

The mission of the Swampscott Commission On Disability is to remove barriers for full participation that provides access and inclusion for all.

### COMMISSION ON DISABILITY - MEETING MINUTES (January 17 2019)

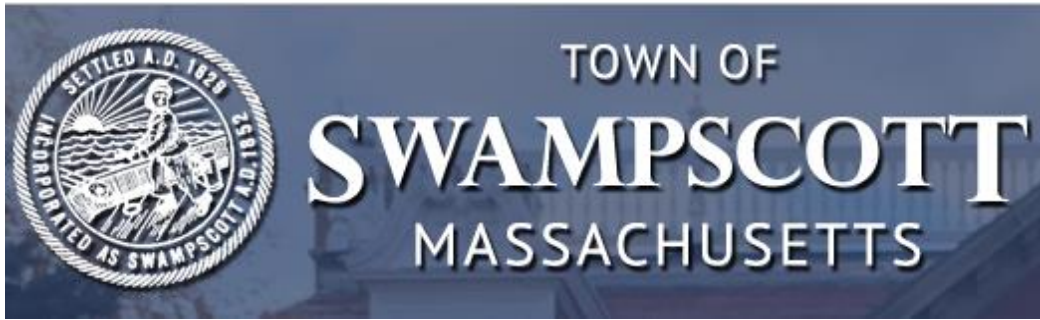
PUBLIC HEARING LOCATION	Town Hall - 1 <sup>st</sup> Floor Conference Room
PUBLIC HEARING TIME	7pm - 9pm
PUBLIC HEARING SCHEDULE	3 <sup>rd</sup> Thursday of the month

ROLL CALL - ● = Absent ● = Present

Trish Malphrus -Chair	Julie DeLillo – ADA Liaison	Sam Paster
Linda Lengyel – Vice Chair	Jessica Bombardier	Rupinder Sembhi
Nico Flannery-Pilcher-Secretary	Carolina Velasquez	Bonnie Weiss –Non-Voting

### Meeting was video-taped

1. Trish Malphrus Chair called the meeting to order at approximately 7:11pm
2. Chair reviewed dates of 2019 Commission meetings (All meetings will take place on Thursdays)  
February 21 – March 21 – April 18 – May 16  
June 20 – July 18 – August 15 – Sept 19  
October 17 – November 21 – (Dec 19 depending on vote by committee to convene or not)
3. Last meeting convened on September 20 – did not have minutes to approve
4. **Old Business**  
Elevator - Rupinder Sembhi
5. Chair discussed objectives and goals of the activities of the 2019 year. Asked committee to consider setting small goals and objectives to accomplish rather than one large project and activities that will promote the Commission's work in and around town.
6. Discussion about the upcoming 2019 activities unanimous agreement by Commission members to focus on activities, events, programs and campaigns that will promote community investment, enhance visibility and presence in the town.
7. Members unanimously agreed. Chair called on Caroline Velasquez to present the "Did you Know" Campaign.



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8. Carolina and Trish discussed the importance of having small projects and actions that will pique the interest of the community. Carolina came up with the "Did you Know" campaign.

The idea of this campaign is to provide educational awareness and knowledge about guidelines, protocols, laws and initiatives that better serve the needs of a broad spectrum of disabilities, access for all residents navigating everyday challenges of independence and community inclusion and participation.

Provide visual (photos) alerts to all town residents making them aware a variety of items including:

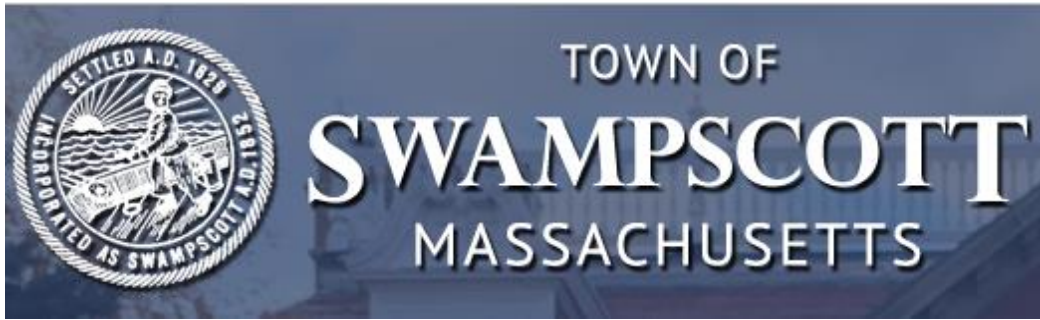
- White cane crosswalks
- Parking zones marked with diagonal hashtags
- Have the campaign alerts printed in a section of the Swampscott Reporter called "Did You Know"
- A different alert would run each month
- Provide residents opportunities to ask questions about the campaign via the Commission's Facebook page or share anecdotes.

Facebook page is monitored for content by the Commission Chair to insure political correctness and acumen. Bonnie volunteered to meet with the reporter to see if a monthly corner of the paper can be secured. Linda volunteered to review the language and accuracy together with Carolina and Trish.

- Goal and timeline – 1<sup>st</sup> one to run first week in February.
- Trish will present this to the Board of Selectmen at the next Town Meeting for input and approval
- Linda will check with the reference librarian to see if it can be translated into Russian
- Idea to pursue to get the campaign on the school/parent blog

9. Commission on Disability – Logo - Trish

- presented the idea a logo for the Commission
- Have a contest for a logo design for Swampscott students
- Work with the school superintendent
- Provide the students with the criteria for the design and critical information about the commission including the mission statement, goals, values, activities, objectives. Linda said she would work on writing this up.
- The committee agreed that the contest should be managed by the SHS art teachers who will manage the logistics of the contest.
- The timeline from rollout to deadline would be 3-4 weeks with the goal of getting it done and vetted by the commission before April vacation. The committee will not be privy to the contestant names until a winner has been identified.
- Each commission member was asked to think of positive words that represent the commission's work and negative connotations to be avoided. These are available through the commission chair.



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**9. Commission on Disability – Logo – Trish**

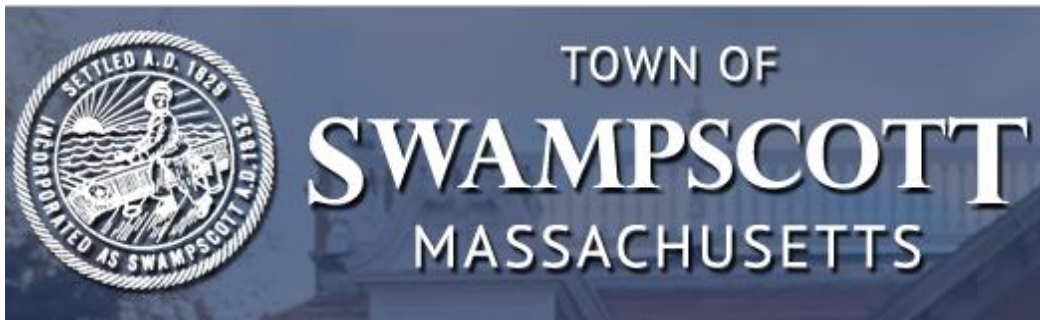
- Linda will work on criteria and Trish will get this to the superintendent.

**10. March Health Fair – Town**

- The Town health fair is slated for (March 3?) – Julie and/or Trish will confirm date
- Danielle Strauss is coordinating all of the logistics
- Volunteers are needed to manage the COD table
- Commission members and Julie suggested that we have an interactive table
- In addition to handing out fliers and information we could have an activities table of sorts
- The activities would be would presenting opportunities for participants to experience the challenges of how to for those with physical disabilities and how to accomplish those activities.
- Julie offered to try and secure these exercises, adaptive technologies and activities from Perkins School for the Blind
- The Commission members agreed that this would be a great way to get involvement, participation and an appreciation for the challenges of ADL (Activities of Daily Life).
- Rupinder suggested that instead of asking health fair participants what can we do for you we should reframe the question to “What is important to you” this allows for latitude and opportunity for the commission to explore what it can do to address items of concern or importance to town residents.
- At the next meeting more groundwork will be established for the COD table.

**11. Commission Chair asked if any additional new business – Commission stated no**

**12. Chair adjourned the meeting at approx..8:31**



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TRISHA MALPHRUS, CHAIR   LINDA LENGYEL, VICE CHAIR   NICO FLANNERY-PILCHER, SECRETARY   M. JULIE DELILLO, ADA LIAISON  
JESSICA BOMBARDIER   SAM PASTER   RUPINDER SEMBHI   CAROLINA VELASQUEZ   BONNIE WEISS