

BOARD OF LIBRARY TRUSTEES
MINUTES OF THE MEETING OF
MARCH 27, 1918

In attendance: Ellen Winkler, Tript Sembhi, Susan Conner and Alyce Deveau

Alyce presented the minutes from the last trustees meeting and they were approved. She will send them along to the town clerk.

The trustees discussed the capital improvement project of a new rest room on the second floor. The project seems to have stalled and so the trustees asked Alyce to contact Bruce MacRitchie who had given us preliminary drawings to see if he could accommodate some of the changes that local resident, Rupinder Sembhi, suggested for the project.

Alyce reported that Facilities Manager Mike Scola is leaving and so we will have to proceed without his aid.

Susan gave the trustees an update on the five year Strategic Plan which she is overseeing. Ellen Winkler will be the trustees' representative for this project.

Alyce distributed a Patron Behavior Policy which she has drawn up for the trustees' approval. The incident at the Winchester Library (patron stabbed to death) has made all of the area libraries much more vigilant about patron safety. The staff at the Swampscott Library will receive some security training from Detective Ted Delano. During this training Ted will offer some valuable hints to making the library a much safer place.

The Trustees were alerted that we received the second payment of our State Aid.

Alyce told the trustees that she will be appearing before the FinCom on Monday, April 17th to present her FY19 budget.

Susan mentioned that we had scheduled a speaker on Louisa May Alcott to come to the library in May. PBs is presenting a new version of Little Women during this month so we thought that the speaker would be pertinent.

The next meeting of the Trustees was scheduled for April 25th at 5:30 pm

Respectfully submitted,

Alyce Deveau

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