

AFFIDAVIT OF MAILING

KNOW ALL MEN BY THESE PRESENTS, that on this day, before me, a Notary Public, personally came and appeared _____, as Affiant, who after being first duly sworn upon oath stated:

1. My name is _____. I am over the age of eighteen years. I have personal knowledge of the facts stated below.
2. On _____ (date), I mailed a true copy of (describe document(s) mailed or attach),

3. I mailed the document(s) by enclosing the same in an envelope, postage paid, and depositing it in a post office or an official depository under the care and custody of the United States Postal Service. The person(s) and their respective addresses are attached.
4. If certified mail was used, I received a return receipt/delivery confirmation from the United States Postal Service, as evidence that that above referenced envelope(s) had been delivered. Attached is a list of the certified mail return receipt number and delivery date for each mailing.
5. I have attached a true copy of the document(s) mailed.

Signature of Affiant

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

On this ____ day of _____, 20__, before me, the undersigned Notary Public, personally appeared _____, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed above and acknowledged to me that he/she signed it voluntarily for its stated purpose.

Notary Public

My commission expires: