

**SWAMPSCOTT PUBLIC LIBRARY**

**BOARD OF LIBRARY TRUSTEES**

**MINUTES**

**May 10, 2017**

**Attending: John Karwowski, , Ellen Winkler, Susan Conner, Alyce Deveau,**

**There were no warrants to be signed**

**The minutes of the last in March were read.**

**Alyce reported to the Trustees the Sean Fitzgerald the new town administrator will be reading at a pajama story time during the summer. The trustees would like to have Sean come to a meeting but they decided they would invite him when Sarah Pruitt is back at the meetings. Sarah will be out for an extended period of time due to illness.**

**Alyce reported to the trustees that the rest room for the meeting room has been approved by the Capital Improvement Committee and will be on the agenda for approval at town meeting. Alyce acknowledged that the support of Mike Scola, the facilities manager, helped to move this request along.**

**Alyce asked that the trustees approve of the building being closed for a morning to allow for some customer service training. The staff has had a major chance since the last customer service training and Alyce felt I was time to do it again. The trustees approved the closing as long as it wasn't on a Friday since no townspeople could access the library the entire day.**

**Ellen Winkler, our newest trustee, asked for a copy of the library's Long Range Plan( 5 year plan) and a copy of the 5 year Capital Improvements requests. Alyce told her that she would get her copies of both.**

**John Karwowski suggested that the trustees form another Volunteer Architectural Committee. This committee would help the trustees get a vision for our future. The library is due to create a new five year plan next year so the trustees may have a better vision of where we should be going. John also asked if we could have a representative from Mass Library System come out to the library to speak with the trustees.**

**The trustees would like to go visit the Reading library, which has just recently been remodeled to see just what innovations they have included. They plan on going to Reading on June 2<sup>nd</sup>. Alyce will get in touch with the library director to set this up.**

**The trustees will be attending town meeting. John Karwowski is going to approach the town moderator to see if he can speak about the library and its centennial.**

**The next trustees meeting is scheduled for June 6<sup>th</sup> at 6:30 pm**

**Respectfully submitted,**



**Alyce Deveau**