board voted on a motion by Member Cinder McNerney to cancel the previous vote and approval of the FY16 Shuffle that was approved at their meeting on June 14, 2016, seconded by Member Jill Sullivan.

The Board voted on a motion by Member Cinder McNerney to approve the new FY16 Shuffle as presented at tonight's meeting, seconded by Member Jill Sullivan.

Resignation:

The Board and Michael McClung, Town Moderator accepted the resignation of Linso van der Burg as a member and Chairman of the Finance Committee and wished him well and recognized his for his service.

Appointments:

The Board voted on a motion by Member Cinder McNerney recommended the current Vice Chair Marzie Galazka to be appointed as the new chairperson to the Swampscott Finance Committee, seconded by Member Joan Hilario. All in favor.

The Board voted on a motion by Member /Chairman Marzie Galazka to appoint Member Tim Dorsey as Vice Chair to the Swampscott Finance Committee, seconded by Member Cinder McNerney.

Discussion:

A review and open discussion took place on the future talks on next year's budget process. The following topics were discussed openly with the Finance Committee, Capital Improvements Committee and Michael McClung, Town Moderator.

- *Budget Books-did not receive in the past years.*
- *Actuaries ----have not received in the past.*
- *Town Warrant format.*
- *Information needed earlier and sooner.*
- *Software needs to be worked on with IT Director, Michelle Karas for Boards to receive reports.*
- *Transparency*
- *Meeting was suggested by Member Jill Sullivan with the Finance Committee, Board of Selectmen's, School Committee and done is a timely matter.*
- *Audit to Finance Members prior to Town Meeting.*
- *More planned meetings*
- *Offices combined in the future.*
- *Town/ Employee contracts.*

Adjournment:

The meeting was adjourned at 8:48P.M.

By Attest:

*Maureen Shultz,
Finance Secretary*