



SWAMPSCOTT
— PUBLIC LIBRARY —

BOARD OF LIBRARY TRUSTEES

MINUTES

December 16, 2019

Attending: Ellen Winkler, Tript Sembhi,, Susan Conner, Alyce Deveau,

The Trustees approved the minutes from the previous trustees meeting.

The trustees discussed the RFQ's for library programmers.

Ellen suggested that we pick several dates and try to organize a telephone interview with both companies that made proposals. Alyce said that she would send out an email the next day and try to make the arrangements.

Ellen felt a telephone interview with both candidates would be sufficient and much more timely.

Alyce reported that the painter had started in the meeting room. The work will take 5-6 weeks to complete. Ellen wished that more workmen could be added to the job to speed it up. She planned on discussing this with Max Kasper the next day.

Alyce discussed the need for a new snow blower. She said that we would have to wait for the end of the year to purchase one through the snow removal fund at town hall. The current snow blower is 20 years old.

Alyce distributed the budget worksheet that she submitted to the town accountant. The first numbers to be submitted maintained a budget with the same final total as FY20. This figure would jeopardize the state aid that the library receives as well as state certification. The second number was higher just to accommodate the state requirement not to really add any improvements to the library.

The next scheduled Trustees meeting will be held on January 23rd at 7:00 pm..

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Respectfully submitted,

Alyce Deveau