



SWAMPSCOTT
— PUBLIC LIBRARY —

BOARD OF LIBRARY TRUSTEES
NEAL DECHILLO, CHAIR; TRIPT SEMBHI, VICE-CHAIR;
DEBBIE FRIEDLANDER, SECRETARY

Received by Town Clerk
April 2, 2024 10:10am

Meeting Minutes
12-12-23

Present: Neal DeChillo; Tript Sembhi; Director, Jonathan Nichols

1. Call to Order at 5:40 pm.
2. Motion to approve the Minutes of 11-13-23. Unanimously approved.
3. Director's Report
 - Great deal of programming in Nov/Dec and all is going very well, patrons seem very pleased
 - New staff are working out well as are the pages.
 - The town is gearing up for the next budget cycle. No specific direction from the town as of yet, but we need to advocate to maintain or increase the budget as any cut could mean a reduction in staffing which is already very tight.
4. New Business
 - Discussion of work in basement space. Looking to replace flooring in the hallway, stairs and upper area of Children's Room which is all in bad shape. In addition, the Maker's Space needs flooring, electrical, new wall. Discussion of the trustees covering the cost (\$29,800) for the flooring. A motion was made, and unanimously approved to cover the cost of the flooring from the Trustees account.
5. Old Business
 - a. Renovation Discussion
 - Ray Guerton has been paid for preliminary design work
 - We need to keep on eye on discussions in town re: Master Plan and make sure the library is part of the discussion. Town has not yet put together committee for Mater Plan (2025 – 2030)
 - b. Project and Grant Updates
 - Begun to purchase equipment, furniture, etc. needed for Maker's Space.
 - Jonathan considering applying for a Literacy Grant but needs to assess staff interest in working on the project. If others are willing, he will go ahead.
7. Adjournment – meeting adjourned at 6:40 pm.

Future Meetings:

- January 8, 2024 @ 5:30
- February 5, 2024 @ 5:30

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